

Date received _____



GRACE *and* ST. STEPHEN'S
+ EPISCOPAL CHURCH +

Helen J. Smith Scholarship Grant Application

Revised for 2026-2027

Helen J. Smith Scholarship Grants are available to students who are members in good standing at Grace and St. Stephen's Episcopal Church (see Procedures) and who are enrolled or intend to enroll in a college, university, vocational school, or trade school. All funds will be paid directly to the institution of higher learning you plan to attend. Recipients will be notified by the middle of July; amounts may not be known until later. Priority will be given to students attending a school of divinity.

This application form (or its equivalent) must be included with your supporting materials.

Name _____ Date of birth _____

Address: Street/City/State/Zip _____

Phone _____ Parents' phone _____

Email _____ Social Security # _____

Name of college/university/school _____

Name of office where funds are to be sent _____

Office address: Street/City/State/Zip _____

Student ID # (when available) _____

Completed IRS W-9 Form (attached) _____

Signed _____ Date _____

Your application must be complete and on time, and include the following:

1. A copy of your most recent official transcript or grade report. (First-year students must submit their high school transcript. Upper classmen must submit their most recent and complete college transcript.)
2. Two letters of recommendation, one of which must be from a recent teacher or counselor/advisor. All recommendations must be written by non-family members and must be signed by the writer. New recommendations must be submitted in each successive year of applying for the scholarship. The recommendations must be received by June 1, 2026. **Please make this deadline clear to your referees.**
3. A letter from you must address these questions:
 - a. What are your goals and how will a scholarship grant from the Smith Trust help you achieve them?
 - b. What is your current or expected major?
 - c. What has been your involvement with Grace and St. Stephen's Episcopal Church and how has it shaped who you are today?

All application materials must be received by the Helen Smith Scholarship Grant Committee,
Grace and St. Stephen's Episcopal Church, via email of SmithScholarship@GSSEpiscopal.org
Or hand-delivered to 601 North Tejon St., Colorado Springs, CO 80903
by **June 1, 2026**



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Helen J. Smith Scholarship Grant Procedures

Revised for 2026-2027

Previously approved by the Vestry and the Wells Fargo Administrator

Eligibility: The Helen J. Smith Trust is managed by Wells Fargo and provides scholarship grants for:

- A. Church members in good standing (see Note 1 below) who plan to attend, or who are attending a school of divinity (see Note 2 below);
- B. Church members in good standing who are undergraduates *under the age of 25 at the time of the application deadline* and who are attending an institution of higher learning. Vocational schools, trade schools, universities, and colleges are qualified institutions.
- C. High school seniors in good standing who have firm plans to attend an institution of higher learning.

Note 1: Members in good standing are defined below. If the applicant is unable to meet this requirement, the parent(s) of the applicant must be member(s) in good standing.

Note 2: The Trust specifies that seminary students are to be given priority. To ensure this provision is met, there is no age limit for seminarians since a large number of individuals now attend schools of divinity after the age of 24.

Canon 1.17.2-4

Sec. 2(a) All members of this Church who have received Holy Communion in this Church at least three times during the preceding year are to be considered communicants of this Church.

Communicants in Good Standing

Sec. 3 All communicants of this Church, who for the previous year have been faithful in corporate worship, unless for good cause prevented, and have been faithful in working, praying, and giving for the spread of the Kingdom of God, are to be considered communicants in good standing.

Procedures: Applications must be submitted as a PDF – or arrive at the church office – by June 1, 2026. The Scholarship Grant Committee, consisting of at least four church members and one non-church member, will review applications, select award recipients, and determine award amounts. The funding of scholarship grants comes from two sources: 1) current earnings of the Trust at Wells Fargo (not known until later in 2026) and 2) reserves in the Trust Fund balance held by the church. The amounts will be announced later in 2026. The Wells Fargo Trustee and the Scholarship Grant Committee require that all funds be disbursed directly to the institution and not to the student.

Applications should be typed or printed legibly and submitted in hard copy or scanned and emailed as a PDF attachment to SmithScholarship@GSSEpiscopal.org. Applications that are not complete will not be considered. Please address applications to the Helen J. Smith Scholarship Grant Committee at Grace and St. Stephen's Episcopal Church and delivered to the Church office or emailed to SmithScholarship@GSSEpiscopal.org

The scholarship is advertised through announcements in *Tidings*, on the parish electronic bulletin board, and announcements during services.

Further information: Questions may be directed to the Helen J. Smith Trust Scholarship Grant Committee at Grace and St. Stephen's Episcopal Church. You may call David Brockway, Committee Chairman, at 719 963-0790 or email SmithScholarship@GSSEpiscopal.org.