

# FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM

## FOR ACADEMIC YEAR 2025-26

**\*Public Act 187** states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) and **three shelter-in-place drills** (at least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom

SCHOOL: St. Joseph Catholic School CITY: Ene, Michigan

ADMINISTRATOR'S SIGNATURE: [Signature] DATE: \_\_\_\_\_

Date of Fire Drill	Time of drill	Minutes to evacuate	Number of people evacuated	Comments
1. 8/20/25	1:30 pm	1:22	77	2 <sup>nd</sup> day of school
2. 9/23/25	10:50 am	1:51	84	3 <sup>rd</sup> / <sup>4</sup> <sup>th</sup> in AT
3. 10/4/25	11:33	2:31	81	during lunch/recess
4. _____	_____	_____	_____	_____
5. _____	_____	_____	_____	_____

  

Date of Tornado Drill	Time of drill	Minutes to shelter	Number of people sheltered	Comments
1. 3/9/26	10:17 am	3:11	85	from presentation later in
2. _____	_____	_____	_____	_____

  

Date of Shelter-in-Place Drill	Time of drill	Reason for drill (i.e. hazardous, weapons, intruder)	Number of people sheltered	Comments
1. 11/18/25	10:00 am	intruder	85	
2. 12/16/25	11:20 am	intruder	80	
3. 1/14/26	11:15 am	intruder	82	

Post a copy of this file on your school website. It needs to remain on your website for three years.

Reverse Evacuation Drill 10/13 11:30 am  
 Bomb Threat Drill 8/25 12:15 pm