

**MINUTES OF SPECIAL MEETING OF BOARD OF COMMISSIONERS
OF WILLIAMSON COUNTY EMERGENCY SERVICES DISTRICT NO. 1**

January 1, 2026

A special meeting of the Board of Commissioners of Williamson County Emergency Services District No. 1 (WILCO ESD 1), open to the public, was held on January 1, 2026 at the Jollyville Fire Station, 9218 Anderson Mill Road, Austin, Texas, pursuant to notice duly given in accordance with the law.

A roll was called of the members of the Board, to-wit:

Joseph Loughran	President
Will Beechinor	Vice President
James Reeves	Treasurer
Christine Newman	Secretary
Matt Zurek	Assistant Treasurer - absent

Also in attendance: Fire Chief Brad Landi, ESD 1 Administrator Alan McNeil, Battalion Chief Travis Haffelder, Captain Max Freytag.

1. **Four Commissioners were present, constituting a quorum.** Assistant Treasurer Zurek was unable to make the special meeting.

President Loughran called the meeting to order at 9:00am.

2. **Public Comments:** No members of the public were in attendance.

3. **Review JVFD bank reports and spending for calendar year 2025, allowing JVFD Chief to explain all expenditures.** Discussion only. No action taken.

4. **Discuss and possibly take action on JVFD disbursement and spending procedures.**

President Loughran made a motion that no person in either the ESD or JVFD is permitted to write a live check to themselves. Treasurer Reeves seconded the motion. All approved.

President Loughran made a motion that no JVFD PTO is to be paid out until the ESD board reviews the JVFD PTO policy. Treasurer Reeves seconded the motion. All approved.

Secretary Newman made a motion to limit ESD credit card possession and usage to the ESD Administrator and Treasurer. President Loughran seconded the motion. All approved.

5. Reconsider (based on new information) recently approved transfer of funds to JVFD.

President Loughran made a motion to deny the \$60,000 reimbursement to JVFD, that had been approved in December. Treasurer Reeves seconded the motion. All approved.

President Loughran made a motion to amend the quarterly installment request from JVFD to one monthly installment of \$176,000, to be transferred before January 2nd. Secretary Newman seconded the motion. All approved.

6. Adjournment: Meeting adjourned at 10:53am.

Christie Neen

Secretary
Williamson County
Emergency Services District #1