



## AGENDA

ACWA Foundation, Board of Trustees

Regular Meeting

November 20, 2025, 11 am – 1 pm

<https://us06web.zoom.us/j/83348037664?pwd=QASclPa8kVSYY0Fe2g0ev6bbvyy8bp.1>

1. Call the Meeting to Order Chair Varela
  2. Chair's Report Chair Varela
    - a. Closed Session - Executive Director Contract Extension **(Action)**
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### Action Items

- 1) Approve September 18, 2025, Minutes **(Action)** Chair Varela
- 2) Financial Report **(Action)** Treasurer Shively

### Discussion and Reports

- 3) ACWA Conference Trustee Participation Exec Dir Mealoy
  - a) Regional Updates 1, 2, 4, 5, 8, 9 & 10
  - b) Events to attend: Main Stage, Solution Spotlight, Reception
- 4) Bette Boatman Award: Official Launch Trustee Stephenson
- 5) Nominating Committee Exec Dir Mealoy
- 6) Executive Director's Report Exec Dir Mealoy
- 7) Other Business
- 8) Adjourn



## MINUTES

ACWA Foundation, Board of Trustees

Regular Meeting

September 18, 2025, 11 am – 1 pm

Attendees: Chair John Varela, Vice Chair Jennifer Persike, Treasurer Kari Shively

Trustees: Hector Martinez, Edgar Dymally, Allison Febbo, Rosa Castro, Steve Blumenshine, Jessi Snyder, Sue Stephenson, Tiffany Giammona

Staff: Lisa Mealoy

1. Call the Meeting to Order Chair Varela

The meeting was called to order at 11:01 am

2. Chair's Report Chair Varela

- a. Foundation Leadership Succession Plan

Chair Varela discussed that several trustees are nearing the end of their terms and the MOU with ACWA includes a shift to provide voting seats for the ACWA Executive Director and three ACWA Board members (to be selected by the Foundation). The MOU is still under review. Chair Varela urged those whose terms are ending to consider their interest in continuing, noting that the Foundation needs active engagement. In the interest of continuity during the potential change, Chair Varela and Vice Chair Persike will remain through the first quarter.

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## Action Items

- 1) Approve September 18, 2025, Minutes **(Action)** Chair Varela  
Motion to approve minutes: Edgar Dymally, Second: Hector Martinez
- 2) Financial Report **(Action)** Treasurer Shively  
Treasurer Shively revenues in a little over \$80,000, expenses are ED, legal, need to push more on the Bette Boatmun award so we can begin to award.  
Motion to approve: Sue Stevenson, second: Kari Shively, Unanimous
- 3) Student Survey Project **(Action)** Exec Dir Mealoy  
Executive Director Mealoy walked through the plan for student surveys to message water to students at Ventura College and Palo Verde College. The Ventura College has a \$10,000 contribution from the

college and Palo Verde College has a \$37,500 funding which is working in conjunction with Metropolitan. We have total revenue of \$60,500 with about \$49,000, net revenue of \$11,500. Rosa Castro noted that the grant required a match component.

Mealoy noted that the Foundation needs to have visibility on actual work and this provides deep engagement with various players. Hanover also provides excellent reporting that can be used by the Foundation as well as others – therefore ACWA Foundation as a statewide entity adds value to the entire ecosystem. Steve Blumenshine noted that he has had very positive experiences with Hanover.

Motion to approved \$20,000 contract with Hanover Research: Sue Stephenson, Second: Kari Shively, Unanimous

## Discussion and Reports

- 4) Webinar Series Update – October Session Exec Dir Mealoy  
Working Title: Recruit, Retain Your Strong Workforce October 21, 2025

The upcoming webinar will include Sonoma Water, Sweetwater Authority and HDR. This time the program will be free so we can build up the reach of the Foundation. Please plan to attend; a calendar invite is forthcoming.

Edgar Dymally suggested that Heather Collins from Met would be a good future speaker.

- 5) FLOW/ACWA Foundation Reception Trustee Martinez  
On behalf of Trustee Martinez, ED Mealoy noted that the reception will be with FLOW again on Wednesday evening.
- 6) Bette Boatman Award: Official Launch Trustee Stephenson  
Trustee Stevenson noted that there is not a lot in the pot for the scholarship, but we can fundraise at the Fall Conference. This is a pretty unique scholarship as it applies to leadership programs that are not just associated with formal, four year programs. Edgar Dymally stated he is interested in helping fundraise.
- 7) ACWA Conference: Solution Spotlight Exec Dir Mealoy  
ED Mealoy will be working on the plan for the Solution Spotlight.
- 8) Executive Director's Report Exec Dir Mealoy  
ED Mealoy unveiled the new maps associated with the internships and where to learn about water pages on the website. The new maps were met with awe and enthusiasm. Steve noted that he had expected we would need a tech wizard to create them. It also showcases what areas of the state are lacking in educational resources for water. General enthusiasm ensued.
- 9) Other Business  
None
- 10) Adjourn 1:02 pm



# Financial Report

Year to Date as of 11/17/2025

## 2025 Income Statement

### 2025 OPERATING REVENUES:

Charitable Contributions - Bette Boatmun	\$	2,637.72
Charitable Contributions - Trustee	\$	2,500.00
Charitable Contributions - Other	\$	76,250.00
Foundation Program/Services Income	\$	1,008.98
Interest	\$	1,345.89

*Total Operating Revenues* \$ 81,387.72

### 2025 OPERATING EXPENSES:

Scholarships Disbursed	\$	(5,000.00)
Conference Expenses	\$	(1,874.72)
Administrative Expenses	\$	(3,748.39)
Executive Director - Services	\$	(104,000.00)
Executive Director - Expenses	\$	(5,940.28)
Partnerships, Memberships and Fees	\$	-
Legal Expenses	\$	(2,130.00)
Financial and Tax Expenses	\$	115.10
Insurance Expenses	\$	(2,437.24)

*Total Operating Expenses* \$ (125,015.53)

**2025 OPERATING INCOME** \$ (43,627.81)

## 2025 Balance Sheet

### ASSETS:

Cash - Bette Boatmun Fund	\$	2,637.72
Cash - Other	\$	332,020.60
Other assets	\$	-

*Total Assets* \$ 334,658.32

### LIABILITIES:

Loans or guarantees	\$	-
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*Total Liabilities* \$ -

**2025 NET POSITION** \$ 334,658.32

### Notes:

#### 1. Costs accrued but not yet paid:

Strategic Resource Advisors: Services (11/2025)	13,000.00
ACWA Fall Conference expenses	-
	<u>13,000.00</u>

#### 2. Income promised/invoiced but not yet paid:

Las Virgenes MWD - Inspiring Students to Water	10,000.00
Ventura College - Inspiring Students to Water	10,000.00
Westlands WD - Reception sponsorship	1,000.00
Jennifer Persike & Co. - Reception sponsorship	1,000.00
	<u>22,000.00</u>

**Executive Director's Report  
November 20, 2025**

**Accomplishments**

- **Palo Verde College Grant Secured**  
Finalized a **\$37,500 grant** through the California Community Colleges Chancellor's Office to support the Palo Verde College workforce development initiative.
  
- **Ventura College Program Progress**  
The program is advancing with student question development underway. Funding includes **\$10,000 from Las Virgenes Water District, \$3,000 from Calleguas Water District, and \$10,000 from Ventura College.**
  
- **ACWA Conference Engagement**
  - Coordinated the **Solution Spotlight** session on high school internships featuring Rachel Murphy (Contra Costa Water District) and Mariann Johnson (Tomorrow's Talent).
  - Organized a **Student Lunch** with 10 students attending, joined by Chisom Obegolu (Glendale Water), Jennifer Jacobus (Rincon Consultants), Rachel Murphy (Contra Costa Water District), Kristine McCaffrey (Calleguas Water District), and Tiffany Baca (MODOC/WEEA).
  - Planned the joint reception with FLOW, securing **\$3,000 in sponsorships** from Commerce Bank, Westlands Water District, and Jennifer Persike & Co.
  
- **Webinars**  
Completed the second webinar with Sonoma Water, HDR, and Sweetwater Authority; planning for the next session is underway.
  
- **Outreach & Visibility**  
Social media reach has increased **5.5× since the start of the year**, now at **344 followers as of 11/17**. To date: **106 posts** and **21,000 impressions**.  
Presented at the **Community Colleges C3 Converge Summit** on workforce development.
  
- **Partnership & Program Development**  
Attended the opening of the **Santa Rosa Junior College Water Workforce Training Center**.

- **Board Development**

Working with Janel Ancayan (Water Replenishment District) and Kristine McCaffrey (Calleguas Water District) on board strategy. Developed a map of current trustee locations and an analysis of representation to inform recruitment. The nominating committee will need to meet to discuss the candidates in relation to the requirements associated with the potential ACWA MOU.

### Financial Planning

As of 11/17, the ACWA Foundation has \$309,533 in the bank with \$22,000 in receivables - \$331,533. Additionally, \$37,500 is coming in the grant from the California Community Colleges (yet to be invoiced). Below is a cash flow plan annualized to include a conservative increase in fundraising with a static expense plan:

Year	Starting Balance	Income	Expenses	Net Change	Ending Balance
0	\$ 330,000.00	\$ 100,000.00	\$ 170,000.00	\$(70,000.00)	\$ 260,000.00
1	\$ 260,000.00	\$ 125,000.00	\$ 170,000.00	\$(45,000.00)	\$ 215,000.00
2	\$ 215,000.00	\$ 150,000.00	\$ 170,000.00	\$(20,000.00)	\$ 195,000.00
3	\$ 195,000.00	\$ 175,000.00	\$ 170,000.00	\$ 5,000.00	\$ 200,000.00
4	\$ 200,000.00	\$ 175,000.00	\$ 170,000.00	\$ 5,000.00	\$ 205,000.00
5	\$ 205,000.00	\$ 175,000.00	\$ 170,000.00	\$ 5,000.00	\$ 210,000.00
6	\$ 210,000.00	\$ 175,000.00	\$ 170,000.00	\$ 5,000.00	\$ 215,000.00
7	\$ 215,000.00	\$ 175,000.00	\$ 170,000.00	\$ 5,000.00	\$ 220,000.00
8	\$ 220,000.00	\$ 175,000.00	\$ 170,000.00	\$ 5,000.00	\$ 225,000.00
9	\$ 225,000.00	\$ 175,000.00	\$ 170,000.00	\$ 5,000.00	\$ 230,000.00

And again with a 5% annual escalation in expenses:

Year	Starting Balance	Income	Expenses	Net Change	Ending Balance
0	\$ 330,000.00	\$ 100,000.00	\$ 170,000.00	\$(70,000.00)	\$ 260,000.00
1	\$ 260,000.00	\$ 125,000.00	\$ 178,500.00	\$(53,500.00)	\$ 206,500.00
2	\$ 206,500.00	\$ 150,000.00	\$ 187,425.00	\$(37,425.00)	\$ 169,075.00
3	\$ 169,075.00	\$ 175,000.00	\$ 196,796.25	\$(21,796.25)	\$ 147,278.75
4	\$ 147,278.75	\$ 175,000.00	\$ 206,636.06	\$(31,636.06)	\$ 115,642.69
5	\$ 115,642.69	\$ 175,000.00	\$ 216,967.87	\$(41,967.87)	\$ 73,674.82
6	\$ 73,674.82	\$ 175,000.00	\$ 227,816.26	\$(52,816.26)	\$ 20,858.56
7	\$ 20,858.56	\$ 175,000.00	\$ 239,207.07	\$(64,207.07)	\$ (43,348.51)
8	\$ (43,348.51)	\$ 175,000.00	\$ 251,167.43	\$(76,167.43)	\$ (119,515.93)
9	\$ (119,515.93)	\$ 175,000.00	\$ 263,725.80	\$(88,725.80)	\$ (208,241.73)