

**MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS
OF WILLIAMSON COUNTY EMERGENCY SERVICES DISTRICT NO. 1**

May 20, 2026

A Regular meeting of the Board of Commissioners of Williamson County Emergency Services District No. 1 (WILCO ESD 1), open to the public, was held on May 20, 2026 at the Jollyville Fire Station, 9218 Anderson Mill Road, Austin, Texas, pursuant to notice duly given in accordance with the law.

A roll was called of the members of the Board, to-wit:

Joseph Loughran	President
William Beechinor	Absent
James Reeves	Treasurer
Christine Newman	Secretary
Vacant	Assistant Treasurer

Also in attendance: Chief Haffelder, ESD 1 Administrator Alan McNeil, Captain Max Freytag, TESRS Representatives Scott Miller, Jerry Romero, Jessica Almaguer, Bruce Ure of URE Consulting, JVFD Firefighters (Kyle Kurtich, Erin Russo, Dale Miller, Madlyn Melero, Garrison Gregory).

1. **Three Commissioners were present constituting a quorum.**

President Loughran called the meeting to order at 9:05am.

2. **Public Comments:** None.
3. Presentation by Bruce Ure of URE Consulting regarding acquisition of a new Fire Chief: Presentation and discussion only. No action taken
4. Presentation by Scott Miller from TESRS. Discuss, consider, and possibly take action if needed: Presentation and discussion only. No action taken.
5. **Review and possibly approve the minutes of the April 15th meeting (Newman):**
President Loughran made a motion to approve the minutes as corrected. Treasurer Reeves seconded. All approved.

6. Fire Chief's Report (Haffelder):

- a. **Monthly Run Report.** Discussion only.
- b. **Station security update:** President Loughran made a motion to approve up to \$15,000 for rekeying/locksmith. James seconded. All approved.
- c. **Update on SCBA:** still having issues with seal. Working on it.
- d. **Review, discuss and possibly take action on JVFD monthly financial documents. (McNeil)**
 - i. **April 2026 bank statements.**
 - ii. **Most recent payroll report.**
 - iii. **Most recent paid time off reports.**

7. Firefighter's Association Report (Freytag): Nothing to report.

Break 10:13-10:20am

8. Treasurer's Report (Reeves):

- a. **Review and approve invoices, expenditures and transfers:** Invoices and bills paid were discussed. Treasurer Reeves made a motion to approve all expenses as reported on the cash activity report and presented to the board, except the invoice from Burns & Anderson for work done by Ken Campbell for \$3550 (as requested by President Loughran). President Loughran seconded. All approved.
- b. **Review and discuss financial reports and investments:** Discussion only. No action taken.
- c. **Review investments.** Discuss, consider, and possibly take action as needed. Update only, no action taken.
- d. **Review, discuss, and possibly approve the updated Frost safekeeping trade signature card. (McNeil):** Treasurer Reeves made a motion to approve as presented. President Loughran seconded. All approved.

9. Update from the Budget Committee. Discuss, consider, and possibly take action as needed. (Loughran/Reeves): Discussion only. No action taken.

- a. **Budget committee schedule:** Discussion only. No action taken.

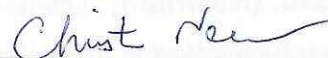
10. **Update from the Fire Prevention Programs Committee. Discuss, consider, and possibly take action as needed. (Reeves/Beechinor):** Nothing to report.
11. **Update from the JVFD Audit Committee. Discuss, consider, and possibly take action as needed. (Loughran/Reeves/McNeil):** Discussion only. Waiting on Ken Campbell to engage Maxwell, Locke & Ritter. No action taken.
12. **Update from the ESD Policies Committee. Discuss, consider, and possibly take action as needed. (Beechinor/Newman):** Discussion only. No action taken.
13. **Update from the ESD/JVFD Transition Committee. Discuss, consider, and possibly take action as needed. (Loughran/Newman/Haffelder/Freytag):** Discussion only. No action taken.
 - a. **New Pay Scale**
 - b. **Leave accrual calculations**
 - c. **Soft Pays**

Break 11:05-11:17pm

14. **Update from the Fire Chief Hiring Committee. Discuss, consider, and possibly take action if needed. (Loughran/Beechinor):** Discussion only. No action taken.
 - a. **Discuss, consider, and possibly take action on engaging URE consulting to conduct fire Chief Search:** Treasurer Reeves made a motion to engage URE Consulting to conduct the Fire Chief search. Secretary Newman seconded. All approved.
15. **Discuss, consider, and possibly take action on future planning for ESD Administrator position. (Loughran):** Discussion only. No changes required at this time. No action taken.
16. **Update on potentially engaging with a company to handle JVFD/ESD COBRA services, and possibly other HR needs. Discuss, consider and possibly take action as needed. (Newman):** Discussion only. No action taken. Discussion to be continued once new Fire Chief is in place, unless a more pressing need arises.

Lunch break 11:56-12:17pm

- 17. Update on leave accrual balance calculations. Discuss, consider, and possibly take action on allowing firefighters to use leave accruals to pay back monies owed to ESD due to unreported income. (Loughran):** Discussion only. No action taken.
 - a. Discuss status of ADP report on unreported income.** Discussion only. No report back yet. No action taken.
- 18. Discuss, consider, and possibly take action on allowing firefighters to cash out PTO for emergency use, with board approval for a limited term. (Reeves/Newman):** Discussion only. No action taken.
- 19. Update on legal action against Brad Landi, both Criminal and Civil. Discuss, consider, and possibly take action as needed. (Loughran):** Update and discussion only. Information has been turned over to Williamson County Sheriff's Office. No action taken.
- 20. Discuss, consider, and possibly take action on vacant ESD board position. (Newman/McNeil):** Discussion only. Current Commissioner's are working on recruiting candidates for board to review. No action taken.
- 21. Discuss, consider, and possibly take action on ESD1's legal representation. (Loughran):** Discussion only. No action taken.
- 22. Retire to Executive Session to discuss personnel matters per section 551.074 of the Texas government code. (Loughran):** Retired to Executive Session from 1:05-1:40pm.
- 23. Discuss, consider and possibly take action on personnel matters discussed during Executive Session:** Discussion only. No action taken.
- 24. Take requests for future agenda items and confirm the date and time for the next regular meeting:** Next regular board meeting is scheduled for June 17th at 9 am.
- 25. Adjournment:** Meeting adjourned at 1:43pm.



Secretary
Williamson County
Emergency Services District #1