

EDUCATION

Name & Location of High School Diploma Received	Graduation/GED Date

Name & Location of Trade / Bus. School / Colleges	Dates (To/From)	Degree Earned / Focus	Graduation Date
	/		
	/		
	/		

Honors, Professional Societies, Fraternities, and Activities: _____

EMPLOYMENT HISTORY

Employer Name / Address (recent first)	Phone#	Supervisor	Job Duties	Dates (To/From)
				/
				/
				/

MILITARY / PROFESSIONAL ORGANIZATION INFORMATION

Branch of Service	Dates (To/From)	Rank / Title	Relevant training/skills
	/		
	/		

Please list any relevant organizations, clubs, or professional societies to which you belong:

REFERENCES

Please list three professional references that are familiar with your work, who have worked directly with you, and who have known you for at least two years.

Name	Address	Phone	Relationship

ACKNOWLEDGMENT

The above information is true and complete to the best of my knowledge. I understand that my application will immediately be rejected or, if employed, I will be immediately discharged for providing false information in this application or omitting material information requested.

I understand that it is the policy of D & D Plumbing, Inc. that all employees are employed at the will of both the employee and D & D Plumbing, Inc. This means the employee may quit at any time, for any reason or no reason, with or without notice. Similarly, D & D Plumbing, Inc. may terminate employment at any time, for any reason or no reason, with or without notice. There is no contractual promise or legal requirement by either the employee or D & D Plumbing, Inc. that employment will continue for any set period of time or that your employment will be terminated only under particular circumstances or with particular notice. Any exception to this policy of employment-at-will may only be made in writing signed by an authorized representative of D & D Plumbing, Inc. This policy is not modified by any statements, expressed, or implied, contained in any handbook, employment application, manual, memoranda, policy, procedure, or other materials or statements provided to applicants or employees in connection with their employment. Nor is this policy modified by any oral statements or conduct, express or implied. This policy supersedes any and all written, oral or implied representations that are in any way inconsistent with it.

I authorize D & D Plumbing, Inc. to make inquiries to verify my suitability for employment and release D & D Plumbing, Inc. and any individuals it contacts from any claims arising from making or responding to such inquiries.

I agree to submit to a pre-employment drug screening if requested by D & D Plumbing, Inc.

Signed _____ Date _____