

**MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS
OF WILLIAMSON COUNTY EMERGENCY SERVICES DISTRICT NO. 1**

August 20, 2025

A Regular meeting of the Board of Commissioners of Williamson County Emergency Services District No. 1 (WILCO ESD 1), open to the public, was held on August 20, 2025 at the Jollyville Fire Station, 9218 Anderson Mill Road, Austin, Texas, pursuant to notice duly given in accordance with the law.

A roll was called of the members of the Board, to-wit:

Laurie Golding	President
Joseph Loughran	Vice President
Steve Rundell	Treasurer
Christine Newman	Secretary
Matt Zurek	Assistant Treasurer

Also in attendance: Fire Chief Brad Landi, ESD 1 Administrator Alan McNeil, JVFD team members, John Hudson from VFIS.

1. **Three Commissioners were present constituting a quorum. Commissioner Zurek was absent, Commissioner Rundell was on personal leave.**

President Golding called the meeting to order at 10:06am.

2. **Public Comments:** None.

3. **Review and possibly approve the minutes of the July 16, 2025 and August 6, 2025 meetings (Newman):** All approved as presented.

4. **Fire Chief's Report (Chief Landi):** Run report presented.

- a. Discussed status of Squad truck in production. Chief Landi has given Siddons a deadline of September 1, 2025 to present correct documents for review or truck order could potentially be canceled. Chief Landi will update the board next month.

5. **Review and possibly approve the 2026 budget for Jollyville Volunteer Fire Department (Landi/Loughran):** Vice President Loughran made a motion to accept the proposed budget as amended. President Golding seconded. All approved.
6. **Announcement of certified 2025-26 appraisal roll of taxable property in the ESD (McNeil):** Discussion only. Action will potentially take place at the September 3, 2025 Special Meeting.
7. **Discuss and possibly take action regarding the 2026 budget (McNeil):** Discussion only. Action will potentially take place during the September 3, 2025 Special Meeting.
8. **Discuss and take action regarding the 2025 proposed tax rate including (McNeil):**
 - a. **Establish proposed 2025 ad valorem tax rate of \$0.10 per \$100 valuation and authorize the appropriate District officers and officials to take all necessary action to implement same.** Vice President Loughran made a motion to establish proposed 2025 ad valorem tax rate, as stated. Secretary Newman seconded. All approved.
 - b. **Take record vote.** All in favor, 3-0.

Vice President Loughran - yes

President Golding - yes

Secretary Newman – yes
 - c. **Schedule Public Hearing:** Meeting will take place September 3, 2025.
 - d. **Acknowledge and approve posting of “Notice of Meeting on Tax Rate” in the newspaper:** Vice President Loughran made a motion to approve such posting. Secretary Newman seconded. All approved.
 - e. **Acknowledge and approve posting of tax rate notice and the “Notice of Public Hearing” to District’s website:** Vice President made a motion to approve such posting. Secretary Newman seconded. All approved.
9. **Discuss and possibly take action regarding insurance proposals (McNeil):** VFIS representative John Hudson answered questions regarding the proposed policies. Vice President Loughran made a motion to approve the policies, pending discussed

amendments. Secretary Newman seconded. All approved. *Note- item 9 was moved up to follow agenda item 4, as a courtesy to the VFIS representative in attendance.

10. Discuss and possibly take action regarding the 2025 Auditor Engagement Letter

(McNeil): Vice President Loughran made a motion to approve the engagement letter with Medack & Altman. President Golding seconded. All approved.

11. Investment Officer's Report (McNeil): Previous invoices, expenditures, transfers, balances and investments were reviewed. Vice President Loughran made a motion to approve all as presented to the board. Secretary Newman seconded. All approved.

12. Review and approve Resolution Authorizing Certain Employees to Disburse Funds on Behalf of the District (Loughran/McNeil):

Vice President Loughran made a motion to approve said Resolution as amended (Administrator McNeil may sign checks for up to \$5,000). Secretary Newman seconded. All approved.

13. Discuss and possibly take action on the Fire Chief's communications in regard to the property deed title transfer (Loughran):

Discussion only. No action taken.

14. Receive contract committee report to include and possibly take action on any board directives (Loughran):

Discussion only. Contract meeting with legal representation for both parties is scheduled for August 22, 2025. No action taken. Committee members Loughran & Newman will report back to the board at the September regular meeting.

15. Discuss and possibly take action on future agenda formation responsibilities

(Newman): President Golding relinquished agenda formation to Secretary Newman, but requested to retain final approval, going forward. Vice president Loughran made a motion to approve this change. President Golding seconded. All approved.

16. Discuss and possibly take action on the fire chief's status as either an exempt or non-exempt employee and his eligibility to receive overtime pay (Loughran):

Vice President Loughran made a motion that the Chief must get approval from the board to work overtime, beyond what is required for major calls. President Golding seconded. All approved.

17. Discuss and possibly take action on proposed policy for Commissioners Fee of Office

(Loughran): See agenda item 18.

18. Discuss and possibly take action on proposed policy for Travel Reimbursement

(Loughran): Vice President Loughran made a motion to accept the policies proposed in items 17 and 18 of this agenda. Secretary Newman seconded. All approved.

19. Discuss and possibly take action on illumination of flagpole (Loughran/McNeil):

Vice President Loughran made a motion to engage Cox Electric to install proper lighting for the flagpole. President Golding seconded. All approved.

20. Receive and update on and possibly take action on the latest revision of ESD logo

(Golding/Newman): Update given. Previously approved logo revision still stands. No action taken.

21. Review and possibly take action on the content and appearance of the ESD1 website

(Loughran): Update given. No action taken.

22. Consider requests for future agenda items and propose the date and time for the next

regular meeting of the Board: Next regular board meeting is scheduled for September 17, 2025 at 10am.

23. Adjournment: Meeting adjourned at 1:02pm.