NEW PATIENT INFORMATION

Please complete all attached forms leaving no blanks. If something does not apply then mark with N/A. Please do not print double sided.

Please **fax** your completed forms **within 2 days of making your appointment** so we can load your medical information into our computer system before your visit. Our fax number is 713-464-3116. If you are unable to fax then you can **email** the form back to our office using the secure email we sent to you.

Please bring your **insurance card, and picture ID** with you to your appointment.

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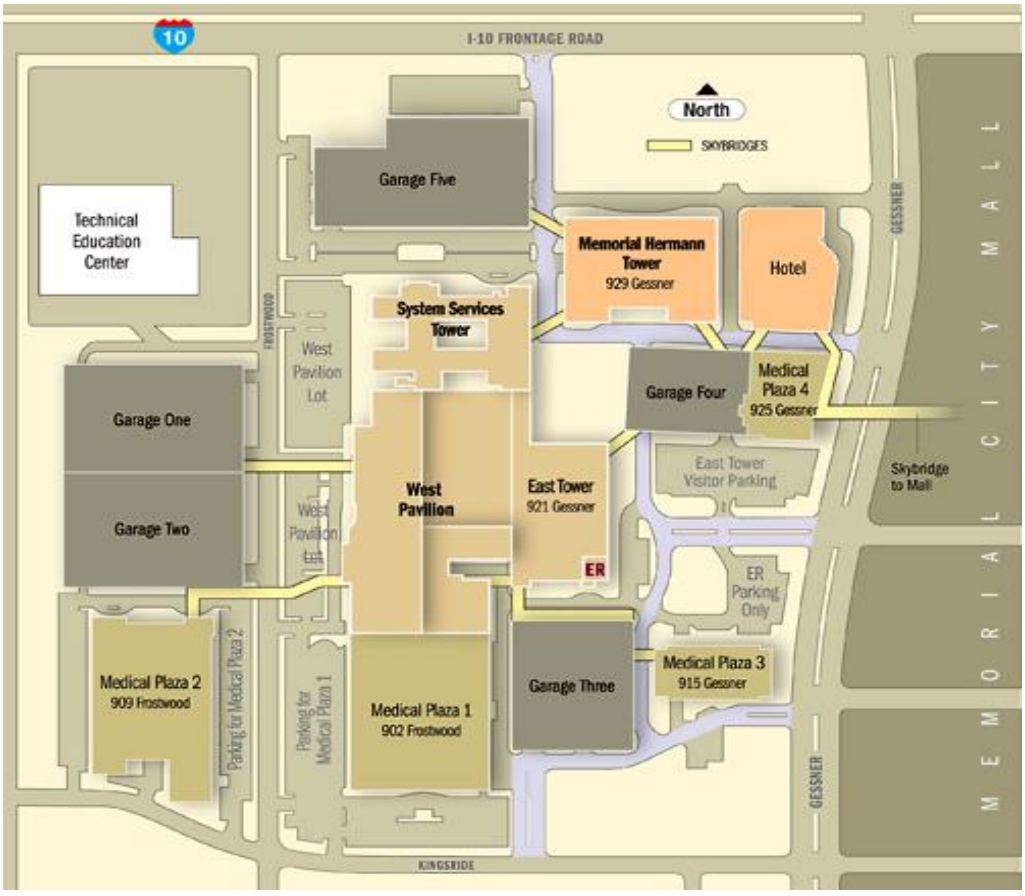
SHERRI S. LEVIN, M.D. & ASSOCIATES
Sherri S. Levin, MD, Amelie Lam Chu, MD
Sooyoung C. Hwang, MD and Katherine Whitty Schnitzer, MD
929 GESSNER SUITE 2100
HOUSTON, TX 77024



We are located in the Memorial Hermann Tower (MHT) that faces I-10
(with the glass tower on top)
Park in parking garage #5 on the Frostwood side of the complex
On level B take the crosswalk to the Memorial Hermann Tower (MHT)
Take the crosswalk to the escalator and take the escalator down to the lobby
Walk thru the lobby to the right and take the 2nd set of elevators on your left to the 21st floor
We are in suite 2100. Our phone number is 713-464-4111.

KEEP THIS SHEET FOR YOUR RECORDS

PATIENT MEDICAL INFORMATION FORM

Date: _____ **Name:** _____ **DOB:** _____ **Age:** _____

Reason for visit: _____

Current Medications: (list drug name and dose) _____

_____

Medical History: (circle if you have had any of the following)

Diabetes	Blood Clots in Legs / Lungs	Breast Disease
Hypertension	Bleeding Disorders	Ovarian Tumor / Cyst
Heart Disease	Stroke	Depression / Anxiety
Lung Disease / Asthma	Blood Transfusion	Seizure Disorder
Kidney Disease / UTI	Reflux / GI Ulcer	Migraine Headaches
Liver Disease / Hepatitis	Thyroid Dysfunction	

Explain items circled and list any other major medical issues: _____

_____

Allergies: (drug name and reaction) _____

Gynecologic History: Date of Last Menstrual Period: _____ Age period started? _____

Regular? YES NO Length of period ___ days Heavy? YES NO Cramping? YES NO

Have you ever been sexually active? YES NO New partner in the past 12 months? YES NO

Sexual Pref: Heterosexual Homosexual Bisexual Hist of Abnrl Pap Smear / Dysplasia / HPV? YES NO

Current Birth Control: Pills IUD Condoms Vasectomy Tubal/Essure Other: _____

History of STD? YES NO (circle) Gonorrhea / Chlamydia / Genital Warts / Herpes / Other: _____

Circle if you have you had: Hysterectomy Ablation Removal of tubes / ovaries Cone Biopsy/LEEP

Are you taking Hormones? YES NO Do you have bothersome Hot Flashes? YES NO

OB History: Total Pregnancies: ___ Living Children: ___ Miscarriages: ___ Abortions: ___ Ectopic: ___

Year	Vaginal birth or C-Section	Weight	Term/ Preterm	Sex	Type of Anesthesia	Place of Delivery	Complications	Name

Date: _____ **Name:** _____ **DOB:** _____ **Age:** _____

Surgical History: (include cosmetic surgery) _____

Hospitalizations: _____

Family History: Breast Cancer: _____ Ovarian Cancer: _____ Colon Cancer: _____

Other Fam History: (list condition and person affected)_____

Social History: Tobacco _____(cigs/day) Alcohol_____ (drinks/day) Other Drugs: _____

Marital Status: Single Married Race: _____ Religion: _____

Highest level of education: _____ Occupation: _____

Health Maintenance: Have you received the HPV vaccine? YES NO Date: _____

Have you received the flu vaccine this year? (October – March) YES NO Date: _____

Have you received your COVID vaccine? YES NO Have you received your COVID booster? YES NO

Date of last Pap Smear? _____ Normal / Abnormal Mammogram? _____ Normal / Abnormal

Colonoscopy? _____ Normal / Abnormal Bone Density Scan? _____ Normal / Abnormal

Do you have any of the following problems or symptoms?

	YES	NO	COMMENTS
Fever			
Chills			
Weight loss			
Loss of hearing/vision			
Shortness of breath			
Chest pain			
Abdominal pain			
Change in bowel habits			
Incontinence			
Blood in urine			
Muscle aches			
Headache			
Depression			
Anxiety			
Pain of hands/feet			
Swelling of hands/feet			

Sherri S. Levin, M.D. & Associates

OBSTETRICS • GYNECOLOGY • INFERTILITY

Financial Policy

Thank you for choosing us as your Ob/Gyn healthcare provider. We ask that all patients read and sign our financial policy. If you have questions concerning these policies please feel free to contact our business office at 713-464-4111 x 6.

We participate in most **insurance plans** but occasionally there is a plan we do not participate with. It is your responsibility to make sure our physicians are in-network with your particular plan. We frequently order **labs** during your visit. We do NOT verify that various labs are covered on your plan. You will receive a lab bill directly from the lab company. We send all labs to Quest diagnostics unless they are for genetic testing or specialty tests. If you want your labs to go to another lab you inform us at the time of the visit.

We collect all **co-pays, deductibles, coinsurances** and services that are not covered by your insurance at the time of service. We accept Visa, Mastercard, American Express, Discover Card and cash. We only accept checks as payment from a mailed patient statement. There is a $25.00 fee for all returned checks including stop payment.

New patients must provide one form of identification along with your insurance card. **Returning patients** must bring your insurance card to each visit. We will ask you to verify your insurance information and contact information at each visit.

If you are scheduling **surgery** with our physicians, we will call your insurance and provide information to them about the surgery. They will advise us of any financial responsibility you have for the surgery. We require a deposit before surgery, which is an estimated amount of your responsibility based on the information your insurance provided to us and our fee schedule for that insurance company. Benefits quoted by your insurance company are not a guarantee of payment by them. You may have an additional amount due once your insurance processes your claim.

If you are pregnant, an **OB deposit** will be required before your 20th week. Our financial counselors will review the benefits with you that are provided by your insurance company.

We require a 24 hour notice for all **appointment cancellations** so that patients needing appointments can be put into the schedule upon your cancellation. If you fail to give proper notice you will be charged a no-show fee of $25.00 for the first missed appointment, $55.00 for the second and $75.00 for any appointments after the 2nd. No-show fees cannot be billed to your insurance company.

If you are requesting a **copy of your medical records** or you would like for us to send them to someone else, we require your authorization and we charge a fee for copying the records. We use the guidelines set forth by the Texas State Board of Medical Examiners for our fees for copying medical records.

We charge $15.00 for completing all **health forms**, this includes but is not limited to FMLA, School health forms, Disability forms, Work health forms, and pre-certification forms for medications. We do not charge for the simple return to work form that is provided for office visits.

We send **patient statements** for all balances due after your insurance processes your claim. All payments are due within 25 days of the date on the statement. If we send multiple statements there is a late fee assessed on each statement after the first statement. After **90 days we refer our accounts to an outside collection agency. If you cannot pay within 25 days please contact our office to keep your account in good standing.**

I certify the insurance information I have provided is accurate and I agree to pay all balances due at the time of service plus any additional balance my insurance deems my responsibility once my claims have been processed. I also certify I have read and understand the financial policies for Sherri S. Levin, MD & Associates.

PATIENT SIGNATURE_____DATE_____

PRINT NAME_____

PARENT OR LEGAL GUARDIAN_____DATE_____

Sherri S. Levin, M.D. & Associates

OBSTETRICS • GYNECOLOGY • INFERTILITY

Well Woman Exam

WHAT IS A WELL WOMAN EXAM?

A Well Woman Exam is a preventive annual gynecological and breast exam. Well Women Exams are extremely important in preventive care and early detection of diseases. A Well Woman Exam includes review and assessment of general health, including height, weight, body mass index (BMI), and blood pressure. A breast exam and pelvic exam are performed. A PAP smear, HPV test, or cultures for gonorrhea and chlamydia may be collected. Birth control options may be discussed. Vaccines and other screening exams such as bone density exam or colonoscopy may be recommended.

WHAT HAPPENS IF I HAVE A NEW PROBLEM OR A CHRONIC CONDITION I WANT TO DISCUSS, OR MY PHYSICIAN IDENTIFIES A CONCERNING CONDITION DURING MY WELL WOMAN EXAM?

Ideally, we recommend that you schedule a separate appointment for your new or chronic problem to allow adequate time to address your concerns. However, if you have scheduled a Well Woman Visit, but also want to address your new or chronic concern at the same time, we can sometimes accommodate if the schedule allows.

Please be aware that according to the American Medical Association coding guidelines, management of acute and chronic medical problems are not included in a Well Woman Visit and must be billed separately. Your insurance may require a copay or apply this additional billing to your deductible. Examples of concerns we commonly address during a Well Woman visit that will incur additional billing include, but are not limited to: UTI, VAGINAL DISCHARGE, STD BLOODWORK OR CULTURES, THYROID, DEPRESSION/ANXIETY, ACNE, HEAVY OR IRREGULAR PERIODS, HOT FLASHES, LIBIDO, INSOMNIA, WEIGHT GAIN/LOSS, FATIGUE, INFERTILITY, PMS, BREAST CONCERNS, HAIR GROWTH/LOSS and HORMONAL ISSUES.

I have read and understand the above information concerning Well Woman Visits.

_____ _____

Signature Date

_____

Printed Name