

23 July 2025

Dear Parent/Carer

Consultation process

This letter is being sent to you as you are a parent/carers of a child at St John's Church of England Primary School ("the Academy") at Sallowbush Road, Huntingdon, Cambridgeshire PE29 7LA. The Academy is part of the Diocese of Ely Multi-Academy Trust ("DEMAT").

Reduction of the Published Admission Number ("PAN")

There is a requirement on the Academy to have a PAN which reflects accurately the expected demands of the local community. The Academy is required to launch a consultation where it is intending to reduce its PAN.

The Academy is intending to reduce its PAN from 60 to 30 for 2027/28. This is more representative of the actual situation of the Academy. This decrease in PAN reflects the fall in pupil numbers applying to the Academy in recent years, a trend that is expected to continue. This trend is affecting all schools in Huntingdonshire as well as Nationwide.

The Academy is able to accept pupils in excess of its PAN. Therefore, the Academy does not consider that making this change will constitute an impediment for future growth.

The consultation process

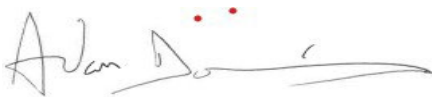
The consultation process is being communicated by DEMAT as follows:

- Notification to the following Local Authorities:
 - Cambridge County Council
 - Huntingdon County Council
- Notification to all parents and carers of students at the Academy
- Other persons who in the opinion of DEMAT have an interest in this matter, including the Ely Diocesan Education Committee.

Recipients are welcome to respond by emailing comments relating to the reduction in PAN as set out above to governance@demat.org.uk or if you have any questions, please contact the headteacher at the Academy.

Please do this by Monday 10th November 2025.

Yours sincerely



Adam Downing

Head of Governance

01353 656760

www.demat.org.uk

DEMAT Office Address:

Grace Building, 8 High Street, Ely, Cambridgeshire, CB7 4JU

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Registered Office: Diocesan Office, Bishop Woodford House, Barton Road, Ely CB7 4DX

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