November 2021 Board Meeting Minutes

Board Members Present: Carrie Williams, Mary Jane Grenzow, Eric Eckdhal, LuAnne Rosa - Zoom: Danielle Hanusa, Jessica Bystry - Not Present - Heather Lisser, Jo Ellen Mosher
Others: Matt Mullen, Executive Director

1. Call to Order 5:34 PM (Cell phones off)
2. Unfinished Business -
   a. ED distributed copies of the tentative 2022 Budget. Please have any questions or comments to ED by 11/16 so the finance committee can finalize the budget. The board will vote on the budget at the December board meeting.
   b. Brooke HR will create a new employee handbook for a flat fee of $1800. Brook HR’s hourly fee is $100 and currently is not capped to allow the ED to use the service when needed. Board members are encouraged to visit brokehrs.com in order to see what services are offered. In 2021 ED estimates that he would have used the service for 10 hours.
   c. Motion: Enter into an independent contractor agreement (see document) with Brooke Human Resource Specialists on this date 11/09/2021 for the purpose of onsite and remote Human Resources support as needed. Motion made by Mary Jane, seconded by LuAnn.
3. New Business -
   a. Given the success of the SNAP clinics in 2021 and the insatiable demand for SNAP clinics it was proposed that GCHS look to offer more SNAP clinics in 2022. Normally 4 SNAP clinics are offered a year but UW was able to add an additional clinic in 2021. One option is for Iowa County to run a SNAP clinic at our facility. The Wuerndli Trust gives $1000 per SNAP clinic. In 2021 expenses for SNAP clinics were higher than normal due to equipment maintenance costs. In 2021 96 SNAP voutures were distributed. It is felt that the current kitten explosion at GCHS is due to feral cats. SNAP clinics reach domestic cats and not feral cats. Matt does not believe that a trap/fix/release policy will work in Green County. GCHS board will continue to look for ways to fix feral cats. Hopefully GCHS can partner with Dr. Nick in Argyle or other area vets. This issue will be taken up at future meetings.
   b. In October ED requested a transfer of funds from GCHS Fidelity account to checking account to support operational expenses. Since that request GCHS has received an estate gift, a giving Tuesday matching donation, a matching donation for “Clear the Shelter 2022”, and additional funds. Funds will not be transferred. ED anticipates needing to transfer funds in May of 2022. Finance/Exec committees will continue to
move forward with the endowment committee to work to ensure the future success of GCHS. And plans will be brought to the full board for approval.

4. Secretary’s Report - October meeting minutes approved - Motion by LuAnne, Danielle second

5. Treasurer’s Report - Will be uploaded to the Google Drive

6. Committee Reports Motion -
   a. Nominations - No Report
   b. Finance - No report
   c. Fundraising - Report will be uploaded to the Google Drive
   d. Medical/Euthanasia - no report
   e. Policy and Procedure - no report
   f. Executive - continuing to work on Fidelity/First National/Endowment situations - BrookHR will begin working on employee handbook immediately

7. Announcements -
   a. EXIT Professional Real Estate will be holding a fundraiser “Santa Paws” On November 13 in Monroe. It was reiterated that GCHS is a humane society and not an animal rescue. GCHS, at this time, only takes designated funds for emergency care. We do not take designated funds for “senior dogs” or specific animal breeds. When you make a donation to GCHS it allows GCHS to not have to make the hard decision of whether or not to treat. As long as there is a chance for a positive outcome, with medical designations, GCHS can pay for treatment.
   b. Matt will organize and run the Giving Tuesday and annual appeal. He has four good stories to share. LuAnne will help to find volunteers to stuff envelopes the week of Thanksgiving.

8. Executive Director’s Report
   a. Staff member Amanda had a baby boy who is doing well. Her duties will be covered by the most recent hire.
   b. 4th SNAP clinic of 2021 was a success. Next clinic is December 11. Still looking for volunteers. GCHS is currently overloaded with cats. GCHS is having a Veteran’s Day sale in order to help move some cats out the door.
   c. 11 dogs came in recently on a transfer. 7 have already been adopted out. All animals came to GCHS fixed and vaccinated.
   d. Two weeks ago a video appeared on social media that appeared to show a recent dog that had been adopted out being abused by its owner. The adoptee brought the dog back to GCHS on his own. GCHS hopes to transfer/adopt the dog out of the area. The adoptee and his girlfriend were placed on the “do not adopt” list.
   e. Brun-Miller gave $3,000 in kind donation to the catio project. Their gift will be memorialized with a plaque.

9. Adjourn- 6:40 PM Motion: Danielle Hanusa  Second: Eric Eckdhal

10. Closed Session - Board discussed annual gifts for staff