

**MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS
OF WILLIAMSON COUNTY EMERGENCY SERVICES DISTRICT NO. 1**

July 15, 2026

A Regular meeting of the Board of Commissioners of Williamson County Emergency Services District No. 1 (WILCO ESD 1), open to the public, was held on July 15, 2026 at the Jollyville Fire Station, 9218 Anderson Mill Road, Austin, Texas, pursuant to notice duly given in accordance with the law.

A roll was called of the members of the Board, to-wit:

Joseph Loughran President

William Beechinor Vice President

James Reeves Treasurer

Christine Newman Secretary

Vacant Assistant Treasurer

Also in attendance: Battalion Chief Haffelder, ESD 1 Administrator Alan McNeil, Captain Max Freytag, JVFD Firefighters (Captain Matt Jobe, Madalyn Melero, Daniel Hicks), George Hyde, Syd Hall.

1. Establish a quorum and call meeting to order:

Four Commissioners were present constituting a quorum. President Loughran called the meeting to order at 9:01am.

2. Public Comments, if any: None.

3. Consider action on the minutes of the June 17th and July 1st meetings (Newman):

President Loughran made a motion to approve the June 17th and June 1st minutes as presented. Vice-President Beechinor seconded the motion. All approved.

4. Fire Chief's Report (Haffelder):

- a. **Monthly Run Report.** Discussion only.
- b. **Consider action on JVFD monthly financial documents. (McNeil):** Discussion only.
No action taken.

- i. **June 2026 bank statements.**

- ii. **Most recent payroll report.**

- iii. **Most recent paid time off reports.**

5. **Firefighter's Association Report (Freytag):** Nothing to report.

6. **Treasurer's Report (Reeves):**

- a. **Consider action on invoices, expenditures and transfers:** Invoices and bills paid were discussed. Treasurer Reeves made a motion to approve all expenses as reported on the cash activity report and presented to the board. President Loughran seconded. All approved.
- b. **Review and discuss financial reports:** Discussion only. No action taken.
- c. **Consider action on investments:** Discussion only- reviewed packet from Hilltop. No action taken.
- d. **Discuss, consider, and possibly take action on a Memo of Understanding (MOU) between the JVFD and the ESD regarding the cost allocation and what each entity is specifically responsible for paying. (Reeves):** Reviewed drafts, awaiting input from JVFD. No action taken.

7. **Consider action on update from the Budget Committee on the 2027 proposed JVFD and ESD budgets, including setting date for Special Meeting. (Loughran/Reeves):** Special Meeting to propose tax rate set for August 5th. Treasurer Reeves made a motion to accept the proposed JVFD operating budget for 2027. Vice-President Beechinor seconded the motion. All approved.

8. **Consider action on update from the Fire Prevention Programs Committee. (Reeves/Beechinor):** Nothing to report.

- 9. Consider action on update from the JVFD Audit Committee. (Loughran/Reeves/McNeil):**
Discussion only. No action taken.
- 10. Consider action on update from the ESD Policies Committee. (Beechinor/Newman):**
Reviewed draft 2 of proposed "Accounting and Financial Policies and Procedures" policy.
Discussion only. No action taken.
- 11. Consider action on update from the ESD/JVFD Transition Committee.**
(Loughran/Newman/Haffelder/Freytag): Discussion only. No action taken.
- 12. Consider action on update from the Fire Chief Hiring Committee.**
(Loughran/Beechinor): Interim Chief expected to stay in place for 90 days. Discussion only.
No action taken.
- 13. The Board will recess its open session, and reconvene in executive session to deliberate, confer, and obtain action items, and receive legal advice from its attorney pursuant to Texas Government Code section 551.071:** General session was ended at 9:54am, and Executive session was convened at 10:06am. Discussion only. No action taken.
- 14. The Board will remain in executive session to discuss personnel issues pursuant to Texas Government Code 551.0745:** Discussion only. No action taken.
- 15. The Board will adjourn its executive session, reconvene its open session, and may recall any subject discussed in executive session to consider action on that subject:**
General session was reconvened at 1:13pm. The Board returned to item 7 for action.
President Loughran made a motion to repeal the action to accept the proposed JVFD operating budget for 2027. Treasurer Reeves seconded the motion. All approved. President Loughran then made a motion to adopt the 2027 Operations Budget as proposed by JVFD. Treasurer Reeves seconded the motion. All approved.
- 16. Take requests for future agenda items and confirm the date and time for the next regular meeting:** Next regular board meeting is scheduled for August 19th at 9 am.
- 17. Adjournment:** Meeting adjourned at 1:17pm.



Secretary
Williamson County
Emergency Services District #1

