

**MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS
OF WILLIAMSON COUNTY EMERGENCY SERVICES DISTRICT NO. 1**

December 17, 2025

A Regular meeting of the Board of Commissioners of Williamson County Emergency Services District No. 1 (WILCO ESD 1), open to the public, was held on December 17, 2025 at the Jollyville Fire Station, 9218 Anderson Mill Road, Austin, Texas, pursuant to notice duly given in accordance with the law.

A roll was called of the members of the Board, to-wit:

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| Laurie Golding | President |
| Joseph Loughran | Vice President |
| James Reeves | Treasurer |
| Christine Newman | Secretary |
| Matt Zurek | Assistant Treasurer |

Also in attendance: Fire Chief Brad Landi, ESD 1 Administrator Alan McNeil, Battalion Chief Haffelder.

- 1. Five Commissioners were present constituting a quorum. Newly appointed Commissioner Beechinor was also in attendance.**
President Golding called the meeting to order at 10:02am.
- 2. Confirm appointment of Will Beechinor to the board, swearing in by County Commissioner Cook.** Will Beechinor was appointed by the County Commissioner's Court on December 9, 2025. Commissioner Beechinor was sworn in by County Commissioner Cook post-meeting per her availability.
- 3. Public Comments:** None.
- 4. Review and possibly approve the minutes of the November 19th meeting (Newman):** Vice President Loughran made a motion to approve as presented. Commissioner Zurek seconded. All approved.

5. **Fire Chief's report. (Landi):** Gave updates on recent grants written and Skeeter truck build. Discussion only.
 - a. **Monthly Run Report:** Discussion only.
 - b. **Review and discuss JVFD monthly financial documents:** Secretary Newman made a motion to approve a \$60,000 transfer to Jollyville Fire to replenish reserve funds used towards payroll. Asst. Treasurer Zurek seconded. All approved. Review and discussion of financials listed below to be continued at the January meeting- documents were dispersed but discussion was postponed.
 - i. **November 2025 bank statements.**
 - ii. **Most recent payroll report.**
 - iii. **Most recent paid time off reports.**
6. **Firefighter's Association Report. (Freytag- absent):** Captain Freytag communicated prior to the meeting that he would not be present and there was nothing to report this month.
7. **Investment Officer's Report. (McNeil)**
 - a. **Review and approve invoices, expenditures and transfers:** Vice President Loughran made a motion to approve as presented. Asst. Treasurer Zurek seconded. All approved.
 - b. **Review and discuss financial reports.** Discussion only.
 - c. **Give update on investment management progress. (McNeil)** President Loughran made a motion to reconfirm 2025 appointment of Alan McNeil as Investment Officer and for him to continue serving in the capacity in 2026 along with Treasurer James Reeves. Secretary Newman seconded the motion. All approved. To be reaffirmed as an action during the February meeting.
 - d. **Discuss and possibly approve the Frost Signature Card Resolution. (McNeil)**
Vice President Loughran made a motion to approve the changes identified in items 7d and 7e as presented. Secretary Newman seconded. All approved.
 - e. **Discuss and possibly approve:**
 - i. **Resolution Amending Authorized Representatives for TexPool, and**
 - ii. **Authorized Representative Deletion/Update form.**
Vice President Loughran made a motion to approve both of these items. Secretary Newman seconded. All approved.

- 8. Give update on SAFE-D conference 2026 planning. (McNeil/Newman):** Update only.
- 9. Discuss TAC training offered in February 2026. (McNeil):** Update only.
- 10. Discuss and possibly take action on 2026 insurance coverage. (McNeil):** Vice President Loughran made a motion to raise the ESD insurance deductible from \$1000 to \$5000, to save on premiums. Treasurer Reeves seconded. All approved. Note- Training tower and burn building are to retain coverage.
- 11. Discuss and possibly take action on a wage increase for the ESD1 Administrator, as discussed in the November 19th executive session. (Loughran):** Vice President Loughran made a motion to increase Administrator McNeil's salary to \$125,000, in addition to health benefits and a take home vehicle. This raise is to be retroactive to October 1, 2025. Asst. Treasurer Zurek seconded. All approved. *Note- the board will consider adding PTO and holiday pay at a later date.
- 12. Update on new Commissioners for 2025 and 2026. (Loughran/McNeil):** Discussion only. Upon the resignation of Treasurer Rundell, Commissioner Reeves was appointed by the County Commissioner's Court on November 18th and sworn in by County Commissioner Cook on November 20th. Commissioner Beechinor was appointed by the County Commissioner's Court on December 9th, to fill the ESD seat vacancy in January 2026.
- 13. Discuss and possibly take action on changes to the board positions for 2025 and 2026. (Newman):** Vice President Loughran made a motion that Commissioner Beechinor will fill the Vice President position that VP Loughran will be vacating in 2026. Asst. Treasurer Zurek seconded. All approved. The board confirmed that Commissioner Reeves will take on the Treasurer position, vacated by Treasurer Rundell, for both the remainder of 2025 and all of 2026.
- 14. Discuss and possibly take action on proposed resolution for ESD Fee of Office payment. (Golding):** Discussion only. To be taken up again at the February meeting.
- 15. Discuss and possibly take action on proposed policy for ESD take home and non-emergency vehicle use. (Golding/Loughran):** Discussion only. Item to be reconsidered at the January meeting.
- 16. Discuss and possibly take action on adding ESD/JVFD Insignia onto all ESD1 vehicles, if**

needed. (Loughran): Secretary Newman made a motion to require ESD/JVFD insignia on all ESD 1 vehicles as presented. Asst. Treasurer Zurek seconded. All approved. Chief Landi directed BC Haffelder to call their service provider to get started on this.

17. Take requests for future agenda items and confirm the date and time for the next regular meeting: Next regular board meeting is scheduled for January 21, 2026 at 10am.

18. Adjournment: Meeting adjourned at 11:38am.

Christ Newman

Secretary
Williamson County
Emergency Services District #1