



It is the policy of Nemaha-Marshall Electric Cooperative to provide equal opportunity with regard to all terms and conditions of employment. Please *complete the following information in your own handwriting and using ink*. Answer each question completely. Failure to answer all questions completely may result in your application being rejected. Applications are not considered complete unless signed by the Applicant. (see page 3).

**Position Applying For:** \_\_\_\_\_ **Date** \_\_\_\_\_

### General Information

Name \_\_\_\_\_  
Last First Middle

Mailing Address \_\_\_\_\_  
Number Street City County State Zip Code

Telephone: Home ( \_\_\_\_\_ ) \_\_\_\_\_ Cell ( \_\_\_\_\_ ) \_\_\_\_\_  
Work ( \_\_\_\_\_ ) \_\_\_\_\_ E-mail \_\_\_\_\_

As may be necessary for the job, are you older than 18 years of age? ☐ Yes ☐ No

As may be necessary for the job, do you have a valid driver's license? ☐ Yes ☐ No

If yes: Issuing State \_\_\_\_\_ Class \_\_\_\_\_ Endorsements \_\_\_\_\_  
Issue Date \_\_\_\_\_ Expiration Date \_\_\_\_\_

Are you legally eligible to work in the United States? ☐ Yes ☐ No

List any previous dates of employment at Nemaha-Marshall Electric or enter "None". \_\_\_\_\_

List any relatives who are currently employed at Nemaha-Marshall Electric or enter "None". Nemaha-Marshall has a nepotism policy which may prohibit the employment of relatives under certain circumstances. If you have a relative currently employed at Nemaha-Marshall, state the name(s), relationship(s) and location(s) of the person(s) to whom you are related in the space to the right. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List any criminal convictions (as described below) or enter "None"  
Please include convictions for which you pleaded guilty or nolo contendere (no contest), paid a fine, received a suspended sentence, and/or were incarcerated. Do not include minor traffic violations and convictions that have been annulled, expunged, sealed, or pardoned by a court. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Will you relocate if required? ☐ Yes ☐ No

Will you work overtime if required? ☐ Yes ☐ No

## Employment History

Provide the employment information requested below, including experience in the U.S. Military Service. Begin with your present or most recent employment. If you are active in the job, leave the End Date blank.

Employer Name and Address: _____ _____ _____ _____ _____	Job Title: _____ Describe the work you did: _____ _____ _____ _____ _____ From: ____ / ____ To: ____ / ____ Month Year Month Year Reason for Leaving: _____ _____ _____
Name of Supervisor(s): _____ Supervisor(s) Title: _____ Phone Number: (____) _____	
Employer Name and Address: _____ _____ _____ _____ _____	Job Title: _____ Describe the work you did: _____ _____ _____ _____ _____ From: ____ / ____ To: ____ / ____ Month Year Month Year Reason for Leaving: _____ _____ _____
Name of Supervisor(s): _____ Supervisor(s) Title: _____ Phone Number: (____) _____	
Employer Name and Address: _____ _____ _____ _____ _____	Job Title: _____ Describe the work you did: _____ _____ _____ _____ _____ From: ____ / ____ To: ____ / ____ Month Year Month Year Reason for Leaving: _____ _____ _____
Name of Supervisor(s): _____ Supervisor(s) Title: _____ Phone Number: (____) _____	

May we contact the employers listed above? ☐ Yes ☐ No

If no, indicate which employer(s) we should not contact: \_\_\_\_\_

Equal Opportunity Employer

## Education and Training

Indicate all schools that you have attended. Completion of a formal education is a job-related requirement for some positions at Nemaha-Marshall Electric.

School Name	Location	Years Attended	Degree Received	Major

## Special Skills and Training

Indicate any special skills you have or training you have received.

---

---

---

## References

List two personal references who are not relatives or former supervisors:

Name	Telephone Number	Years Known
Name	Telephone Number	Years Known

## Applicant Authorization

### Read Carefully Before Signing

I certify that the facts contained in this application and supporting documents for employment at Nemaha-Marshall Electric are true and complete to the best of my knowledge. I understand that any misrepresentations, falsifications, or deliberate omissions will result in my disqualification as an applicant or immediate dismissal from any ensuing employment. I authorize investigation of all statements herein.

I also authorize by my signature below or a copy thereof, the organizations and individuals referred to herein to furnish information to Nemaha-Marshall Electric. Nemaha-Marshall Electric shall be held harmless should it, in processing this employment application, rely on information provided from these sources, even if the information provided is inaccurate or erroneous. Additionally, I understand that nothing contained in this employment application and supporting documents or in the granting of an interview or in any policies, procedures or handbooks that I might receive, is intended to create an employment contract between Nemaha-Marshall Electric and myself. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon Nemaha-Marshall Electric. If an employment relationship is established, I understand that I have a right to terminate my employment at any time, for any reason or for no reason, and Nemaha-Marshall retains a similar right regarding discontinuation of my employment subject only to the terms of a collective bargaining agreement, if one applies, and to the full extent permitted by law.

Signed \_\_\_\_\_

(Failure to sign may invalidate your application.)