



Brighter Better Orrell Volunteer Policy

Introduction

Brighter Better Orrell is run entirely by volunteers, and as such, volunteering as a principle is central to our mission. We recognise that volunteers make an essential contribution to our work, helping us to achieve our core aims and objectives. At the same time, we are committed to making volunteering with Brighter Better Orrell worthwhile and enjoyable, so that members who volunteer feel valued and involved.

Brighter Better Orrell exists to create a brighter, cleaner, kinder and safer community, by bringing individuals together with common interests and concerns, enabling us to help address community needs by listening to our members and providing a platform for people to take collective action to improve the neighbourhood and the facilities.

In line with this mission Brighter Better Orrell seeks to involve volunteers to:

- ensure our aims meet the needs of our community and environment
- provide new skills and perspectives
- increase our contact with the local community

Definition

A volunteer is defined as someone who commits time and energy for the benefit of others, who does so freely, through personal choice and without expectation of financial reward, except for reimbursement of actual out of pocket expenses.

Equal Opportunities

Brighter Better Orrell operates both an Equal Opportunities Policy and an Inclusivity Policy

Recruitment

Brighter Better Orrell has a fair and equal recruitment process that is open to everyone from all backgrounds and areas of the community.

Health and Safety

Volunteers are covered by the Brighter Better Orrell Health and Safety Policy

Safeguarding and Confidentiality

Volunteers will be governed by the Brighter Better Orrell Safeguarding and Confidentiality Policies.

Volunteers working with us are not required to have DBS checks, but anyone who wants to volunteer in activities that may include the presence of children or adults at risk should be transparent and declare to the committee if they have any restrictions imposed on them. All committee members are required to have full enhanced DBS

Insurance

All volunteers are covered by the Brighter Better Orrell public liability insurance whilst carrying out organised activities.

Review and Approval

This policy will be reviewed every 2 years, or sooner if relevant legislation or national guidance changes.



Addendum

Use of funds for Volunteer Support

1. The organisation may use its funds to provide reasonable refreshments and hospitality for volunteers where such provision supports the delivery of its charitable/community purposes. Alcohol will NOT be purchased or reimbursed.
2. For short volunteer sessions, the organisation may provide drinks and light snacks. For full-day sessions, the organisation may provide a light meal or reimburse the reasonable cost of one, excluding alcoholic beverages.
3. The organisation may contribute modestly to seasonal or annual volunteer appreciation activities, including a contribution toward a Christmas or seasonal meal, provided no alcohol is funded.
4. The organisation may fund a small thank-you buffet or refreshments at the Annual General Meeting (AGM) or similar events where volunteer recognition and volunteer recruitment are promoted. These refreshments must not include alcohol.
5. All such expenditure must be modest, proportionate, properly recorded, and compliant with any grant or funder conditions.