

Auto & Truck Expenses Worksheet		Actual Expenses	
Business Name		Gas	\$
Vehicle Year, Make, Model		Oil	\$
Date Purchased		Parking Fees	\$
Date Placed in Service		Tolls	\$
Total Miles Driven		Property Tax	\$
Business Miles		Garage rent	\$
Commuting Miles		Repairs	\$
Other Miles		Tires	\$
Beginning Odometer		Insurance	\$
Ending Odometer		Licenses	\$
Was vehicle leased?	Yes / No	Interest from Loan Payments	\$
Lease Payments (Annual)	\$	Other Expenses	LIST BELOW
Vehicle used primarily by a more than 5% owner or related person?			Yes / No
Was the vehicle available for personal use during off-duty hours?			Yes / No
Do you or your spouse have another vehicle available for your personal use?			Yes / No
Do you have <u>written</u> evidence to support this deduction?			Yes / No

Business Use of Home	Used for daycare?	Yes / No
Business Name	Total Home Square Footage	\$
Date Placed in Service	Office Square Footage	\$
Number of <u>months</u> office was used <u>regularly</u> (at least 15 days per month) and <u>exclusively</u> for business		\$
Home Utilities Expense: Electricity, Gas, Water, Sewer, Trash		LIST BELOW
Electricity		\$
Gas		\$
Water		\$
Sewer		\$
Trash / refuse		\$
HOA/POA, Homeowners Insurance, Other Expenses		\$
TOTAL:		\$

Other Asset Aquisitions

Please use/request Asset Acquisition & Disposition Worksheet

Asset Dispositions

Please use/request Asset Acquisition & Disposition Worksheet

Notes / Other Information
