

Finance 2024

- The finance committee was informed on January 11th that the *Preschool Ad-Hoc Committee* met on January 9th and voted unanimously to sell the preschool building, playground and adjoining lot. This information was forwarded to the Council before being presented to the congregation several months later.
- This committee investigated the number of offering envelopes being ordered each year after seeing so many assigned envelopes ending up into the trash can. The finance committee decided to reduce the number of offering envelopes ordered from 100 to 40 for the upcoming year 2025. For the past three years, over sixty envelopes on a yearly basis have been ordered, unused, and thrown away.
- The church accountant started writing payroll checks after April 11th and checks will be written twice a month. All receipts and requests for payment forms must be coded (*codes have been provided from the accountant.*) before going to the treasurer and accountant.
- The finance committee requested an audit of the books as well as the preschool documents. The search to find an auditor would begin immediately. An auditor was hired in September to audit the church books and the preschool books.
- Several donations have been given to accounts that are now closed and completed. The finance committee voted to move those donations to the current account for the Kirchin House loan.
- A new *Request for Payment* form was completed and put into place that states signatures for reimbursement must be signed with a person's full name. Each form must have two different signatures and can no longer be signed twice by the same person. The committee responsible for any request for payment must also be noted on this new form.
- Presently, our giving is down for 2024, and we need to be vigilant with our tithing during 2025.
- The *HVAC* and the *Columbarium* loan balances have been completed and no longer exist. The only outstanding loan balance is the Kirchin House (*amount that WLC owes back to investments*) at \$33,852.96.

Respectfully submitted by: Pamela Crowell