



Cabinet Office

Carbon Reduction Plan guidance

Notes for completion

Where an in-scope organisation has determined that the measure applies to the procurement, suppliers wishing to bid for that contract are required, as a condition of participation, to submit a CRP which details their organisational carbon footprint and confirms their commitment to achieving net zero by 2050.

CRPs are to be completed by the bidding supplier and must meet the reporting requirements set out in supporting guidance and include the supplier's current carbon footprint and its commitment to reducing emissions to achieve net zero emissions by 2050.¹¹

The CRP should be specific to the bidding entity, or, provided certain criteria are met, may cover the bidding entity and its parent organisation. In order to ensure the CRP remains relevant, a CRP covering the bidding entity and its parent organisation is only permissible where the detailed requirements of the CRP are met in full, as set out in the Technical Standard¹² and Guidance, and all of the following criteria are met:

- the bidding entity is wholly owned by the parent
- the commitment to achieving net zero by 2050 for UK operations is set out in the CRP for the parent and is supported and adopted by the bidding entity, demonstrated by the inclusion in the CRP of a statement that this will apply to the bidding entity
- the environmental measures set out are stated to be able to be applied by the bidding entity when performing the relevant contract
- the CRP is published on the bidding entity's website

Bidding entities must take steps to ensure they have their own CRP as soon as reasonably practicable and should note that the ability to rely on a parent organisation's CRP may only be a temporary measure to satisfy this particular condition of participation.

The CRP should be updated regularly (at least annually) and published and clearly signposted on the supplier's UK website. It should be approved by a director (or equivalent senior leadership) within the supplier's organisation to demonstrate a clear commitment to emissions reduction at the highest level. Suppliers may wish to adopt the objectives of the CRP within their strategic plans.

A template for the CRP is set out below. Please complete and publish your CRP in accordance with the reporting standard published alongside this PPN.

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¹¹ 'Bidding supplier' or 'bidding entity' means, for the purpose of this guidance, the organisation with whom the Contracting Authority will enter into a contract if it is successful.

¹² <https://www.gov.uk/government/publications/ppn-006-guidance-on-taking-account-of-carbon-reduction-plans-adopting-and-applying-conditions-of-participation-html>

Carbon Reduction Plan template

Supplier name: Stadia Consulting Group Ltd

Publication date: 21/01/2026

Commitment to achieving net zero

Stadia Consulting Group Ltd is committed to achieving net zero emissions by 2030.

Baseline emissions footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline year: 2022	
Additional details relating to the baseline emissions calculations:	
This is an initial baseline of emissions dating back to the start of the company in February 2020.	
Baseline year emissions:	
Emissions	Total (tCO₂e)
Scope 1	3.4
Scope 2	3.0
Scope 3 (included sources)	0.9
	Business travel (Flights, Train, Tube, Taxi)
Total emissions	7.3

Current emissions reporting

Reporting year: 2025	
Emissions	TOTAL (tCO₂e)
Scope 1	0.42
Scope 2	0.45
Scope 3 (included sources)	3.76
Total emissions	4.63

Emissions reduction targets

In order to continue our progress to achieving net zero, we have adopted the following carbon reduction targets.

We project that carbon emissions will decrease over the next five years to 2.19 tCO₂e by 2027. This is a reduction of 70%.

While on the journey to becoming a fully carbon neutral company, any carbon emissions will be offset on an annual basis by way of donation to the VCS certified UK Tree Planting initiative provided by Carbon Footprint Ltd. Certificates relating to such donations are available upon request.

Carbon reduction projects

Completed carbon reduction initiatives

The following environmental management measures and projects have been completed or implemented since the 2022 baseline. The carbon emission reduction achieved by these schemes equate to 6 tCO₂e, an 80% reduction against the 2022 baseline and the measures will be in effect when performing the contract.

Remote First approach – To reduce the amount of travel required to deliver services to our clients, we have adopted a Remote First approach which is intended to eliminate unnecessary travel. For each client engagement, we only travel when a remote meeting is not applicable. We utilise Microsoft Teams as our default for client meetings, and only travel by exception, when required to do so.

Carbon offsetting – We have engaged with Carbon Footprint Ltd to analyse and offset our carbon emissions. As a result of this engagement, we offset 6 tCO₂e.

Future carbon reduction initiatives

In the future we hope to implement further measures such as:

Necessary travel – Where travel is deemed necessary (see Remote First above), the method of travel will be reviewed with a view to minimising emissions. Where possible, all travel will be via a zero emissions method.

Green partners – We intend to use, where possible, companies who prioritise minimising emissions. For example, zero emissions couriers.

Carbon offsetting – Where necessary, we shall use the same approach as outlined above to offset any carbon footprint in the coming year.

Declaration and sign off

This Carbon Reduction Plan has been completed in accordance with PPN 006 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard¹³ and uses the appropriate government emission conversion factors for

greenhouse gas company reporting.¹⁴

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements (where required), and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.¹⁵

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the supplier:

Mat Starling

Date: 21/01/2026

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¹³ <https://ghgprotocol.org/corporate-standard>

¹⁴ www.gov.uk/government/collections/government-conversion-factors-for-company-reporting

¹⁵ <https://ghgprotocol.org/standards/scope-3-standard>