



# How do I enroll - UKG PRO

CLI's UKG Pro URL: [ew44.ultipro.com](https://ew44.ultipro.com)

To self enroll:

1. Log in to your UKG Pro account on a web browser
2. Go to Myself menu
3. Select Open Enrollment
4. Select applicable description link (Weekly or Biweekly)
5. Add or update dependents and beneficiaries  
*must enter SSN, DOB & Gender for dependents*
6. Select your benefit options
7. Confirm your elections
8. Submit your enrollment
9. Save or print your confirmation page