

**MINUTES OF REGULAR MEETING OF BOARD OF COMMISSIONERS  
OF WILLIAMSON COUNTY EMERGENCY SERVICES DISTRICT NO. 1**

**March 18, 2026**

A Regular meeting of the Board of Commissioners of Williamson County Emergency Services District No. 1 (WILCO ESD 1), open to the public, was held on March 18, 2026 at the Jollyville Fire Station, 9218 Anderson Mill Road, Austin, Texas, pursuant to notice duly given in accordance with the law.

A roll was called of the members of the Board, to-wit:

Joseph Loughran	President
William Beechinor	Vice President
James Reeves	Treasurer
Christine Newman	Secretary
Vacant	Assistant Treasurer

Also in attendance: Chief Haffelder, ESD 1 Administrator Alan McNeil, Captain Max Freytag, JVFD firefighters (Rachel West, Damon Easter, Joshua Bales, Garrison Gregory, Erin Russo, Dale Miller, Madalyn Meler).

1. **Four Commissioners were present constituting a quorum.**

**President Loughran called the meeting to order at 9:07am.**

2. **Public Comments:** None.

3. **Presentation from HdL Tax Advisors. Discuss, consider and possibly take action.** (HdL/McNeil): The HdL representative was unable to attend. They will be at our April meeting.

4. **Review and possibly approve the minutes of the February 18<sup>th</sup> regular meeting and the February 26<sup>th</sup> special meeting (Newman):** President Loughran made a motion to approve as presented. Vice-President Beechinor seconded the motion. All approved.

**5. Fire Chief's Report (Haffelder):**

a. **Monthly Run Report.** Discussion only. No action taken.

b. **Review, discuss and possibly take action on JVFD monthly financial documents.**  
Discussion only. No action taken on any of these items.

i. **March 2026 bank statements. (McNeil)**

ii. **Most recent payroll report. (McNeil)**

iii. **Most recent paid time off reports. (McNeil)**

c. **Update on vehicle graphics. Discuss, consider, and possibly take action, if requested.** Appointment to have this done on Friday 3/20.

d. **Discuss, consider, and possibly take action regarding replacement of Fire truck computers.** 2 Dead computers. Previously \$3100 each. Secretary Newman made a motion to approve up to \$10,000 to replace the two computers. Vice-President Beechinor seconded. All approved.

e. **Station security update. Discuss, consider, and possibly take action, if requested.** Chief Haffelder requested to remove the speedbump under the side gate, since it is causing damage to the vehicles. No cost involved. Board gave unanimous approval. Door codes have been changed.

f. **ID badges and access information update. Discuss, consider, and possibly take action, if requested.** Buying an ID card printer, approximately \$1196. Will bring plan and cost estimates to the April meeting to update station camera and door security.

g. **Mutual aid update. Discuss, consider, and possibly take action, if requested.**  
Discussion only. Will give an update in April.

**6. Firefighter's Association Report (Freytag):**

a. **Continue discussion, consider and possibly take action on proposal for cost-of-living increase for the JVFD staff.** Treasurer Reeves made a motion to give all JVFD general staff a raise of \$1 per hour. President Loughran seconded. All approved.

**7. Investment Officer's Report (McNeil):**

- a. **Review and approve invoices, expenditures and transfers:** Invoices and bills paid were discussed. Treasurer Reeves made a motion to approve all expenses as reported on the cash activity report and presented to the board. President Loughran seconded. All approved.
  - b. **Review and discuss financial reports and investments:** Discussion only. No action taken. Note- Treasurer Reeves will take over this agenda item going forward, as Treasurer.
  - c. **Discuss, consider, and possibly approve the Frost Signature Card Resolution.**  
**(McNeil):** President Loughran made a motion to approve removing Matt Zurek from the Signature Card. Vice-President Beechinor seconded. All approved. (Resolution 2026-03-06)
8. **Acknowledge and discuss impact from Fire Chief Landi's resignation.**
  - a. **Update on status of JVFD operations post resignation.**  
**(Haffelder/Freytag/McNeil):** Discussion only. No action taken.
  - b. **Discuss, consider, and possibly take action on administration of COBRA.**  
**(McNeil/Newman):** Administrator McNeil sent notification letters to Treaty Oaks for review on Monday. Secretary Newman will look into possible administrative service companies before the April meeting.
  - c. **Discuss, consider, and possibly take action to address any concerns or issues arising from this resignation:** Discussion only. No action taken.
9. **Discuss, consider and possibly take action on proposed plans to file corrected wage reports, make necessary tax payments and establish a repayment process for the fiscal years of 2023, 2024 and 2025.** **(McNeil):** President Loughran made a motion that all funds Fire Chief Landi awarded to himself beyond his base salary was not earned income, and a lawyer will be engaged to pursue restitution. Vice-President Beechinor seconded. All approved.

President Loughran also made a motion to report all of Chief Haffelder's income, allow him a negative PTO balance for now, and allow a plan of repayment to be figured out soon. Treasurer Reeves seconded. All approved.

**(Brief recess from 12:00-12:12pm)**

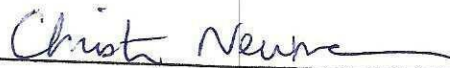
- 10. Discuss, consider, and possibly take action on any further tasks necessary to solve the non-reporting of JVFD wages. (McNeil):** Treasurer Reeves made a motion to file unreported wages for all general full-time employees for 2023, 2024, and 2025 to ADP. President Loughran seconded. All approved.
- 11. Discuss, consider and possibly take action on the process for hiring a new Fire Chief. (Loughran):** President Loughran made a motion to form a New Fire Chief Search committee, comprised of himself and Vice-President Beechinor. Treasurer Reeves seconded. All approved.
- 12. Discuss, consider, and possibly take action on formation of Budget Committee for 2026. (McNeil):** President Loughran made a motion to form a 2026 budget committee, comprised of himself and Treasurer Reeves. Secretary Newman seconded. All approved.
- 13. Discuss, consider, and possibly take action on formation of a Policy Committee. (Newman):** Secretary Newman made a motion to form an ESD policy committee, comprised of herself and Vice-President Beechinor. Treasurer Reeves seconded. All approved.
- 14. Discuss, consider, and possibly take action on re-formation of the ESD as direct service provider Transition Committee. (Newman):** No action taken. The new chief will take Fire Chief Landi's place on the committee, once they are hired.
- 15. Discuss, consider, and possibly take action on directing our ESD attorney to engage auditors to perform an audit of Jollyville Fire Department. (Reeves):** Treasurer Reeves made a motion to give ESD attorney Ken Campbell direction to have an audit on agreed principles performed on JVFD. President Loughran seconded. All approved.
- 16. Discuss, consider, and possibly take action on a committee to evaluate the JVFD/ESD1 inspection, plan review, and code enforcement program. (Loughran):** President Loughran made a motion to form Fire Prevention Programs committee, comprised of Treasurer Reeves and Vice-President Beechinor. Treasurer Reeves seconded. All approved.

**The Board went into executive session to discuss a personnel matter, in accordance with 551.07, from 12:57-1:31pm.**

Upon return to general session, President Loughran made a motion that until the Fire Prevention Programs committee concludes its review there will no overtime permitted for inspections, plan reviews, or code enforcement. Treasurer Reeves seconded. All approved.

**17. Take requests for future agenda items and confirm the date and time for the next regular meeting:** Next regular board meeting is scheduled for April 15, 2026 at 9am.

**18. Adjournment:** Meeting adjourned at 1:40pm.



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**Secretary  
Williamson County  
Emergency Services District #1**