

The **Wyalusing Area School District** is seeking bids for a winter maintenance agreement for sidewalks and parking lot/driveway snow removal, cindering and salting. The winner of the bid will be responsible to furnish equipment, materials (salt & cinder mixture) and operators for the **2026-2027 school year**. The district will provide safe step deicer for use on sidewalks.

I. **GENERAL CONDITIONS AND SCOPE OF SERVICES:**

1. All parking lots driveways, and sidewalks must be cleaned to a hazard free condition for all personnel, students and visitors by 7:00am weekdays, Monday - Friday; and on weekends as needed per the direction given by the School District Director of Facilities following or during a snowfall. There are no exceptions to the conditions unless authorized by the Director of Facilities. Plowing to clear snow by 7:00am or 1 hour prior to the start of school is also required if snow is continuing to fall prior to that time.
2. Contractors must flag all curbs islands, and other areas to prevent damage to concrete curbs, lawn and other landmarks.
3. Any plowable snow accumulation would automatically initiate plowing of all areas.
4. In the event of snowfall throughout the day when school is in session, additional plowing will be done in all bus lanes, driveways, and sidewalks accompanied by the spreading of cinders and/or salt at the direction of the Director of Facilities.
5. The contractor will respond to snow drifts as they occur.
6. Under no circumstances are parked vehicles to be plowed in.
7. Do not pile snow at intersections where visibility is crucial.
8. Snow needs to be plowed away from the buildings and never plowed against any door, stairwells, or other emergency exit areas. Likewise, no snow is to be pushed up against trash dumpsters, fire lanes or cemetery entrances.
9. Cindering and salting is to be sufficient to prevent slipping and sliding and is to be uniformly spread using appropriate spreading equipment. However, no cinders are to be spread immediately in front of main entrance doors. Only Safe Step Ice Melt to prevent cinders from entering the building should be used in front of entrances.

10. Cindering and salting is not a suitable substitute for required plowing.
11. Snowplowing/ice control equipment is to be appropriately sized for the job. For example: large, heavy and/or wide tracking equipment is not to be used on narrow sidewalks.
12. Any and all damage caused by the contractor(s) to school district property, i.e., buildings, trees, lawns, car stops, fences, sign posts, lamp posts, playground equipment, flagpoles, etc. is to be reported to the District Director of Facilities the same day it happens and is to be repaired/replaced by the contractor as soon as possible. This includes any damage done to drive and walking surfaces. Repairs to lawns are to be done prior to the grass-cutting season in the spring.

II. SIDEWALKS/STEPS

1. Provide price for snow removal of all sidewalks and steps throughout the entire campus.
2. It is the responsibility of the contractor to verify all measurements of sidewalks and steps when providing a bid.
3. Walk-through to identify equipment needed to clear snow and ice from walks.
4. Use Safe Step (provided by district) **Not Salt** to address the ice conditions on sidewalks.
5. If snow blower is used, or brush on a tractor, direct the flow of snow away from building, do not allow the splash of the slush/snow to hit the structure of building.

III. PRIORITY OF SNOW PLOWING AND/OR CINDERING SALTING

1. Coordination of snow plowing, cindering and salt application will be done through the Director of Facilities.

IV. CLEARANCES

1. Awarded contractor shall provide clearances for all workers prior to date of initial snow removal. (Act 24, 34, 114 & 115)

V. INSURANCE REQUIREMENTS:

1. A certificate of insurance must be supplied prior to the start of work.
2. Minimum limits of Coverage:
 - a. General Liability \$1,000,000 per occurrence/\$2,000,000 aggregate
 - b. Umbrella/Excess Liability \$1,000,000 per occurrence/\$1,000,000 aggregate

- c. Automobile liability \$500,000 combined single limit
- d. Workers Compensation Statutory

VI. **SUBCONTRACTING**

1. The Bidder submitting a bid shall perform the work with its own work force.
2. If bidder is using subcontractor(s), subcontractor(s) shall be noted on the bid form.
3. Any change in the status of subcontractors will require prior approval from the Director of Facilities.

VII. **FAILURE TO PERFORM**

1. Should the Contractor fail to comply with any of the terms or conditions set forth, or should the School district determine that the contractor is in any other way unfit, unqualified or unable to perform all of the snow removal and/or salting/cindering need of the district, then and in that event with a 30 days written notice, this agreement may be terminated by the school district. This agreement may be cancelled by mutual agreement between the district and the contractor.

VIII. **AWARD OF CONTRACT**

1. Awarding of contract will be made by the Wyalusing Area School District at a board meeting on March 9, 2026. The awarding of the contract may be based upon but not necessarily limited to items specified in this bid.
2. The Wyalusing Area School District reserves the right to accept or reject any or all proposals or any combination of proposals that would be in the best interest of the School District. The right is also reserved to waive any irregularities in the proposals which are received.

IX. **REQUEST FOR PROPOSALS**

1. Sealed Proposals will be received until 10:55 AM on March 3, 2026 and should be addressed or hand delivered as follows:

Wyalusing Area School District
Attn: Snow Removal
11450 Wyalusing-New Albany Road
PO Box 157
Wyalusing, PA 18853

All proposals received after 10:55 AM will be returned unopened.

1. All bids must be type written or written in ink.
2. All bids must include an hourly rate for services provided (no installments)
3. All bids should be marked "**Snow Removal**"
4. All bids must be accompanied with evidence of insurability.

X. **MANDATORY WALK-THROUGH**

1. It is **MANDATORY** for all interested bidders attend a walk-through with the Director of Facilities. To schedule this walk-through, please contact the Director of Facilities directly at 570-746-1600 ext. 3007

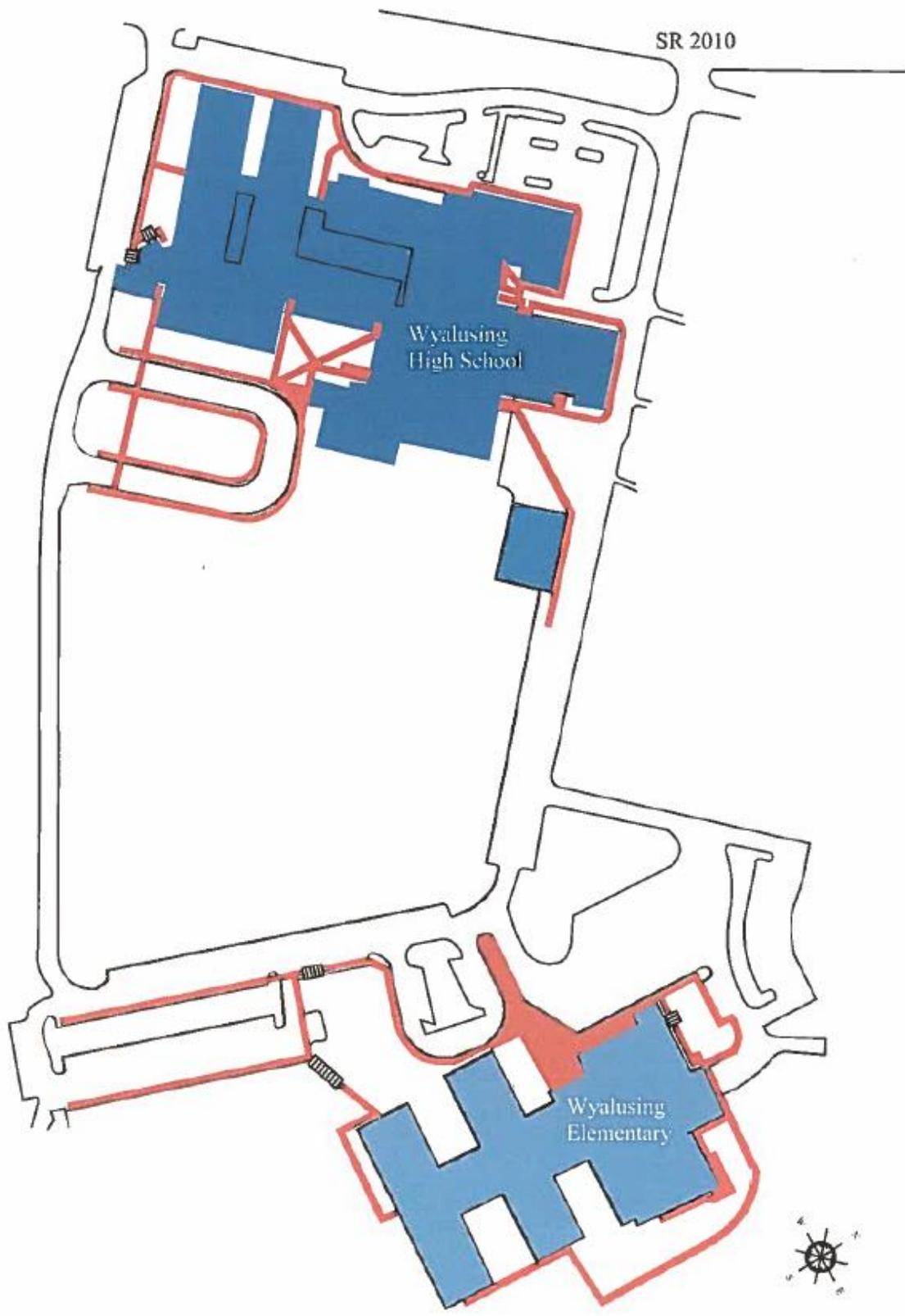
XI. **PUBLIC BID OPENING**

1. Sealed bids will be opened Tuesday, March 3, 2026 at 11:00 am at the Community Board Room, 11450 Wyalusing-New Albany Road, Wyalusing PA 18853

XII. **ADDITIONAL INFORMATION**

1. Request for Proposal Terms & Specifications
2. Bid Form

SR 2010



Snow Removal Bid for Wyalusing Area School District 2026-2027

I/We will use equipment owned and leased by us, and which is properly insured against liability or property damage.

Please do not alter bid list documents. For questions on how to list a specific item, please call the Director of Facilities at 570-746-1600 ext. 3007

| Name of Equipment | Equipment Hourly Rate | Operator Hourly Rate | Total Hourly Rate |
|-------------------|-----------------------|----------------------|-------------------|
| Skid Steer | \$ | \$ | \$ |
| Truck w/ Plow | \$ | \$ | \$ |
| Backhoe | \$ | \$ | \$ |
| Loader | \$ | \$ | \$ |
| UTV w/ Plow | \$ | \$ | \$ |
| Dump Truck | \$ | \$ | \$ |
| Tractor w/ Broom | \$ | \$ | \$ |
| Snowblower | \$ | \$ | \$ |
| Backpack Blower | \$ | \$ | \$ |
| Hand Spreaders | \$ | \$ | \$ |

EQUIPMENT

(If equipment is not utilized, please list "N/A.")

APPLICATIONS OF MATERIALS

| Application | Equipment Utilized | Amount per Ton | Hourly Operator Rate |
|--|--------------------|----------------|----------------------|
| Salt & Cinder Mixture <small>(Mixture provided by contractor)</small> | | \$ | \$ |
| Safe Step Ice Melt <small>(Provided by district)</small> | | N/A | \$ |

Upon receipt of the award, I agree to provide a certificate of insurance of general liability insurance naming Wyalusing Area School District as the certificate holder. I agree to provide snow/ice removal services pursuant to the snow/ice removal bid at the above state rates. Work will commence upon receipt of all required documents (signed agreement and certificate of insurance).

Submitted to the Wyalusing Area School District for the year 2026-2027 on this _____ day of _____ 2026.

Please Print Name & Signature

Title

Address

Phone Number

Address

INSTRUCTIONS FOR NON-COLLUSION AFFIDAVIT

1. This Non-Collusion Affidavit is material to any contract awarded pursuant to this bid. According to the Pennsylvania Anti-bid-Rigging Act, 73 P.S. 1611 et seq., governmental agencies may require Non-Collusion Affidavits to be submitted together with bids.
2. This Non-Collusion Affidavit must be executed by the member, officer or employee of the bidder who makes the final decision on prices and the amount quoted in the bid.
3. Bid rigging and other efforts to restrain competition, and the making of false sworn statements in connection with the submission of bids are unlawful and may be subject to criminal prosecution. The person who signs the Affidavit should examine it carefully before signing and assure himself or herself that each statement is true and accurate, making diligent inquiry, as necessary, of all other persons employed by or associated with the bidder with responsibilities for the preparation, approval or submission of the bid.
4. In the case of a bid submitted by a joint venture, each party to the venture must be identified in the bid documents, and an Affidavit must be submitted separately on behalf of each party.
5. The term “complementary Bid” as used in the Affidavit has the meaning commonly associated with that term in the bidding process, and includes the knowing submission of bids higher than the bid of another firm, any intentionally high or competitive bid, and any other form of bid submitted for the purpose of giving a false appearance of competition.
6. Failure to file an Affidavit in compliance with these instructions will result in disqualification of the bid.

NON-COLLUSION AFFIDAVIT

Sate of _____:

County of _____: S.S.

I state that I am _____ of _____
(Title) (Name of my firm)

And I am authorized to make this affidavit on behalf of my firm, and its owner, directors and officer. I am the person responsible in my firm for the Price(s) and the amount of this bid.

I state that:

- (1) The price(s) and amount of this bid have been arrived at independently and without consultation, communication or agreement with any other contractor, bidder or potential bidder.
- (2) Neither the price(s) nor the amount of this bid, and neither the approximate price(s) nor approximate amount of this bid, have been disclosed to any other firm or person who is a bidder or potential bidder, and they will not be disclosed before bid opening.
- (3) No attempt has been made or will be made to induce any firm or person to refrain from bidding on this contract, or to submit a bid higher than this bid, or to submit any intentionally high or noncompetitive bid or other form of complementary bid.
- (4) The bid of my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other noncompetitive bid.
- (5) _____, its affiliates, subsidiaries, officers, directors and
(Name of my firm)

employees are not currently under investigation by any government agency and have not in the last four years been convicted or found liable to any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as follows:

I state that _____ understands and
(Name of my firm)

acknowledges that the above representations are material and important, and will be relied on by _____ in awarding the contract(s) for which this bid is submitted.

(Name of public entity)

I understand and my firm understands that my misstatement in this affidavit is and shall be treated as fraudulent concealment from _____ of the true facts relating to the submission of (Name of public entity) bids for this contract.

(Name and Company Position)

SWORN TO AND SUBSCRIBED
BEFORE ME THIS _____ DAY
OF _____, 20_____

My Commission Expires _____
Notary Public