

# HATHERTON PARISH COUNCIL

CLERK: MISS S. CARPENTER  
18 BELVEDERE GARDENS,  
TETTENHALL,  
WOLVERHAMPTON,  
WEST MIDLANDS,  
WV6 9QL

10<sup>th</sup> May, 2019

**Tel: 01902 755709**

**e-mail: [siancarpenter@outlook.com](mailto:siancarpenter@outlook.com)**

Dear Councillor,

I have pleasure in inviting you to attend the Annual General Meeting of Hatherton Parish Council to be held on Thursday 16<sup>th</sup> May, 2019 at Hatherton Parish Rooms, Four Crosses, Hatherton which will immediately follow the Annual Parish Assembly which commences at 7.00p.m.

The agenda is set out below:-

Yours sincerely,

Sian Carpenter (Miss)  
Clerk to the Parish Council

## A G E N D A

### **ANNUAL PARISH ASSEMBLY**

- 1. Apologies**
- 2. Minutes of last meeting**
- 3. Chairman's Report**

### **ANNUAL GENERAL MEETING OF THE PARISH COUNCIL**

**ELECTION OF CHAIRMAN OF PARISH COUNCIL FOR THE MUNICIPAL YEAR 2019/2020**

**ELECTION OF VICE-CHAIRMAN OF PARISH COUNCIL FOR THE MUNICIPAL YEAR 2019/2020**

- 1.0 APOLOGIES
- 2.0 MINUTES OF THE MEETING DATED 18<sup>TH</sup> APRIL, 2019
- 3.0 DECLARATIONS OF INTEREST
- 4.0 MATTERS ARISING
- 5.0 CORRESPONDENCE
- 6.0 COUNTY COUNCILLOR'S REPORT
- 7.0 DISTRICT COUNCILLORS' REPORT
- 8.0 MAINTENANCE MATTERS
- 9.0 PLANNING
- 10.0 FINANCIAL STATEMENT AND ACCOUNTS
- 11.0 ITEMS FOR DISCUSSION
- 12.0 DATE OF NEXT MEETING

**MINUTES OF THE ANNUAL PARISH ASSEMBLY OF HATHERTON PARISH COUNCIL** held on Thursday 16<sup>th</sup> May, 2019 at Hatherton Parish Rooms which commenced at 7.00 p.m.

**PRESENT:** Cllr. Mrs. M. Willetts, Cllr. R. W. Perkins, Cllr. A. Hartshorn,  
Cllr. P. Hammonds and Cllr. J. Loydon.

**ANNUAL PARISH ASSEMBLY**

**PUBLIC PARTICIPATION**

There were no members of the public present on this occasion.

**APOLOGIES**

Apologies had been received from Cllr. M. Sutton and Cllr. C. Benton.

**CHAIRMAN'S REPORT**

**Please see attached report at Appendix A**

The Chairman closed the Annual Parish Assembly.

**HATHERTON PARISH COUNCIL - CHAIRMAN'S REPORT 2018/19**

I am pleased to be able to report on the activities of Hatherton Parish Council over the last 12 months.

The Parish Council workload continues to be dominated by the development plans of Four Ashes Limited to construct the West Midland Strategic Rail Freight Interchange (WMI) in some 643 acres of Green Belt land.

However, business as usual has seen the Parish Council commenting on planning applications on behalf of the local community over the last year and responding to two public consultations, the Local Plan Review conducted by South Staffordshire Council and the Cannock Chase AONB Management Plan 2019 to 2024 conducted by the Cannock Chase AONB Partnership Joint Committee.

A second defibrillator has been installed within the Parish and I would like to thank Councillor Andy Hartshorne for organising and overseeing this project from start to finish and also local resident Jackie Osborne for providing the venue.

Improvements to the Parish Rooms which are looking tired and outdated are at the drawing board stage, remedial work will need to be carried out on the fabric of the building, together with improved kitchen facilities, a new floor and redecoration of the interior. This work once completed should result in bookings for small events and meetings which will contribute to the overheads of the hall.

Sadly, we learned that Jeff Ashley would no longer be representing Hatherton Parish Council on South Staffordshire District Council, he was first elected in 1991 and has faithfully served the best interests of the local community since that time we wish him good health and happiness for the future which it is understood will result in more time to play golf. I would like to welcome Parish Councillor Jason Loydon who has recently joined the Parish Council and congratulate Councillors David Williams and Chris Benton who will be representing Hatherton on South Staffordshire District Council.

I would like to thank Dot and Bob Boothby for their work in maintaining the Parish Rooms and our Parish Clerk Sian Carpenter for all her hard work and dedication especially with regard to the workload generated by the WMI Project, and her advice and guidance on all things connected to the running of an active Parish Council which is a testament of her commitment to our community.

Finally, I would like to thank all Parish Councillors for their continued support and commitment to the Parish of Hatherton.

Councillor Mrs M Willetts - 16 May 2019

# HATHERTON PARISH COUNCIL

**MINUTES OF THE ANNUAL GENERAL MEETING OF HATHERTON PARISH COUNCIL** held on Thursday 16<sup>th</sup> May, 2019 at Hatherton Parish Rooms which immediately followed the Annual Parish Assembly which commenced at 7.00 p.m.

**PRESENT:** Cllr. Mrs. M. Willetts, Cllr. R. W. Perkins, Cllr. A. Hartshorn, Cllr. P. Hammonds and Cllr. J. Loydon.

The Chairman called for nominations for the Chairmanship of Hatherton Parish Council for the Municipal Year 2019/2020.

## **ELECTION OF CHAIRMAN OF THE PARISH COUNCIL FOR THE MUNICIPAL YEAR 2019/2020**

It was proposed by Cllr. A. Hartshorn and seconded by Cllr. R. W. Perkins that Cllr. Mrs. M. Willetts be elected Chairman of Hatherton Parish Council for the Municipal Year 2019/2020. It was carried.

## **ELECTION OF VICE-CHAIRMAN OF THE PARISH COUNCIL FOR THE MUNICIPAL YEAR 2019/2020**

It was proposed by Cllr. Mrs. M. Willetts and seconded by Cllr. A. Hartshorn that Cllr. R. W. Perkins be elected Vice-Chairman of Hatherton Parish Council for the Municipal Year 2019/2020. It was carried.

### **1.0 PUBLIC PARTICIPATION**

There were no members of the public in attendance on this occasion.

### **2.0 APOLOGIES**

Apologies had been received from Cllr. M. Sutton and Cllr. C. Benton.

### **3.0 MINUTES OF THE LAST MEETING**

It was proposed by Cllr. Mrs. M. Willetts and seconded by Cllr. R. W. Perkins that the minutes of the meeting held on 18<sup>th</sup> April, 2019 be approved and signed as a correct record.

### **4.0 DECLARATIONS OF INTEREST**

Councillor A. Hartshorn declared an interest in any matters pertaining to business transactions of J. Kelsall Builders Merchants Ltd.

### **5.0 MATTERS ARISING**

#### **5.1 LAND AT PARKSIDE LANE AND OTHER OUTSTANDING ISSUES**

The Clerk advised the meeting that she had received information from the Enforcement Team of South Staffordshire Council that all of the matters we have raised are still under investigation. This was noted.

The meeting was also informed that there had been activities on the Parkside Lane site which had resulted in some of the detritus on the site being placed into piles. This begged the question whether the land use had now changed to one of storage; this in turn would require a planning application for a change of use along with an increase in its rateable value. Should these activities merely be a sign of an attempt to tidy the site it had been unsuccessful.

#### **5.2 FINGER POST – STRAIGHT MILE**

The meeting was advised that the new Finger Post was to be delivered to Councillor Hartshorn on 24<sup>th</sup> May. This was noted by Members.

### **5.3 FOOTPATH NO.3 HATHERTON PARISH**

The meeting was advised that this matter was in progress and expected to be completed before the next meeting of the Parish Council.

### **5.4 FOUR CROSSES LANE HEDGE**

Following discussion it was agreed by all Members that the Clerk continue to apply pressure to Staffordshire County Council to carry out the necessary works to the hedges in Four Crosses Lane.

### **5.5 HEDGE AT QUEENS ROAD, CALF HEATH**

It had been agreed by all Members that the Parish Council would continue to monitor this situation until such time as a satisfactory outcome was achieved. However, no satisfactory response had yet been received, in fact the situation had worsened considerably by the fact that this matter had been allowed to remain unchecked to the extent that other residents were now following suit and removing even more hedges. The Parish Council was extremely unhappy at this turn of events and The Clerk was to continue pressurising The District Council Enforcement Team to ensure that this matter concluded with an outcome acceptable to all concerned.

### **5.6 WEST MIDLANDS INTERCHANGE**

Cllr. Mrs. M. Willetts advised the meeting that the Inspector dealing with this application was to visit the site on Monday 3<sup>rd</sup> and would be holding the associated hearings on the 5<sup>th</sup> and 6<sup>th</sup> of June. Cllr. Mrs. Willetts and Cllr. A. Hartshorn were to accompany Cllr. R. J. Cope to the Hearings and would report back to the next meeting of the Parish Council.

### **5.7 TYRES IN WOODLANDS LANE**

The Clerk advised the Parish Council that she had still not received a response from the District Council regarding this matter and requested Members views on approaching the District Councillors to look into the possibility of commencing proceedings for a Councillors Call for Action to resolve this matter. However, in the meantime the Clerk was to contact the Fire and Rescue Service and advise them of the situation.

### **6.0 NEW CORRESPONDENCE**

#### **6.1 DECLARATIONS OF FINANCIAL INTERESTS**

The Clerk advised the meeting that she had received blank copies of the new Declaration of Financial Interest Form which each Member needed to complete and return to South Staffordshire Council for publication on the Parish Council website.

The Clerk reminded all Members that they also needed to submit their return of election expenses. Despite the fact that the Parish Council was elected uncontested this process still needed to be adhered to. This was noted by Members.

### **7.0 COUNTY COUNCILLOR'S REPORTS**

There were no County Councillors able to be present on this occasion.

### **8.0 DISTRICT COUNCILLOR'S REPORT**

In the absence of District Councillors on this occasion, the Clerk advised the Parish Council that she had been heartened to have had a conversation with longstanding District Councillor Jeff Ashley. Jeff Ashley had served Hatherton Parish Council so well for so many years and it was much appreciated that he had made the following comment:- that for a small Parish Council, Hatherton was one of the most effective, proactive Councils there is in South Staffordshire and that he had enjoyed working with us for such a long time. This was noted by Members.

## **9.0 MAINTENANCE MATTERS**

The meeting was advised that the works required to the main entrance door to the building had now been carried out. This was noted.

Cllr. J. Loydon advised the Parish Council that he had now had an opportunity to liaise with a local builder and an assessment of the condition of the Parish Rooms had been carried out. The assessment had revealed that there was indeed a requirement to carry out works to stabilise the original section of the building and Members discussed the level of works involved and need for underpinning. Following discussion, Councillors Perkins, Hartshorn and Loydon agreed to take this matter forward.

## **10.0 PLANNING**

The Chairman advised the meeting that during the period since the last meeting of the Parish Council representations had been submitted to South Staffordshire Council Planning Department relating to an Application at the Hollies Engineering site. A copy of the representations were circulated to all members.

## **11.0 FINANCE**

### **11.1 PAYMENTS**

Clerk's Salary - £430.00  
Caretaker's Salary - £282.17  
M. Capewell - £125 (Door furniture)

## **12.0 ITEMS FOR DISCUSSION**

There were no further items for discussion on this occasion.

## **13.0 DATE OF NEXT MEETING**

The next meeting of the Parish Council would be held on Thursday 20<sup>th</sup> June, 2019 at 7.00p.m. The Chairman thanked Members for their attendance and closed the meeting.

**SIGNED.....DATE.....**