



The Circle of Excellence Award

Missoula Chamber of Commerce

Award Nomination Guidelines & Criteria:

The Missoula Area Chamber of Commerce will recognize top-performing businesses who have a significant presence and are making our community a great place to work, play and live. Businesses who are nominated for this award should encompass some or all of the following attributes:

- Innovative products or services
- Provides exemplary customer service
- Encourages and provides professional development of staff
- Positive community involvement

Eligibility Criteria:

Businesses may receive nominations year-after-year if they are not selected for an award. Nominations are only valid for the year they are submitted. To be eligible for the Circle of Excellence Award, organizations must:

- Nominee must be an active business with a location in Missoula County
- Nominee must be a member in good standing with the Chamber of Commerce.
- Nominee must have been in business for at least 3 years.

Application & Judging Process:

Businesses that meet award eligibility criteria and receive a complete nomination will be considered for this award. The winner will be determined by a committee of past Circle of Excellence Award recipients.

Nomination Process Timeline:

August - Sept 8th Nominations Accepted

September - Nominations Reviewed, Recipient Notified

Wednesday, October 7th - Annual Banquet, Recipient Honored

NOMINATION FORM

Forms must be received by September 8th, 2026 for consideration.

Name of the business you are nominating:

Website:

Address:

Phone number:

Name of person submitting this nomination:

Your contact phone:

Your contact email:

Please answer each of the following questions. Only complete nominations will be considered. The more information you offer, the stronger the nomination will be.

1. What is the length of time your company has been in business and the number of full-time and part-time employees?
2. Please give examples of time and dollars donated to the community (annually and over the past 5, 10 or 15 years).
3. Please give examples of volunteer involvement by your employees (please state the number of employees in your organization and the percentage of those employees volunteering in our community).
4. How has your organization reinvested back into the community through facility improvements such as expansions or remodels?
5. Please list the organizations your business has supported over the years.
6. Include any miscellaneous items you would like the selection committee to know (business mission statement, any organizational goals for community support etc.)

7. Please provide any additional information you find relevant for this nomination. Helpful information includes: data to support your nomination, newspaper/online articles recognizing the business or additional details about what makes this business the top award candidate in your opinion. Additional narrative may be provided by way of attachments or links.

Submission Information:

- **Submit all application materials (email, mail, or drop off) by September 8th, 2026**
to: Missoula Area Chamber of Commerce
Attn: Chad Bauer / Circle of Excellence Award Nomination
MAIL: P.O Box 7577 Missoula, MT 59807-7577
DROP OFF: 825 E Front St, Missoula, MT 59802
EMAIL: madelineg@missoulachamber.com