



MT. PLEASANT
METHODIST CHURCH

4136 Mount Pleasant Rd • Sherrills Ford, NC 28673
Phone: 704-483-3087 • www.mtpmethodist.org

Mt. Pleasant Methodist Church Director of Family Ministries Job Description

Position Overview: The Director of Family Ministries will provide vital leadership for all Family Ministries, making disciples of Jesus Christ from birth to adulthood, while equipping lay members of the congregation to serve the next generation at Mt. Pleasant Methodist Church.

Reports to: Senior Pastor

Supervises: Nursery Director & Lay Volunteers for Youth & Children.

Status: Full Time

Essential Functions:

- Communicate effectively with all parents of youth and children regarding regular ministry updates and programs throughout the year using the Band App, text, and email.
- Maintain an appropriate and inviting youth and children's ministry calendar along with volunteers.
- Equip the ministry of the saints in all areas related to family ministries. Empower church volunteers to serve in the areas where they feel called.
- Train volunteers on Mt. Pleasant Safe Sanctuary protocols yearly and work with the office administrator to update background checks every 2-3 years.
- Maintain and update the church website, Facebook page, and MtP Youth Instagram page.
- Plan, Implement, and Evaluate with the Children and Youth Ministry Teams, family ministry events, including but not limited to: Fall Festival, Easter Egg Hunt, Vacation Bible School, Youth Retreats, Youth Mission Trip, etc.
- Lead and teach the youth of Mt. Pleasant on a weekly basis through games, fellowship, worship, and bible study while empowering youth volunteers as well.

Other Responsibilities:

- Participate in administrative and ministry teams related to Children & Youth Ministries, or as assigned by the pastor.
- Attend administrative board meetings and all staff meetings.
- Update the church announcement slides weekly.
- Coordinate all acolytes for training and keep the acolyte schedule updated.
- Help with confirmation when needed.
- Assist Children's Sunday School Volunteers with any material/curriculum needed to serve the Children of Mt. Pleasant.
- Maintain the Children's Time Schedule and provide a Christ-centered message.



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Core Competencies:

- **Spiritual Maturity:** Has a deep personal faith in Jesus Christ. Actively engages in a personal relationship with Jesus Christ as Lord and practices spiritual disciplines of prayer, Bible study, and worship. Models humility, accountability, and servant leadership in all supervisory relationships.
- **Ethics and Values:** Consistently embodies appropriate behavioral choices in both stressful and non-stressful situations; practices the behaviors he/she advocates to others and carries himself/herself with integrity.
- **Team Orientation:** Demonstrates the ability to work well with a team; promotes the mission of the church and group goals ahead of personal agendas. He/she needs to be a healthy member of the Mt. Pleasant staff and encourage others.
- **Supervising Work:** Can supervise other staff and volunteers by setting clear expectations and directions; distributes workload appropriately, provides regular feedback about the ministries they oversee, and is able to handle/address conflicts in a timely manner.
- **Creative:** Implement fresh ideas, ministry updates, and be flexible to the needs of each generation of young people while always looking to strengthen the opportunities for spiritual growth for families and the next generation.
- **Evangelistic & Missional:** Engage in relational ministry beyond the walls of the church and seek to invite other young families to be a part of the ministries at Mt. Pleasant i.e: youth sports, school events, etc.
- **Servant Minded:** Lead by example and serve with humility at all costs, just as our Lord took on the mind of a servant, he/she should be willing to serve the families of Mt. Pleasant at all costs and put the ministries of the church before themselves.
- **Communication:** Be able to articulate a clear vision for the family ministries of Mt. Pleasant that are in line with the overall mission of the church; communicate effectively and clearly in front of others, especially youth and children. Communicate effectively and kindly with parents to build trust among the church body.



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Minimum Qualifications:

- Bachelor's Degree or equivalent.
- Theological beliefs that are consistent with the Doctrines of the Global Methodist Church.
- Ordained Elder/Deacon or certified candidate is preferred, but experience and best fit for the congregation are most important.
- Well-developed computer skills, including the ability to use social media, spreadsheets, MS Word, & Canva for document creation and email.

How to Apply

- Send resume to mppastor@mtpmethodist.org
- Include: three references: one ministry-related (pastor, other staff, etc.), current/previous employer, and a non-family member.

This position guide doesn't imply an employment contract; it conveys the scope of the assigned responsibilities and is not intended to be all-inclusive of every duty, task or instruction for which the employee is responsible. There are numerous tasks essential to the successful fulfillment of our mission in the name of Christ; therefore, an employee may be assigned other related projects by the supervisor or head of staff.

This job description, dated _____, supersedes any other terms, conditions, or agreements for employment previously stipulated.

Employee Signature

Supervisor Signature

SPRC Chairperson Signature