MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS
OF WILLIAMSON COUNTY EMERGENCY SERVICES DISTRICT NO. 1

June 17, 2026

A Regular meeting of the Board of Commissioners of Williamson County Emergency Services District No. 1 (WILCO ESD 1), open to the public, was held on June 17, 2026 at the Jollyville Fire Station, 9218 Anderson Mill Road, Austin, Texas, pursuant to notice duly given in accordance with the law.

A roll was called of the members of the Board, to-wit:

Joseph Loughran	Absent
William Beechinor	Vice President
James Reeves	Treasurer
Christine Newman	Secretary
Vacant	Assistant Treasurer

Also in attendance: Chief Haffelder, ESD 1 Administrator Alan McNeil, Captain Max Freytag, JVFD firefighters, Bruce URE of URE Consulting, James Medack of Medack & Oltmann, LLP.

1. **Three Commissioners were present constituting a quorum.**

   Vice President Beechinor called the meeting to order at 9:20am.

2. **Public Comments:** None.
3. **Review, discuss and take action on the audit report on the District for 2025. (McNeil):** Vice President Beechinor made a motion to accept the audit and to forward it to the County as presented. Treasurer Reeves seconded the motion. All approved.
4. **Update from Bruce Ure of Ure Consulting Group regarding the Fire Chief search:** Discussion only. No action taken.

5. **Review and possibly approve the minutes of the May 20th meeting (Newman):** Treasurer Reeves made a motion to approve the minutes as presented. Vice-President Beechinor seconded the motion. All approved.
6. **Fire Chief's Report (Haffelder):** Update given. No action taken.
   a. **Monthly Run Report.** Discussion only. No action taken.
   b. **Review, discuss and possibly take action on JVFD monthly financial documents. (McNeil):** Discussion only. No action taken.
      i. **May 2026 bank statements.**
      ii. **Most recent payroll report.**
      iii. **Most recent paid time off reports.**
7. **Firefighter's Association Report (Freytag):**
   a. **Discuss, consider and possibly take action on the certification of firefighters PTO hours:** Vice-President Beechinor made a motion to accept ADP's current reporting of PTO hours as definitive. Secretary Newman seconded the motion. All approved.
8. **Treasurer's Report (Reeves):**
   a. **Review and approve invoices, expenditures and transfers:** Invoices and bills paid were discussed. Treasurer Reeves made a motion to approve all expenses as reported on the cash activity report and presented to the board. Secretary Newman seconded the motion. All approved.
      i. **Update on invoice from Ken Campbell, that was withheld at a previous meeting:** Paid as normal with other invoices this month.
   b. **Review and discuss financial reports and investments:** Discussion only. No action taken.
   c. **Review investments. Discuss, consider, and possibly take action as needed:** Discussion only. No action taken.
   d. **Discuss, consider and possibly take action on Resolution to uncommit specific funds held in Equity on the balance sheet and reclassify them as Unrestricted Net Assets. (McNeil):** Vice-President Beechinor made a motion to approve as presented. Treasurer Reeves seconded the motion. All approved.

e. **Review, discuss and take action to approve the Frost depository contract/agreement extension letter. (McNeil):** Treasurer Reeves made a motion to approve as presented. Vice-President Beechinor seconded th motion. All approved.

9. **Update from the Budget Committee. Discuss, consider, and possibly take action as needed. (Loughran/Reeves):** Discussion only. No action taken. On track to present and approve budget at the July meeting.

10. **Update from the Fire Prevention Programs Committee. Discuss, consider, and possibly take action as needed. (Reeves/Beechinor):** Nothing to report. This committee will likely become active again once the new Chief Is hired.

11. **Update from the JVFD Audit Committee. Discuss, consider, and possibly take action as needed. (Loughran/Reeves/McNeil):** Discussion only. No action taken. To be continued under item 16.

12. **Update from the ESD Policies Committee. Discuss, consider, and possibly take action as needed. (Beechinor/Newman):** Update only. No action taken.

13. **Update from the ESD/JVFD Transition Committee. Discuss, consider, and possibly take action as needed. (Loughran/Newman/Haffelder/Freytag):** Update only. No action taken.

    a. **Discuss ways to improve communications. (Newman):** Discussion only. No action taken.

14. **Update from the Fire Chief Hiring Committee. Discuss, consider, and possibly take action if needed. (Loughran/Beechinor):** Update only. No action taken.

    a. **Take action on engaging URE consulting to conduct fire Chief search. (Newman):** Engagement has already been approved and contract is ready to be signed.

    b. **Update on discussions with URE:** Discussion only. No action taken.

15. **Update on leave accrual balance calculations. Discuss, consider, and possibly take action on allowing firefighters to use leave accruals to pay back monies owed to ESD due to unreported income. (Loughran):** Discussion only. No action taken. To be resumed upon President Loughran's return.

    a. **Discuss status of ADP report on unreported income:** Still waiting on report from

ADP.

16. **Update on legal action against Brad Landi, both Criminal and Civil. Discuss, consider, and possibly take action as needed. (Beechinor/Loughran/Newman):** Discussion only. No action taken.

    a. **Discuss and possibly take action on any insurance coverage. (Loughran):** Waiting on results of JVFD audit. Discussion only. No action taken.

    b. **Discuss, consider and possibly taken action on engaging Hyde Kelley LLP as Special Counsel to provide legal services to the Williamson County Emergency Services District No. 1, and authorize the Vice-President and Secretary to execute the resolution and engagement agreement, as necessary:** Treasurer Reeves made a motion to engage All approved.

17. **Discuss, consider, and possibly take action on ESD1's legal representation. (Loughran):** Vice-President Beechinor made a motion to engage John Carlton as needed for general legal services, while retaining Ken Campbell to complete title and title insurance services as previously directed. Treasurer Reeves seconded the motion. All approved.

18. **Discuss, consider, and possibly take action on vacant ESD board position. (Newman/Loughran):** Updates only. 4 possible candidates at this time. They will be invited to the July and August meetings to gauge interest. No action taken.

    a. **Discuss possible alternative meeting days and times that might allow us to better recruit for the open Commissioner's position:** Discussion only. No action taken. Current Commissioners are open to changing to another weekday, but are not interested in regular evening or weekend meetings at this time. They also wish to keep to 9am if possible, to allow more firefighters to attend regularly.

19. **Discuss, consider and possibly take action on proposal to install Huntress endpoint protection and email monitoring on District computers and emails. (McNeil):** Treasurer Reeves made a motion to approve as presented. Vice-President Beechinor seconded the motion. All approved.

20. **Take requests for future agenda items and confirm the date and time for the next regular meeting:** Next regular board meeting is scheduled for July 15th at 9 am. A special meeting is also proposed for July 1st at 9am.

21. **Adjournment:** Meeting adjourned at 11:31am.

Chr

Secretary
Williamson County
Emergency Services District #1