SDGs Today invites you to contribute to the ongoing development of our “Mapping School Locations” dataset by georeferencing your school. Use this guide to map a school in OpenStreetMap today!

1. **This process requires a desktop or laptop. If you are using a mobile device skip to Step 12.** If you need to create an account with OpenStreetMap (OSM), follow this [link](#) to begin. Follow the steps to verify your email address and sign in.

2. Login [here](#) to begin locating a school or education facility. Once you have logged in, return to the OSM landing page map.

3. Use the search bar in the top left of the map to find the city/town where your school is located. Zoom to where a school should be located or click on one of the suggested results.

4. Once you see a school building, click ‘Edit’ in the top left corner of the screen. This mode will allow you to draw new features and edit existing ones.

5. If you are unable to find a school from here that means it is likely not yet mapped. Click on the basemap tool on the right hand side of the map. *If the school building is already present, the feature can still be edited and tagged using steps 8-12.*

6. Now, to add a new feature, click the ‘Area’ button at the top of the mapview to add a new polygon feature.
Outline the school building using space or clicking to add nodes to the polygon around the building. Press enter when finished.

For feature type, select ‘Building’ under ‘Building features...’ and enter the name of the school (or names if you wish to enter multilingual options).

Navigate to ‘Tags’ and click the ‘+’ to add a new tag. From the dropdown menu on the right, search/select ‘school’ to tag the building as a school.

Click the ‘Save’ button in the top right of the mapview to upload your changes. You have now mapped a school!

Now you can add any additional information to the schools feature details, tag it as primary or secondary, map the school grounds as an amenity, or map other schools and features you are familiar with in the area. Learn more OSM practices here.

Follow this survey link to let us know you’ve mapped a school in OSM or if you wish you map a school on your smartphone.

Join us on Twitter (@sdgstoday) and let the world know about your new geospatial skills by sharing your experience with the hashtag #iMappedMySchool on your social media!

For more information contact SDGs Today at sdgstoday@unsdsn.org

Hyperlinks:
OSM Registration: https://www.openstreetmap.org/user/new
OSM Login: https://www.openstreetmap.org/#map=4/38.01/-95.84
OSM Practices: https://toolbox.hotosm.org/pages/introduction/how_to_use_toolbox/
Survey Link: https://survey123.arcgis.com/share/e28bb06844fb41af8bd1c469280d5602
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