

ST. JOHN'S VESTRY AGENDA
TUESDAY, March 24, 2026
SMOOT CONFERENCE ROOM AND VIA ZOOM
6:45 p.m Fellowship :: 7:00 pm Meeting

Snacks, Drinks and Fellowship

Introduction

- Opening Prayer
- Community - Updates/Checking-in

Information

- Attendance-Tim Barwick
- Minutes of February 2026 Meeting
Approval of the minutes of the meetings of are submitted for review and are approved without a vote unless an objection is made or amendment is proposed before the meeting.
- Missions and Outreach–Mary Martin
- Fellowship Report–Katherine Haskell
- Financial Report- Greg Stayin
 - January 2026 Actuals
 - 2026 Budget
- Property Management- Tim Barwick
- Associate Rector's Report- Rev. Andrew Moore
- Rector's Report- Rev. Josh Armstrong-Walters

New Business

- 2025 Parochial Report [VOTE}
2025 Nominating Committee [VOTE}

Old Business

Closing Prayer and Adjournment

The meeting will adjourn with closing prayer without a vote unless an objection is made.

NEXT VESTRY: Tuesday, March 24

Important Dates:

- March 29: Palm Sunday
- April 5: Easter Sunday
- May 17: End of Program Year Celebration. Vestry Elections.

ST. JOHN'S EPISCOPAL CHURCH VESTRY MEETING

TUESDAY, February 17th, 2026 - 7:00PM

VIA ZOOM ONLY

ATTENDEES

Vestry members participating included the Reverend Joshua Armstrong-Walters, Rector, and Chair, and:

- Osmar Abib
- John Brown (Zoom)
- Shelli Bushman (Zoom)
- Lauren Chewning
- Jeff Cimbalo
- Katherine Haskell - Absent
- Margaret Kerfoot (Zoom)
- Sarah Lang (Zoom)
- Mary Martin (Zoom)
- Mike Murphy, Junior Warden
- Molly Nesline (Zoom)
- Nancy Simon (Zoom)
- John Stacey (Zoom)
- Kevin Swanson, Senior Warden
- Kathleen Tregoning

Also participating were:

- Rodney Page, Chancellor
- Greg Stayin, Treasurer
- Andrew Moore, Senior Associate Rector (Zoom)
- Tim Barwick, Parish Administrator (Zoom)

INTRODUCTION

- Opening Prayer
- Referenced minutes from November and January

Decision: Minutes from November and January approved and accepted

REPORTS

Fellowship Report: (Katherine Haskell)

None; Katherine absent.

Missions and Outreach (Mary Martin, Margaret Kerfoot)

February: Drive of the Month is the youth-led Dogwood Elementary bags

March: Global Bistro (Americana) on March 14th; will also be a the Drive of the Month for Doctors Without Borders

April: More brand awareness around Missions and Outreach by leading an Adult Forum

Women in Faith: Susan Simon serving as a M&O brand person. WIF is interested in getting more involved in M&O. Happy to do this for other groups.

DR Trip Planning is underway - at least 13 folks have been interested.

Other: Kim Clark Pastys is a former chair of Easter Seals in the area. May be an opportunity for us to support.

Stewardship Report: (Shelli Bushman)

Excited to share that the Stewardship drive exceeded goal by \$30k. \$1.18M versus our 1.15M goal. This is \$90k more than we raised last year. Hopefully this makes the budgeting process easier.

~200 pledges, a few less than last year. The average pledge went up \$500, just under \$6000. Pretty steady number of about ~30 people who stopped pledging.

Follow Up: If you'd like to join the Stewardship Committee next year, please reach out to Shelli.

Treasurer's Report (Greg Stayin)

See Vestry Packet.

We now have the revenue we need; we were short a month ago.

2026 Budget: Summary income statement shows where we ended last year versus budget, and recommended budget for next year.

Revenue: Much of our revenue is highly likely (!)

- Endowment: Recommend 3.5% draw; endowment has gone up but don't want to take more than we need. We will typically take a draw in the 3rd quarter (October), so we can choose to take less.
- In terms of projections, we are using 2025 Actuals for some things; also look at a multi-year trend to make sure we shouldn't use averages.
- Charitable Trusts: will be pulled out of pledges in terms of accounting.
- 80% of revenue is coming from pledge & non-pledge commitments. This is a lower percentage than previously; we are getting more other income, etc.

Expenses: We were over budget on a lot of these categories last year. Stayed consistent on most.

- Diocesan Commitments: Selected the wrong 3 years to use last year, and paid \$7k more than needed last year. We will get a credit this year as we have a surplus. Ends up being a savings this year but don't get used to it.

Balanced budget, with slight favorability.

Question - do we know what top and bottom line look like for our peer churches? We do not know, and no clergy really disclose, but Josh commented that he felt fortunate knowing the state of some other churches. A parochial report is available online for every Episcopal church; Andrew said he would send out.

Question - is the 10-15% increase on groundskeeping going to be enough? Felt like we were not paying much in the past and may have a bigger increase. Tim commented that it is a big challenge to know what it will be; Greg said there may be flexibility to move things around if it ends up being more.

Decision: The Vestry voted to approve the December and January financials, and the 2026 budget.

Follow Up: Send out the parochial report (Andrew).

Property Report: (Tim Barwick)

See Property Report in Vestry packet.

The water intrusion in the community room seems to be resolved.

The elevator seems to be working.

A security system is being installed; Tim timed the doors to open at a certain time.

It's also warm in the Smoot Conference Room.

No water crisis of the month.

Question: What is the next step with the property assessment? We need to meet and develop a long-term plan, based on the assessment and our current plan. We need to think about where money could come from; maybe specific campaigns. We may need to think about this as we begin to think about our endowment again - probably after Easter season.

Tim shared some personal news; we will be making a plan to cover for him as needed.

Decision: The Vestry voted to approve the Property report.

Assistant Rector's Report (Andrew Moore)

Pancake brunch: A fantastic success except that the whole Benton household had COVID. Andrew stepped in; it was great - a fun, festive day.

Wednesday Bible Study: Wrapped up conversation about Psalms and have begun the Gospel of Matthew. Largest gathering last week in a long time - full room and Zoom screen.

February Adult Forums: 2 on Black Episcopalians. Could have done more but Lent has arrived. March 1st, 8th and 15th - From Grief to Joy: Songs of Lament. Exploring the history of laments in the Bible.

Supper Church: Going well but has been falling on holiday weekends; did not have it this past week but will return on March 15th.

Andrew will be making his annual quiet/renewal retreat March 16th-22nd.

Rector's Report: (Josh Armstrong-Walters)

Thank you to Sally Benton for her preparation for Pancake Brunch that we could just step in. Great Jazz Sunday.

Lent begins tomorrow morning with the 7:30AM service. Epiphany Season came and went; tenant vocal artists held an incredible concert, with a nice crowd. Snow and snowcrete – pivoted to an online service and is great to be able to do that. Thanks to Scout troops who did extra work before snow removal crews did their work. Evensong was great even though it was on Super Bowl Sunday.

Men in Faith meeting at Greg Stayin's coming up next Monday.

A few newcomers; trying to stay on top of it. Mentioned the Griffiths who have moved back to the area; wondered if anyone knew them.

Pledge follow up - will be sending a hard copy of a parish-wide communication.

Will be using our new Lenten alter hangings downstairs tomorrow.

CLOSING

- Closing Prayer

DECISIONS CONSOLIDATED

1. Minutes from November and January were approved.
2. Approved the December and January Financial Report, and the 2026 Budget.
3. Approved Property Report

ITEMS REQUIRING ATTENTION / FOLLOW UPS CONSOLIDATED

1. If you'd like to join the Stewardship Committee next year, please reach out to Shelli. (All).
2. Send out the parochial report to the Vestry (Andrew).

DATES TO REMEMBER

- **March 8th:** Choral Evensong
- **March 14th:** Global Bistro (Americana)
- **March 15th:** Supper Church
- **March 22nd:** Fourth Sunday Study, Sandwich Sunday
- **March 29th:** Palm Sunday
- **April 2nd:** Maundy Thursday
- **April 3rd:** Good Friday
- **April 5th:** Easter Sunday

Treasurer's Report

February 28, 2026 Financial Statements

We set the budget in the February vestry meeting and didn't review January financials; therefore, we have attached the Vestry reports for both January and February. I will primarily focus on the year to date financial performance which includes both months.

Overall, we have realized more revenue than budgeted and spent less than budgeted. Not a bad way to start the year.

Here are the highlights for the year to date and current month:

REVENUE

- **Total Revenue:** We are \$120k better than budget for the year with the current period being about \$38k better than budget.
 - **Pledge revenue** is \$116k more than budgeted year to date. This is due to recognizing prepaid pledge income from 2025 in January.
 - **Non-pledge giving** is about \$11k under budget year to date.
 - **Misc. Income** is \$15k more than budgeted year to date. This is due to receiving a large donation in January. Note: unlike last year, the accountants have factored more seasonality in the monthly expectation of the misc. income budget with 73% allocated to the last 4 months of the year.

EXPENSE

- **Total Expenses:** We are about \$14k under budget for the year and about \$9k under budget for the month.
 - **Diocesan Support** is slightly over budget as we paid more than budgeted in January and adjusted down in February. The January figure is that would have been due if we had not overpaid in 2025. I expect the 2026 spend to equal budget this year.
 - **Property** is about \$3k under budget for the year and \$2k under for the month. As mentioned in the budgeting meeting, we are expecting greater costs for landscaping this year as we move from a very low cost provider who is going out of business. Per John Stacey's warning, we are likely to spend more than the increased budget allocated. At this point, my understanding is that it will be about \$10k more than budgeted. We will see how much of this we can make up with reduced spending in other areas of the budget.
 - **Admin and Communications** is about \$7k under budget for the year and about \$4k under for the month.
 - **Staff and Professional Services** is about \$6k under budget for the year and \$4k under budget for the month. This should come in more in line with budgets with the salary adjustments approved in the budget are caught up for the year in March.
 - **Worship** is \$5.6k over budget for the year and \$2.6k over budget for the month. I will work with Karl to ensure this is due to planned additional spending for this period (e.g., Jazz Sunday) compared to the straight line budgeting for choir leaders and musicians.

NET

- We are about \$135k better than budget for the year and \$47k better than budget for the month.

Balance Sheet Highlights:

Cash Position:

1. The February Operating Account balance total of \$874,771 is about \$32k more than January and \$321k more and December.
2. The February Designated Account balance totaling \$405,793 is about the same as January and \$22k less than December. Disbursements from Special Collections and Property Reserve Funds make up most of this reduction in balance.

Treasurer's Report (Monthly Operating Income Expense)

As of January 31st, 2024 compared to January 31st, 2025

	2026		2025		2026		2025	
	Current period	Current budget	Current period	2025 Budget	YTD Actual	YTD Budget	YTD Actual	YTD Budget
PLEDGES / NON-PLEDGE COMMITMENTS	404,311		305,363	323,913	404,311		305,363	323,913
NON-PLEDGE GIVING	2,518		14,352	9,370	2,518		14,352	9,370
MISC INCOME	26,210		4,794	16,013	26,210		4,794	16,013
TOTAL REVENUE	433,038	-	324,508	349,296	433,038	-	324,508	349,296
ADMINISTRATION & COMMUNICATION	6,828		6,902	9,901	6,828		6,902	9,901
CHRISTIAN EDUCATION	408		305	411	408		305	411
DIOCESAN SUPPORT	10,910		8,863	9,642	10,910		8,863	9,642
FELLOWSHIP PARISH LIFE	126		1,254	1,497	126		1,254	1,497
MISSIONS	-		241	1,174	-		241	1,174
INTEREST EXPENSE ON DEBT	-		416	-	-		416	-
PASTORAL MINISTRIES	-		-	-	-		-	-
PROPERTY	13,002		14,331	11,521	13,002		14,331	11,521
STAFF / PROFESSIONAL SERVICES	74,796		68,466	73,681	74,796		68,466	73,681
WORSHIP	12,110		10,763	8,720	12,110		10,763	8,720
TOTAL OPERATING EXPENSES	118,180	-	111,542	116,546	118,180	-	111,542	116,546
GAIN / LOSS ON STOCK	-	-	-	-	-	-	-	-
TOTAL EXPENSES	118,180	-	111,542	116,546	118,180	-	111,542	116,546
Net	314,859	-	212,967	232,749	314,859	-	212,967	232,749
ADDITIONAL ITEMS:								
DEBT SERVICING COST (PRINCIPAL PORTION)	-	-	-	-	-	-	-	-
Credit Card Expenses to be Allocated	(6,249)		-		(6,249)		-	
MONTHLY NET CASH INFLOW (OUTFLOW)	308,610	-	212,967	232,749	308,610	-	212,967	232,749

St. Johns Episcopal Church
Balance Sheet
As of January 31, 2026

	<u>Total</u>
ASSETS	
Current Assets	
Bank Accounts	
100.012 Operating	842,370.75
100.013 Operating (Contingency/Sabbatical)	5,391.67
100.016 Operating (Designated)	405,829.68
Endowment Funds.	
103.120 Fidelity Brown Advisory Managed Endowment	1,319,646.62
103.150 Fidelity Brown Advisory Music Endowment	126,489.44
Total Endowment Funds.	\$ 1,446,136.06
Total Bank Accounts	\$ 2,699,728.16
Other Current Assets	
130.000 Prepaids	20,505.00
Total Other Current Assets	\$ 20,505.00
Total Current Assets	\$ 2,720,233.16
Fixed Assets	
150.000 Buildings	7,796,630.13
160.000 Furniture & Fixtures	236,353.77
Total Fixed Assets	\$ 8,032,983.90
TOTAL ASSETS	\$ 10,753,217.06
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
200.000 Accounts Payable (A/P)	18,378.10
Total Accounts Payable	\$ 18,378.10
Other Current Liabilities	
245.000 Pension Fund Payable	2,201.29
297.000 Accrued Expenses	17,888.77
Total Other Current Liabilities	\$ 20,090.06
Total Current Liabilities	\$ 38,468.16
Total Liabilities	\$ 38,468.16
Equity	
Contingency/Sabbatical Funds	
399.299 Sabbatical Fund	5,391.67
Total Contingency/Sabbatical Funds	\$ 5,391.67

St. Johns Episcopal Church

Balance Sheet

As of January 31, 2026

Designated Funds

343.000 Pilgrimage Fund Balance	945.93
360.000 Memorial Fund	17,211.22
380.000 Rectors Discretionary Fund	32,516.22
380.001 Rector's Disc.-Comm. Alms Fund	12,826.43
381.000 Assist Rector Discretionary Fund (1)	3,438.11
383.000 Asst. Rector- Discretionary Fund (2)	5,130.01
390.000 MacNamara Garden Fund	15,102.64
394.000 EYC Fund	6,031.73
397.000 Music Fund	40,272.30
399.100 Special Collections	37,168.40
399.101 Property Reserve Fund	53,404.95
399.155 Contingency Reserves	75,563.70
399.200 Missions Drive of the Month Balance	2,004.69
399.400 Sponsored Property Improvement	-961.75
399.555 Columbarium/Memorial Garden Fund Balance	82,031.67
399.700 Missions Fund	23,143.43

Total Designated Funds	\$	405,829.68
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Endowment Funds

330.000 Fidelity Endowment Fund	1,329,946.62
335.000 Fidelity Music Endowment	126,699.15

Total Endowment Funds	\$	1,456,645.77
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Retained Earnings		1,271,343.70
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Unrestricted Funds

300.000 Operating Fund	7,266,928.67
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Total Unrestricted Funds	\$	7,266,928.67
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Net Income		308,609.41
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Total Equity	\$	10,714,748.90
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TOTAL LIABILITIES AND EQUITY	\$	10,753,217.06
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St. John's Episcopal Church - McLean VA
Consolidated Fund Activity Report for January 2026

Account Name	Beg Balance	Receipts	Disbursements	Transfers/JE's	Ending Balance
150th Anniversary Book Fund Balance	-	-	-		-
Appreciation Fund	-	-	-		-
Arts at St. John's Fund	-	-	-		-
Assist Rector Discretionary Fund (1)	3,438	-	-		3,438
Asst. Rector- Discretionary Fund (2)	5,130	-	-		5,130
CLP Leadership Club Fund	-	-	-		-
Columbarium/Memorial Garden Fund Balance	82,032	-	-		82,032
Community Support - Coronavirus (COVID-19)	-	-	-		-
Contingency Fund	-	-	-		-
Sponsored Property Improvement	(962)	-	-		(962)
EYC Fund	6,032	-	-		6,032
Fidelity Endowment Fund	1,296,856	34,281	1,191		1,329,947
Fidelity Music Endowment	123,504	3,309	114		126,699
MacNamara Garden Fund	15,103	-	-		15,103
Memorial Fund	17,211	-	-		17,211
Memorial Garden Fund	-	-	-		-
Missions Drive of the Month Balance	2,005	-	-		2,005
Missions Fund	23,143	-	-		23,143
Music Endowment Fund	-	-	-		-
Music Fund	45,249	496	5,473		40,272
Operating Fund	7,567,496	433,038	124,429		7,876,105
Pilgrimage Fund Balance	946	-	-		946
Rector's Disc.-Comm. Alms Fund	12,826	-	-		12,826
Rectors Discretionary Fund	31,976	690	150		32,516
Sabbatical fund	5,392	-	-		5,392
Sages Fund	-	-	-		-
Scholarship Fund	-	-	-		-
Special Collections	43,923	245	7,000		37,168
Property Reserve Fund	64,225	-	10,820		53,405
Contingency Reserves	75,564	-	-		75,564
Total	<u>9,421,089</u>	<u>472,059</u>	<u>149,176</u>	<u>-</u>	<u>9,743,972</u>

Treasurer's Report (Monthly Operating Income Expense)

As of February 28th, 2026 compared to February 28th, 2025

	2026		2025		2026		2025	
	Current period	Current budget	Current period	2025 Budget	YTD Actual	YTD Budget	YTD Actual	YTD Budget
PLEDGES / NON-PLEDGE COMMITMENTS	154,265	114,231	101,250	72,135	558,575	442,284	406,614	396,048
NON-PLEDGE GIVING	4,436	4,040	4,040	5,088	6,954	18,391	18,391	14,457
MISC INCOME	5,754	8,405	4,952	16,013	31,965	16,620	9,746	32,026
TOTAL REVENUE	164,455	126,676	110,242	93,236	597,493	477,296	434,750	442,531
ADMINISTRATION & COMMUNICATION	6,069	9,829	6,634	8,402	12,896	19,657	13,952	18,303
CHRISTIAN EDUCATION	315	593	305	412	723	1,185	610	822
DIOCESAN SUPPORT	8,710	9,394	8,641	8,642	19,620	18,788	17,504	18,283
FELLOWSHIP PARISH LIFE	1,319	1,533	951	1,497	1,445	3,067	2,205	2,993
MISSIONS	-	1,265	241	1,174	-	2,531	482	2,348
INTEREST EXPENSE ON DEBT	-		-	-	-			-
PASTORAL MINISTRIES	-		-	-	-		-	-
PROPERTY	12,328	14,366	13,099	11,522	25,330	28,733	27,429	23,044
STAFF / PROFESSIONAL SERVICES	73,551	77,320	77,591	73,681	148,347	154,641	146,058	147,362
WORSHIP	11,661	9,076	8,699	8,720	23,771	18,151	19,462	17,440
TOTAL OPERATING EXPENSES	113,953	123,376	116,161	114,049	232,133	246,753	227,703	230,595
GAIN / LOSS ON STOCK	-	-	-	-	-	-	-	-
TOTAL EXPENSES	113,953	123,376	116,161	114,049	232,133	246,753	227,703	230,595
Net	50,502	3,300	(5,919)	(20,814)	365,361	230,543	207,048	211,936
ADDITIONAL ITEMS:								
DEBT SERVICING COST (PRINCIPAL PORTION)	-	-	-	-	-	-	-	-
Credit Card Expenses to be Allocated	-		-		(6,249)		-	
MONTHLY NET CASH INFLOW (OUTFLOW)	50,502	3,300	(5,919)	(20,814)	359,112	230,543	207,048	211,936

St. Johns Episcopal Church
Balance Sheet
As of February 28, 2026

	<u>Total</u>
ASSETS	
Current Assets	
Bank Accounts	
100.012 Operating	874,771.18
100.013 Operating (Contingency/Sabbatical)	5,391.67
100.016 Operating (Designated)	405,793.66
Endowment Funds.	
103.120 Fidelity Brown Advisory Managed Endowment	1,351,269.39
103.150 Fidelity Brown Advisory Music Endowment	128,500.72
Total Endowment Funds.	\$ 1,479,770.11
Total Bank Accounts	\$ 2,765,726.62
Total Current Assets	\$ 2,765,726.62
Fixed Assets	
150.000 Buildings	7,796,630.13
160.000 Furniture & Fixtures	236,353.77
Total Fixed Assets	\$ 8,032,983.90
TOTAL ASSETS	\$ 10,798,710.52
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
200.000 Accounts Payable (A/P)	3,638.10
Total Accounts Payable	\$ 3,638.10
Other Current Liabilities	
245.000 Pension Fund Payable	2,201.29
297.000 Accrued Expenses	11,274.77
Total Other Current Liabilities	\$ 13,476.06
Total Current Liabilities	\$ 17,114.16
Total Liabilities	\$ 17,114.16
Equity	
Contingency/Sabbatical Funds	
399.299 Sabbatical Fund	5,391.67
Total Contingency/Sabbatical Funds	\$ 5,391.67
Designated Funds	
343.000 Pilgrimage Fund Balance	945.93
360.000 Memorial Fund	17,080.15
380.000 Rectors Discretionary Fund	31,828.09
380.001 Rector's Disc.-Comm. Alms Fund	12,826.43
381.000 Assist Rector Discretionary Fund (1)	3,438.11
383.000 Asst. Rector- Discretionary Fund (2)	5,130.01
390.000 MacNamara Garden Fund	15,102.64

St. Johns Episcopal Church

Balance Sheet

As of February 28, 2026

394.000 EYC Fund	6,031.73
397.000 Music Fund	40,296.93
399.100 Special Collections	37,998.99
399.101 Property Reserve Fund	53,404.95
399.155 Contingency Reserves	75,563.70
399.200 Missions Drive of the Month Balance	2,004.69
399.400 Sponsored Property Improvement	-961.75
399.555 Columbarium/Memorial Garden Fund Balance	82,031.67
399.700 Missions Fund	23,143.43
Total Designated Funds	\$ 405,865.70
Endowment Funds	
330.000 Fidelity Endowment Fund	1,351,069.68
335.000 Fidelity Music Endowment	128,720.43
Total Endowment Funds	\$ 1,479,790.11
Retained Earnings	1,264,508.70
Unrestricted Funds	
300.000 Operating Fund	7,266,928.67
Total Unrestricted Funds	\$ 7,266,928.67
Net Income	359,111.51
Total Equity	\$ 10,781,596.36
TOTAL LIABILITIES AND EQUITY	\$ 10,798,710.52

St. John's Episcopal Church - McLean VA
Consolidated Fund Activity Report for February 2026

Account Name	Beg Balance	Receipts	Disbursements	Transfers/JE's	Ending Balance
150th Anniversary Book Fund Balance	-	-	-		-
Appreciation Fund	-	-	-		-
Arts at St. John's Fund	-	-	-		-
Assist Rector Discretionary Fund (1)	3,438	-	-		3,438
Asst. Rector- Discretionary Fund (2)	5,130	-	-		5,130
CLP Leadership Club Fund	-	-	-		-
Columbarium/Memorial Garden Fund Balance	82,032	-	-		82,032
Community Support - Coronavirus (COVID-19)	-	-	-		-
Contingency Fund	-	-	-		-
Sponsored Property Improvement	(962)	-	-		(962)
EYC Fund	6,032	-	-		6,032
Fidelity Endowment Fund	1,329,947	21,123	-		1,351,070
Fidelity Music Endowment	126,699	2,021	-		128,720
MacNamara Garden Fund	15,103	-	-		15,103
Memorial Fund	17,211	100	231		17,080
Memorial Garden Fund	-	-	-		-
Missions Drive of the Month Balance	2,005	-	-		2,005
Missions Fund	23,143	-	-		23,143
Music Endowment Fund	-		-		-
Music Fund	40,272	1,255	1,230		40,297
Operating Fund	7,876,105	164,455	113,953		7,926,607
Pilgrimage Fund Balance	946	-	-		946
Rector's Disc.-Comm. Alms Fund	12,826	-	-		12,826
Rectors Discretionary Fund	32,516	-	688		31,828
Sabbatical fund	5,392	-	-		5,392
Sages Fund	-	-	-		-
Scholarship Fund	-	-	-		-
Special Collections	37,168	1,011	180		37,999
Property Reserve Fund	53,405	-	-		53,405
Contingency Reserves	75,564	-	-		75,564
Total	<u>9,743,972</u>	<u>189,965</u>	<u>116,282</u>	<u>-</u>	<u>9,817,655</u>

Property Management Report – 3/24/26

****Elevator – Intermittently won't go up from basement, door opens, closes and then opens again.****

REPAIRED. Also passed fire and safety inspections

****Landscaper****

Signed contract for 2026 with CLS Landscaping. You'll be seeing an improvement in our landscaping.

****Security System****

Waiting for final phase: front door and Woodland Chapel camera

****Smoot Conference Room – No Heat**

Still not working, probably need to replace a circuit board which sounds expensive

Worship Space A/C

During the winter some ice slid off the roof and damaged the outside unit. Waiting for parts for repair. It does work, it's noisy.

****Mailbox****

The wooden post on the mailbox on the side road to Douglass Drive was being attacked by animals, we're replacing it with a metal post this week.

****Water Fountain on 3rd Floor Not Working****

We're getting prices on repairing.

****Woodland Chapel****

Spring cleaned yesterday

****Water Crisis of the Month:****

None last month, two this month:

Sewer pump in rectory failed, replaced.

Water is leaking from the disabled bathroom on the third floor, a plumber is coming tomorrow. Our leak detection system caught the problem before it turned into a flood.

St. John's Episcopal Church
McLean, Virginia
VESTRY ELECTION PROCESS 2026

A. Schedule

Complete selection of Nominating Committee	March 22
Vestry Affirms Committee Membership and Calendar	March 24
Email to Parish explaining process and soliciting nominations	March 27
First Nominating Committee Meeting (Zoom meeting)	April 7 (7 pm)
Palm Sunday	March 29
FCPS Holidays	March 30-April 3
Easter Sunday	April 5
Deadline for nominations from Congregation	April 15
Second Nominating Committee Meeting (in person)	April 16 (6 pm)
Vestry Affirms Slate of Nominees	April 21
Deadline for Nominees to submit bios and pictures	April 27
Bishop's Visitation	May 3
Publish names of Nominees to Parish	May 8
Election Sunday and end of program year	May 17
Vestry Meeting (first meeting for new members)	May 19

B. Nominating Committee Membership

Executive Committee Members
Rev. Joshua Armstrong-Walters
Senior Warden, Kevin Swanson
Junior Warden, Michael Murphy
Treasurer, Grey Stayin
Chancellor, Rodney Page

"Middler Class" Vestry Members
Mary Martin
Molly Nesline
Nancy Simon
John Stacey

Lay Ministry Leaders:

Catherine Marzin

Gina Nason

Kristin Saunders

Susan Symington

(#5 invitation pending)

C. Endowment Committee

The term of office one member, Margaret Kerfoot, expires in 2026. This seat on the Committee is to be filled by the Vestry and does not require a congregational election. Thus, this year the Nominating Committee will not need to recommend a name for election by the congregation.