



# Prairie Rose Montessori School

## Afternoon Program Teacher Job Duties

---

### **11:30pm - 6:00pm: Monday - Friday**

**11:30pm - 12:30pm:** Prepare the nap room for the younger students who stay late to nap after lunch.

- Prepare any craft or activities for the day
- Help with potty after lunch and getting students ready for nap

**12:30pm - 2:00pm:** Nap time, you will stay in the room with the nappers

**2:00pm-3:00pm:** Snack time for afternoon students and the nappers. Followed by outdoor playtime.

- Assist with snacks and getting students ready to go outside.
- Make sure the students who go home at 3:00pm have their lunch boxes and backpacks to take outside with them.
- Assist in supervising children while outside.
- After all 3:00pm students are picked up you can either stay outside with the few late Afternoon students or return inside.

**3:45pm:** Clean up the toys, outside/inside, wash hands/go potty. The students can sit while you prepare snack for the students

**4:15pm:** Following snack, Provide an art activity for students. Then you can do other activities with them based on what you have planned.

- Balance beam
- Dance
- Musical instruments
- Yoga
- Bean bag tossing/balance on head walking
- Anything you choose

**4:45pm-5:30pm:** Calm down activities

- Read a book
- Sing songs
- Color pictures table



# Prairie Rose Montessori School

After the last student leaves you will do the end of day cleaning.

- 2 small bathrooms
- Vacuum rugs and carpet
- Sweep and mop snack area floors
- Take out garbage
- Make sure all dishes are washed

This position allows you freedom to choose the activities you would like to do with the students. You will be required to change diapers, make snacks and supervise students according to Montessori methods.

You will receive training in how a Montessori classroom works. You would be required to pass a background check and take classes according to CCR&R regulations, CPR/First Aid, Universal Precautions and Mandatory Child Abuse Reporter training.