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Real Estate Professionals Report

Client: Tax Year:

Gross commissions	$	Accounting method (circle one)	cash / accrual
Interest income (attach 1099 INTs)	$	In what year did you start or buy this business?	
Other income	$	Do you operate as an S Corp. or LLC?	yes / no
Tax-exempt income	$	Have you registered your S Corp. or LLC with TREC?	yes / no

Advertising		Legal Fees	$
Online	$	License	$
Magazines	$	Lock Boxes	$
Signs	$	Maps	$
Conventions	$	Multiple Listing Dues	$
Other:	$	Multiple Listing Fees	$
Other:	$	Notary Fees	$
Appraisal Fees	$	Office Supplies, etc.	$
Auto Mileage for Business Use of Vehicle(s):		Outside Services	$
Use Vehicle & Home Office Worksheet	Worksheet	Photography & Supplies	$
Bank Charges (business account)	$	Postage & Freight	$
Board Dues	$	Printing	$
Board Fees	$	Professional Services	$
Bookkeeping	$	Publications: Books & Manuals, Tradebooks	$
Business Credit Card Annual Fee(s)	$	Referral Fees	$
Commissions Paid	$	Rent, Office	$
Contract / Other Labor (non-W-2)	Provide 1099s	Repairs & Maintenance on Listed Properties	$
1099-NECs for > $600 - total (provide copies)	$	State Industrial Insurance System (workman's comp.)	$
Other < $600 (no 1099s) - total	$	**Telephone Expenses**	
Dues - professional organizations & societies	$	Answering Services	$
Gifts ($25 per person limit)	$	Cellular Phone Charges	$
Education		Cellular Phone Purchase	$
Books	$	Tools	$
Continuing Education Courses	$	**Travel Away From Home (overnight):**	
Professional Development	$	Lodging	$
Seminars	$	Transportation (airfare, train, car rental, etc.)	$
Meals & Entertainment:		Meals (total cost)	$
Meals in Restaurants w/ Business Assoc. (100%)	$	**Other Expenses**	
Entertainment (baseball game, axe throwing, etc.)	Not Allowed		$
Equipment / Assets Purchased This Year:			$
Use Asset Acquisition & Disposition Worksheet	Worksheet		$
Equipment Rental	$		$
Equipment Repairs	$		$
Finders Fees	$		$

The above expenses are ordinary & necessary for my business operations. I have receipts to support these expenses.

X Date:

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