

Real Estate Professionals Report

Client:

Tax Year:

Gross commissions	\$	Accounting method (circle one)	cash / accrual
Interest income (attach 1099 INTs)	\$	In what year did you start or buy this business?	
Other income	\$	Do you operate as an S Corp. or LLC?	yes / no
Tax-exempt income	\$	Have you registered your S Corp. or LLC with TREC?	yes / no

Advertising		Legal Fees	\$
Online	\$	License	\$
Magazines	\$	Lock Boxes	\$
Signs	\$	Maps	\$
Conventions	\$	Multiple Listing Dues	\$
Other:	\$	Multiple Listing Fees	\$
Other:	\$	Notary Fees	\$
Appraisal Fees	\$	Office Supplies, etc.	\$
Auto Mileage for Business Use of Vehicle(s):		Outside Services	\$
Use Vehicle & Home Office Worksheet	Worksheet	Photography & Supplies	\$
Bank Charges (business account)	\$	Postage & Freight	\$
Board Dues	\$	Printing	\$
Board Fees	\$	Professional Services	\$
Bookkeeping	\$	Publications: Books & Manuals, Tradebooks	\$
Business Credit Card Annual Fee(s)	\$	Referral Fees	\$
Commissions Paid	\$	Rent, Office	\$
Contract / Other Labor (non-W-2)		Provide 1099s	Repairs & Maintenance on Listed Properties
1099-NECs for > \$600 - total (provide copies)	\$		State Industrial Insurance System (workman's comp.)
Other < \$600 (no 1099s) - total	\$	Telephone Expenses	
Dues - professional organizations & societies	\$	Answering Services	\$
Gifts (\$25 per person limit)	\$	Cellular Phone Charges	\$
Education		Cellular Phone Purchase	\$
Books	\$	Tools	\$
Continuing Education Courses	\$	Travel Away From Home (overnight):	
Professional Development	\$	Lodging	\$
Seminars	\$	Transportation (airfare, train, car rental, etc.)	\$
Meals & Entertainment:		Meals (total cost)	\$
Meals in Restaurants w/ Business Assoc. (100%)	\$	Other Expenses	
Entertainment (baseball game, axe throwing, etc.)	Not Allowed		\$
Equipment / Assets Purchased This Year:			\$
Use Asset Acquisition & Disposition Worksheet	Worksheet		\$
Equipment Rental	\$		\$
Equipment Repairs	\$		\$
Finders Fees	\$		\$

The above expenses are ordinary & necessary for my business operations. I have receipts to support these expenses.

X

Date: