Dunwich United Church

274 Currie Road, Dutton

Rental Policy & Rates

Gathering Space with Kitchenette: (capacity 145)

- $100 per time slot (max 4 hours); thereafter $25 each additional hour.
- Use of Kitchenette includes microwave, fridge, tea & coffee maker.

Meeting Room with Kitchenette: (capacity 18)

- $50 per time slot (max 4 hours); thereafter $15 each additional hour.
- Use of Kitchenette includes: microwave, fridge, tea & coffee maker.

Sanctuary with Kitchenette: (capacity 81)

- $150 for one time slot (max 4 hours); thereafter $50 each additional hour.
- Use of three (3) televisions is included.
- Internet and audio equipment may require additional charge. A deposit of $150 or more may be required.

Entire Building (excluding kitchen):

- $250 per time slot (max 4 hours); thereafter $75 each additional hour.

Add use of Kitchen:
$150 per time slot; thereafter $25 each additional hour.
Additional cleaning fee of $50 required for use of kitchen

Conditions:

- A contract and various deposits may be required for each rental.
- There will be an option to charge a minimum $50 cleaning charge.
- On-going groups, such as Horticulture Society and Eastern Star, give a weekly/monthly or year-end donation/fee for using the facility as mutually agreed upon.

THE FACILITY MUST BE LEFT
IN THE SAME CONDITION AS IT WAS FOUND!
If kitchen is used renter must ensure it is left clean and tidy and that equipment is left in good working order

Contact: Gord Griffin 519-494-2368
Check out our calendar at www.dunwichunited.ca/calendar

Revised June 2026

Dunwich United Church Rental Agreement

The fee is calculated based on the current schedule.

Terms:

- The facility shall be left as found regarding position of chairs and tables.
- Use of Kitchenette is included in rental of Gathering Space and Meeting Room, to be left in condition found.
- A cleaning deposit of $50 for rentals is required. Deposit will be refunded if not required, excluding kitchen.
- No smoking in the building.
- No alcohol on the property.
- **Renter shall remove all personal property, trash and recycling, and other items including food in fridges, that were not present in the venue when Renter took control. Reference cleaning deposit above.**
- **A fee will be charged for trash and recycling left in the church; repeated offences will result in cancellation of this contract.**
- A security deposit may be required. The deposit is refundable upon satisfactory post-event inspection.
- Proof of insurance may be required for some events.
- Renter will be liable for any physical damages, legal actions, and/or loss of reputation or business opportunities that Owner may incur as a consequence of the actions of Renter or any of Renter's guests while Renter is in control of the venue and shall indemnify and hold harmless the Owner against any and all legal actions which may arise from Renter's use of the venue.
- Renter will observe any conditions required by Southwestern Public Health and local fire regulations and restrictions for the building.
- Sign must be posted in visible place indicating food may have been prepared in an uncertified/uninspected kitchen.

<table>
<tr><td>Event Date</td><td></td></tr>
<tr><td>Rental Fee payable</td><td></td></tr>
<tr><td>Number of expected attendees</td><td></td></tr>
<tr><td>Types of activities planned</td><td></td></tr>
<tr><td>Renter's Signature, date</td><td>Church Officer's Signature, date</td></tr>
<tr><td>Printed Name</td><td>Printed Name</td></tr>
<tr><td>Address</td><td rowspan="2">For payment we will accept a cheque, payable to Dunwich Pastoral Charge, or an e-transfer to donation4duc@gmail.com
Payment due 14 days in advance</td></tr>
<tr><td>Contact Telephone #</td></tr>
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