

ATRN LOGISTICAL NOTE 2022



AFRICAN TAX RESEARCH NETWORK (ATRN)

7th Annual Congress

The Tax and Revenue Implications of the African Continental Free Trade Agreement (AfCFTA)

Venue: **Movenpick Ambassador Hotel, Accra, Ghana**

5-7 September 2022

LOGISTICAL NOTE

This communication is intended for all prospective delegates and participants and to provide information regarding:

1. DATE AND CONGRESS VENUE

The 7th ATRN Annual Congress is scheduled to be hosted by the African Tax Administration Forum (ATAF) in conjunction with Ghana Revenue Authority (GRA) from **5-7 September 2022** at the **Movenpick Ambassador Hotel, Accra, Ghana**.

2. PARTICIPATION AND REGISTRATION

Participation is open to all and its free. Registrations are now open and delegates who wish to participate must complete the registration form available on the ATRN Website: <https://www.atrnafrica.org/2022-atrn-congress>. The deadline for registrations is **29 August 2022**. To participate virtually, please register using the Zoom Link available [HERE](#).

3. ATRN MEMBERSHIP AND CONGRESS REGISTRATION FEES:

The ATRN Membership fees and Congress registration fees have been waived for this year's Congress. This has been decided to ease the economic burden of COVID-19.

4. ENTRY INTO GHANA

Delegates requiring visas when visiting Ghana will be given a letter to get the visa upon arrival. The letters will be distributed from **30 August 2022**. Please ensure that you register for the Congress on this link: <https://t.co/FlifN3DUhS> for you to get this visa letter. **The visa fees in USD150** and delegates must ensure that they have **this fee in hard cash** at hand upon arrival as they do not accept card payments. While ATMs are available at the airport, we strongly encourage you to have the fee with you in advance. You are kindly reminded to verify the specific requirements (including transit visa) when travelling to Ghana.

Since **10 May 2022**, the terms and conditions of the entry visa to Ghana has changed. The following is the list of countries have an agreement with Ghana on mutual visa exemptions on different categories of passports holders:

CATEGORY	COUNTRY	IMPLICATION
All types of passports	Mauritius, Republic of Seychelles, Kenya, Lesotho, Tanzania, Uganda, Zimbabwe, Rwanda, Barbados, Trinidad and Tobago, Singapore, Jamaica, The Co-Operative Republic of Guyana, Saint Vincent and Grenadines	No need for a visa
Diplomatic and Services	Brazil, China, Cuba, Germany, South Africa, Sudan, Namibia, Hungary, India, Equatorial Guinea, Kingdom of Morocco, Venezuela, Malta, United Arab Emirates, Federation of Saint Christopher (St Kitts) and Nevis, Republic of Suriname, Bolivarian Republic of Venezuela,	Visa needed for ordinary passports
Diplomatic	Hong Kong, Turkey, The States of Qatar	Visa needed for ordinary and service passports

If you are a national of a country that is not mentioned above, you need a Visa to enter the Ghanaian territory. Persons with a refugee travel document also need a visa.

- In addition, you may be required to show proof of accommodation and return flight ticket for the duration of your stay.
- You must have a **Yellow Fever Vaccination Certificate** upon entry. If you do not have one, you will be required to get the shot at the airport at a cost of **GHS 150** (Ghanaian New Cedi).
- You will be provided with an automatic official and personalized invitation letter **once you have registered**. **You can use this letter to get clearance from your employer or apply for visa.** This can be downloaded under "My Documents" tab available once you log into the ATRN platform.

5. TRANSPORTATION

Airport transfers from and to the Kotoka International Airport will be provided by the recommended hotels listed below. Please note that there will also be a stand-by free shuttle from the Airport to your hotels. To get this service look out for the signage of "ATRN Congress - GRA" at the airport. There will be free shuttle services stationed at all the recommended hotels to ferry delegates to and from the conference venue, Movenpick Ambassador Hotel, during the Congress. Please upload your final itinerary on the registration link by **31 August 2022** as this will help us arrange the airport pickups.

6. COVID-19 REGULATIONS & HEALTH

Fully vaccinated people are exempted from COVID-19 testing upon arrival and from point of embarkation. Visitors to Ghana must be fully vaccinated and no longer need to undergo Covid-19 testing. Those who are not fully vaccinated will be offered vaccination on arrival. Visitors who are not vaccinated will undergo mandatory quarantine at a government-assigned facility for seven days at their own expense.

There will be a Doctor and an ambulance at the Movenpick Ambassador Hotel. In case of emergency, please contact Ms. Annette Kwoffie, + 233 244 594963 or any of the available ushers.

7. ACCOMMODATION

Preferential rates have been secured for delegates in 4 locations: **1) the Movenpick Ambassador Hotel 2) the Accra City Hotel 3) San Marino and 4) Alisa Hotel**. Delegates are encouraged to make use of these hotels for their bookings **as soon as possible**. Please remember to indicate the code for hotels with code when booking. Below is the list of the hotels and the room rates:

1. MOVENPICK AMBASSADOR HOTEL (Congress Venue)

Rates

Standard	–	\$230
Deluxe	–	\$250

Email: hotel.accra.reservations@movenpick.com Tel: +233 501 299900

2. ACCRA CITY HOTEL

Rates

Standard	–	\$130
Superior	–	\$150
Deluxe	–	\$300

Code: GTASEPT22 to reservations@accracityhotel.com Tel: + 233 302 633863

3. ALISA HOTEL

Rates

Standard	–	\$140
Superior	–	\$170
Deluxe	–	\$200

<https://reservations.travelclick.com/113778?groupID=3597994> Tel: +233 302 214233 / 302 214244

4. SAN MARINO

Rates

Standard	–	\$110
Superior	–	\$120
Deluxe	–	\$130
Executive	-	\$150

<https://sanmarinohotel.com.gh>, desmond@sanmarinohotel.com.gh Code : DHGRA2022

Note: *Cancellations will be subject to the cancellation policy of the Hotels*

8. COSTS, SOCIAL ACTIVITIES AND OTHERS

All participants are to cover their own costs of attending the Congress i.e. flights, accommodation, and any other incidentals. Lunch and coffee breaks will be provided in accordance with the sessions you will attend during the congress.

A **networking event/welcome cocktail** hosted by GRA is planned for **the evening of 5 September 2022**.

A **Gala dinner** will be hosted by GRA on the evening of **6 September 2022**. *(Further details will follow)*

Ghana uses the three rectangular 220 -240V socket as shown below. Please remember to take power adapters.



For more information on the 7th Annual ATRN Congress please visit the ATRN web page: <http://atrnafrica.org/>

All submission, registration and other enquiries related to 7th ATRN Annual Congress may be addressed to:

<p>Congress Organisers Email: ATRNCongress@ataftax.org Telephone: +27 12 451 8820</p>	<p>For emergencies during your stay in Accra, Ghana Please contact GRA officials as below: Ms. Annette Kwoffie, Tel: + 233 244 594963</p>
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