



Welcome to Hayden Summer Camps

Parent Information Letter

We're so excited to have your camper join us for an amazing summer!

To help keep camp safe, fun, and running smoothly, please review the important info below.

Drop-Off/Pick-Up

- Regular Drop-Off: 8:55 AM at Hayden Recreation Facility
- Regular Pick-Up: 3:30 PM at the same location
- AM Extended: Drop off at Hayden Gymnasium starting at 7:55 AM
- PM Extended: Pick up at Hayden Recreation Facility by 5:45 PM

Important: The Hayden parking lot is ONE WAY with separate entrance and exit

Authorized Pick-Up Information

- All pick-up people must be listed in CampDoc under "Trusted Contacts"
- If you need to make a last-minute change, please call or email us as soon as possible
- For your child's safety, campers will only be released to approved individuals unless we receive direct communication from a parent or guardian

Camper's Checklist

- Backpack
- Comfortable clothing suitable for active play
- Closed-toe shoes or sneakers (required for all activities)
- Bathing suit and towel
- Sweatshirt or jacket
- Sunscreen (applied before camp + packed for reapplication)
- Snack and lunch (**nut free for lower camp**)
- Refillable water bottle
- Extra change of clothes in a labeled bag
- No toys from home (e.g., Pokémon cards, stuffed animals)
- Dance/Theater Camp Note: Campers attending Dance/Theater Camp are welcome to wear dance attire and shoes, but it is not required. Comfortable clothes and sneakers are perfectly fine!

Please label all belongings!

Forms and Policies

- All required forms must be completed in CampDoc before camp begins
- You may request copies of our health care, discipline, grievance, and background check policies at any time. DPH info on meningococcal disease and current immunization schedule is available on the Hayden website
- You will be notified if your camper bumps their head, is not feeling well, or is missing required items
- Outside of drop-off and pick-up times, parents must check in at the Camp Office. For safety, visitors are not allowed on campgrounds during the day

Attendance

Please call or email if your child will be:

- Absent, late or leaving early

Medication

- Must be checked in at the Camp Office
- Must include Hayden's Medication Authorization Form (via CampDoc)
- Must be in original container
- Prescription medication must have the prescription label affixed on it
- Extended Day Campers: Please provide 2 inhalers or 2 sets of epi-pens if needed

Sun Protection

- Apply sunscreen before camp
- Pack labeled sunscreen for reapplication
- Hats or light cover-ups are encouraged

Tick Policy

- We recommend tick checks after camp
- If a tick is found during the day, parents will be notified
- Campers avoid high grass and wooded areas when possible

Behavior Policy

To help ensure a safe and enjoyable experience for everyone, campers are expected to participate appropriately in all group activities under the supervision of Hayden staff. Campers should follow directions from counselors and directors and treat both staff and fellow campers with respect. If a camper is unable to meet these expectations, we will contact parents to discuss next steps. In some cases, this may include considering whether the camper can continue in the program.

