FAMILY SERVICE REGINA

JOB POSTING - Director of Finance

Family Service Regina (FSR) is a well-established, community-based nonprofit organization and registered charity dedicated to strengthening individuals, families, and communities. Serving approximately 6,000 community members annually, FSR delivers a diverse range of services including mental health counselling, gender-based violence prevention and intervention, youth and family services, community outreach, and employee assistance programs.

With an annual operating budget of approximately $4.5 million and a team of more than 45 staff and students, FSR is a dynamic and evolving organization with extensive community partnerships. Our work includes collaborative initiatives with government, community organizations, and Family Service Saskatchewan, reflecting our commitment to accessible, responsive, and effective services.

We are seeking an experienced and collaborative Director of Finance to join our executive leadership team. Reporting to the Chief Executive Officer, the Director provides strategic financial leadership and oversight to support organizational sustainability, financial accountability, and continued development.

This is an opportunity for a financial professional who brings strong technical expertise, sound judgment, and an interest in contributing to the strategic leadership of a complex, purpose-driven nonprofit organization.

Key Responsibilities

The Director of Finance is responsible for:

- Providing strategic financial advice, analysis, and recommendations to support organizational planning and decision-making.
- Leading organizational budgeting, financial forecasting, and long-term financial planning.
- Overseeing financial accounting, reporting, cash flow, internal controls, and risk management.
- Leading annual audit preparations and coordinating the external financial statement audit.
- Ensuring compliance with Accounting Standards for Not-for-Profit Organizations (ASNPO), applicable legislation, and financial reporting requirements.
- Overseeing financial management and reporting associated with programs, funding agreements, and organizational partnerships.
- Leading and developing the Finance Department, including strengthening financial systems, processes, and organizational capacity.

- Collaborating with the CEO and executive leadership team to support organizational effectiveness, sustainability, and emerging opportunities.
- Providing financial reporting and analysis to support the CEO, Audit and Finance Committee, and Board of Directors.

Qualifications and Experience

The successful candidate will bring:

- Post-secondary education in accounting, finance, commerce, business administration, or a related discipline.
- A CPA designation is preferred; however, an equivalent combination of education, professional qualifications, and relevant experience will be considered.
- A minimum of five years of progressively responsible financial management experience, preferably including leadership or supervisory responsibilities.
- Strong knowledge of financial accounting, budgeting, forecasting, internal controls, and financial reporting.
- Knowledge of ASNPO and experience in nonprofit financial management, restricted funding, and government contracts is required.
- Demonstrated strategic thinking, sound financial judgment, and the ability to contribute to executive-level decision-making.
- Strong interpersonal, communication, organizational, and leadership skills.
- Experience with Sage 300 or comparable financial management systems is considered an asset.

The Opportunity

FSR offers a collaborative, purpose-driven workplace where financial leadership plays an important role in strengthening organizational capacity and supporting meaningful community impact. The Director of Finance will have the opportunity to contribute to the continued development of FSR's financial systems, organizational planning, and evolving partnerships.

Position Details

Location: Regina, Saskatchewan
Position Type: Permanent, Full-Time, In Office
Reports To: Chief Executive Officer
Anticipated Start Date: As soon as mutually agreed, ideally January 4, 2027

A satisfactory criminal record check will be required.

How to Apply

Interested candidates are invited to submit a cover letter and résumé outlining their qualifications and relevant experience.

Apply in confidence to: Kirk Englot, CEO – kenglot@familyserviceregina.com
Application Deadline: November 27, 2026

Family Service Regina is committed to creating an inclusive and respectful workplace. We welcome applications from qualified individuals with diverse backgrounds, experiences, and perspectives.

For more information about Family Service Regina, visit www.familyserviceregina.com.