



## **Versailles Shade Tree Commission Announces Annual Tree Lottery Program**

The Versailles Shade Tree Commission has announced the Village will be accepting application request forms from eligible property owners for a chance at being randomly selected to receive one of ten trees that will be given away by the Shade Tree Commission as part of its annual Tree Lottery program. Property owners who received a tree through the 2021 Tree Lottery will not be eligible for the 2022 Tree Lottery.

The tree lottery trees are not limited to being planted within the public right-of-way. A property owner may opt to have the lottery tree planted upon their property outside the public right-of-way. All tree planting locations must be approved by the Village Shade Tree Commission.

Eligibility to participate in the lottery process is subject to certain criteria. Only owners of property located within the corporation limits will be eligible to participate in the lottery program. Tenants are ineligible to participate. If you own property within the Village and reside outside the Village, you are eligible to participate. Property owners with nonexistent or deteriorated sidewalks (as defined in the Sidewalk Installation/Replacement Ordinance) will be eligible to participate in the lottery program, but only will be permitted to have a lottery tree planted upon their property outside the street right-of-way.

Additional criteria includes property owners who fail to properly maintain either a replacement tree or lottery tree will not be eligible to participate in future lotteries; property owners will not be eligible to receive a tree through the lottery process in two consecutive years; property owners along a street that has been outlined in the Village's Five Year Capital Improvements Plan for reconstruction will be eligible to receive a tree through the lottery process, but will only be permitted to have the lottery tree planted upon their property outside the street right-of-way; all lottery trees are subject to the Village's tree planting restrictions and will require a planting permit (there is no charge for the permit); and all decisions made by the Tree Commission are final.

Individuals interested in participating in the Tree Lottery program may obtain a form by stopping by the Administrative Office Building where they will be made available. Forms can also be accessed online and printed from the Village's website [www.versaillesoh.com](http://www.versaillesoh.com) under the Forms/Other Info/Trees section. All forms for the year's upcoming lottery are to be returned to the Village Offices by Friday, April 1st. If anyone has questions regarding the Tree Lottery program, please contact the Village Offices at 937-526-3294, ext. 206.

## **Village Reminds Residents and Contractors of Zoning/Building Permit & Inspection Requirements**

With the spring season approaching, many residents and contractors will begin planning new construction projects. To assist in planning of these projects, there are several things individuals should know regarding the need for obtaining local permits.

Other than electric, water and sewer permits, the only type of construction-related permits issued by the Village are zoning permits. The issuance of a zoning permit certifies the proposed structure is in compliance with the use requirements (residential, commercial, or industrial), area requirements, and setback requirements in the affected zoning district.

In addition to zoning permits, persons performing construction, electrical, heating or cooling work, or re-roofing on residential properties in the Village are required to obtain a permit from the Darke County Building Regulations Office and have the necessary inspections conducted. If you are unsure if a permit is needed, visit the Darke County Building Regulations Office located in the County Administration Building at 520 South Broadway, Greenville, OH or call their office at 937-547-7379.

For structures involving industrial, commercial, institutional, multi-family, and mixed uses, State building permits must be obtained. State building permits can be applied for through the Miami County Building Regulations Office located at 510 West Water Street, Suite 120, Troy, Ohio. The telephone number for the Troy office is 937-440-8121.

Before finalizing any plans, it is a good idea to check things out thoroughly before you start. Although not enforced by Village Officials, some newer sections of the community have plat covenants which may prohibit or restrict the installation of fences, utility buildings, awnings, and other structures. These covenants can be enforced by any other property owner in the same development through civil court action.

Village Officials encourage individuals contemplating construction plans to check into the zoning and building permit regulations prior to beginning the project. For additional information and assistance, please contact the Village Offices at 937-526-3294, ext. 225, or visit the Village's website at [www.versaillesoh.com](http://www.versaillesoh.com) and click on the *Government/Zoning Regulations* section.

## Versailles Income Tax Due April 18th

Income Tax Administrator, Marie Rose, would like to remind all Versailles residents of the following tax filing requirements. **The 2021 Versailles income tax returns and payments are due on Monday, April 18th. Extensions do not extend the time to pay. Village income tax returns cannot be filed electronically. (Ex: online tax filing services, like Turbo Tax, will not file Village tax)**

Mandatory filing is required for anyone 18 or older regardless of income. Retired residents who have registered with the Tax Department are not required to file.

Tax forms are available thru the Village website at [www.versaillesoh.com](http://www.versaillesoh.com). Tax forms and payments can be mailed to Versailles Tax Department, PO Box 288, Versailles, OH 45380 or dropped off at the Tax Office located at 177 N. Center St. There is also a night deposit box located on the north side of the Administrative Building. Please refrain from folding large clasp envelopes and putting them in the night deposit box, as they will jam and not go through.

If anyone has questions regarding income tax filing, please contact Marie Rose, Income Tax Administrator, at 937-526-3294 ext. 204.

## EMS Special Event/Community Program Coverage

Groups requesting EMS coverage for an event will need to fill out a "Special Event/Community Program Stand-By Request Form." Forms are available on the Village of Versailles website under the **Municipal/Emergency Medical Services** tab. All requests are required to be received at least 30 days prior to the event start date. EMS personnel will be stationed at your event during the times requested, however, the assigned unit may be in service to take 911 calls. If the assigned crew has to leave, they will attempt to assign another unit to the event. For questions, please contact Matt Harvey, Versailles EMS Administrator/Paramedic, at 937-526-4899.

## Efficiency Smart Bill Advice Program

Do you need help reducing your electric use? Efficiency Smart's free Electric Bill Advice program can help. You can speak with a professional and receive customized energy saving tips for your home. Call 877-889-3777 or visit [www.efficiencysmart.org/versailles-ohio](http://www.efficiencysmart.org/versailles-ohio) and select "Electric Bill Advice" for more information.