

## **Avon Grove Library Board of Trustees Meeting Minutes**

**Wednesday, June 24, 2026**

**Via Zoom**

**Submitted by Allison Thomas**

### **I. Welcome: 7:02 pm**

- A. In attendance: Pat McKeon, Allison Thomas, Jack Waber, Cordelia Rosazza, Walter Borys, Shelly McCoy, Barbara Hart, David Payne

### **II. Adoption of Agenda**

- A. Motion to adopt the agenda made by Jack, seconded by Pat, the motion carried.

### **III. Minutes of 05/27/2026**

- A. No changes.
- B. Motion to approve the minutes made by Jack, seconded by Cordelia, the motion carried.

### **IV. Director's Report – David Payne, Director, see attached report.**

- A. Circulation was down in May, but were reasonable for the time of year. Circulation statistics were down across most member libraries. On June 1<sup>st</sup>, Avon Grove Library's circulation was 441, which was the 6<sup>th</sup> highest in the system.
- B. Typically there is a dip in indoor storytime attendance at this time of year, so the high attendance was largely due to summer reading program outreach in the schools by Sarah Lacour. Storytime in the Park at Nichol Park in London Britain Township attendance was excellent.
- C. There will be a blood drive at the library on August 15<sup>th</sup> with the Blood Bank of Delmarva. Donations will be given to Medic 94 in West Grove.
- D. The drama director at Avon Grove Charter School is going to work with the library on a performance related to Edgar Allen Poe.
- E. There has been some progress in Congress in resolving the issue with non-profit libraries accepting passport applications.
- F. The Avon Grove Lions Club donated \$750 to Avon Grove Library.
- G. The Spring Appeal has reached \$6,033.54.
- H. Londonderry Township has made its 2026 contribution to the library.
- I. Motion to approve the Director's Report made by Allison, seconded by Cordelia, the motion carried.

### **V. Treasurer's Report - Cordelia Rosazza, Treasurer, see attached report.**

- A. Bank accounts are healthy. We may want to consider making a transfer from TD Bank so the balance isn't too high.
- B. Some expenses are a little over budget, but others are under budget, so overall there are no concerns. We also have not taken the draw for the year.
- C. Motion to approve the Treasurer's Report made by Jack, seconded by Shelly, the motion carried.

### **VI. Old Business**

- A. Approval of IRS 990 filing for 2025 – Motion to approve the completed IRS 990 for 2025 made by Cordelia, seconded by Pat, the motion carried.

### **VII. New Business**

- A. Approval of PA eSignature Resolution required for grant awards – David was applying for a programming grant with the Office of Commonwealth Libraries, and the state requires an authorized signer on all grant document. The form requires the signature of the Vice President and Secretary of the Board. Motion to approve the resolution made by Pat, seconded by Shelly, the motion carried.

#### **VIII. Committee Reports**

- A. No committee reports.

#### **IX. Other items for discussion**

- A. Facilities Committee – Shelly will coordinate meetings in the next month to start planning for the remainder of the year.
- B. No other items for discussion.

#### **X. Adjournment**

- A. Motion to adjourn at 7:22 pm made by Shelly, seconded by Pat, the motion carried.

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Signed By  
Allison Thomas  
Secretary