

**MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS  
OF WILLIAMSON COUNTY EMERGENCY SERVICES DISTRICT NO. 1**

**November 19, 2025**

A Regular meeting of the Board of Commissioners of Williamson County Emergency Services District No. 1 (WILCO ESD 1), open to the public, was held on November 19, 2025 at the Jollyville Fire Station, 9218 Anderson Mill Road, Austin, Texas, pursuant to notice duly given in accordance with the law.

A roll was called of the members of the Board, to-wit:

Laurie Golding	President
Joseph Loughran	Vice President
Steve Rundell	Treasurer - absent
Christine Newman	Secretary
Matt Zurek	Assistant Treasurer

Also in attendance: Fire Chief Brad Landi, ESD 1 Administrator Alan McNeil, James Reeves, Will Beechinor, James Medack, Ashton McGonagle, members of JVFD C shift (Rachel West, Erin Russo, Garrison Gregory).

1. **Four Commissioners were present constituting a quorum. Treasurer Rundell is on personal leave.**

**President Golding called the meeting to order at 10:00am.**

2. **Public Comments:** None.

3. **Review and possibly approve the minutes of the October 15<sup>th</sup> meeting (Newman):** Vice President Loughran made a motion to accept as presented. All approved.

4. **Fire Chief's report. (Landi)**

- a. **Monthly Run Report** – presented.
- b. **Present previously requested documents to the board for review.** \*Note- the board asked that these financial documents be presented monthly for review going forward.
  - i. October 2025 bank statements.

- ii. Most recent payroll report.
- iii. Paid time off reports from Jan 1, 2025 and the most recent report, for comparison.
- c. **Update the board on the progress of the Squad Truck build. Discuss and possibly take action if any changes are required.** Discussion only. No action taken.
- d. **Discuss and possibly take action on SCBA mask repair issue.** Discussion only. No action taken.

#### 5. Firefighter's Association Report. (Captain Freytag)

- a. **Update on TSERS account.** Discussion only. No action taken.
- b. **Discuss and possibly take action to make a lump sum payment for the 2025 contribution.** Vice President Loughran made a motion to make a lump sum payment of \$11,400 to the TSERS account. Commissioner Zurek seconded. All approved.
- c. **Discuss and possibly take action to increase the current monthly TSERS allocation for 2026.** Vice President Loughran made a motion to increase the per firefighter payment to TSERS from \$490-540. Commissioner Zurek second. All approved.

#### 6. Investment Officer's Report. (McNeil)

- a. **Review and approve invoices, expenditures and transfers.** Vice-President Loughran made a motion to approve all expenses as reported on the cash activity and presented to the board. Commissioner Zurek seconded. All approved.
- b. **Review and discuss financial reports.** Discussion only.
- c. **Discuss and possibly take action on investment management.** Vice President Loughran made a motion to approve sending termination letter to Meeder as presented. Secretary Newman seconded. All approved. Vice President Loughran also made a motion to allow Admin McNeil to present documentation to Ken Campbell for review on behalf of the ESD. President Golding seconded. All approved.
- d. **Update from Medack & Oltmann regarding financial and procedural review of JFVD:** Motion made by Vice President Loughran to form a committee to look into correcting PTO tax for 2025. Secretary Newman seconded. All approved. Committee will consist of Administrator McNeil, Chief Landi, Captain Freytag, and Vice President Loughran. \*Note- this item was moved up just after item 2 to accommodate Medack & Oltmann.
- e. **Discuss and approve 2026 TCPA Authorization for HdL.** Vice President Loughran made a motion to approve as presented. Commissioner Zurek seconded. All approved.

**7. Discuss and possibly take action on 2026 insurance coverage. (McNeil)** Item delayed until December meeting.

**8. Discuss and possibly take action on changes to the 2025 board. (Newman/McNeil)** Item delayed until December meeting.

**9. Discuss and possibly take action on changes to the board positions for 2026. (Newman/McNeil)** Item delayed until December meeting.

**10. Update from the logo committee. (Golding/Newman)** Discussion only.

**11. Discuss and possibly take action on strategic planning for 2026. (Loughran/Golding)**

Vice President Loughran made a motion to begin process of migrating over financials of JVFD to ESD. Commissioner Zurek seconded. All approved.

**a. Discuss and possibly take action to form a committee to investigate the proposed transition to the firefighters and the fire chief becoming employees of the ESD. (Loughran/Newman)** Vice President Loughran made a motion to form the proposed committee. Commissioner Zurek seconded. All approved. Committee will be comprised of Administrator McNeil, Captain Freytag, Chief Landi, Vice President Loughran and Secretary Newman.

**12. Discuss and possibly take action on ESD1 Vehicle Non-Emergency Use policy.**

**(Loughran)** Discussion only. No action taken.

**13. Discuss and possibly take action on ESD1 Vehicle and Apparatus Sales policy.**


**(Loughran)** Vice President Loughran made a motion to approve with proposed correction. Commissioner Zurek seconded. All approved.

**\*Board adjourned to executive session from 12:55-1:11pm to discuss personnel matters, as**

allowed for in Section 551.074 of the Texas Government Code.

**14. Take requests for future agenda items and determine the date and time for the next regular meeting of the Board.** Next meeting will take place December 17 at 10am.

**15. Adjourn the meeting.** Meeting adjourned at 1:16pm.



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Secretary  
Williamson County  
Emergency Services District #1