

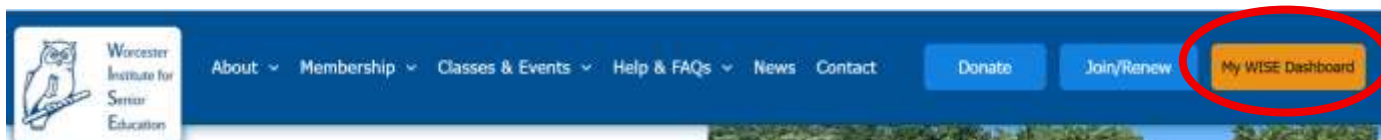
Logging on to the WISE Website

If you are an active WISE member you must create a new password to be able to renew your membership and/or register for classes via the website.

How do I create/reset my WISE password?

Go to the WISE website at www.assumptionwise.org

Click the yellow **My WISE Dashboard** button located on the top right corner of the page:



On the form that pops up, select the **Click here to reset or create new password** link that appears near the bottom of the form:

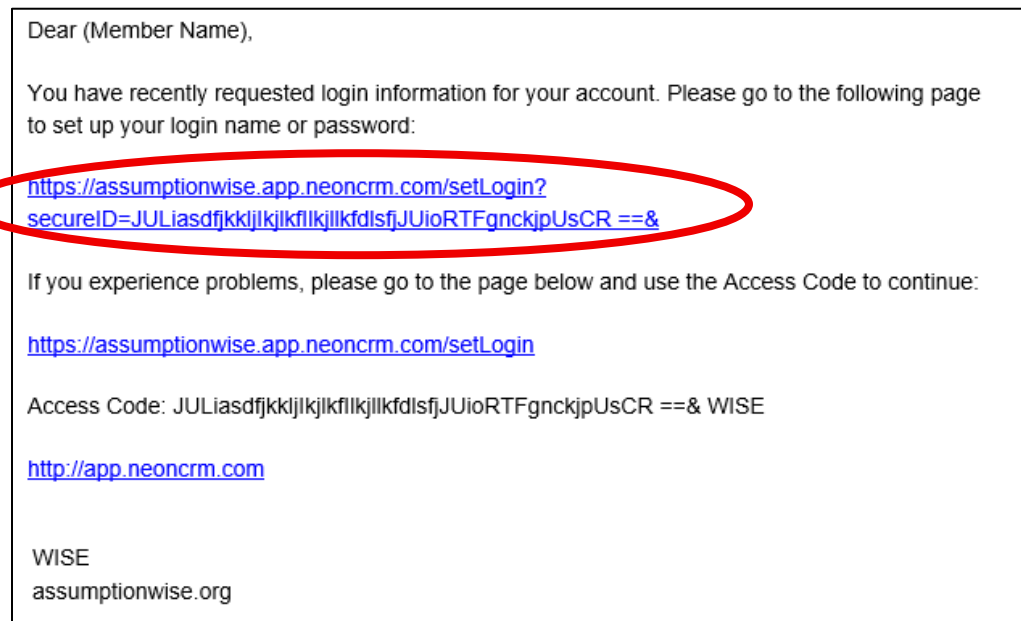
A screenshot of a login form titled 'Log in to your account'. It includes a welcome message, input fields for 'Login Name or Email' and 'Password', a 'Remember me for 3 weeks' checkbox, and a 'Login' button. A red circle highlights the link 'Click here to reset or create new password' located below the checkbox.

On the next window, **enter the email address** associated with your WISE membership, then hit **Continue** and you be sent an email with instructions to update/create your new password.

A screenshot of a form titled 'Help with my account' under the heading 'Trouble logging in?'. It contains instructions for users who forgot their login details. A red rectangular box highlights the 'Email' input field and the 'Continue' button. Below the box is a 'Back to login' link.

Then, **go to your email** and locate the message from WISE about resetting your password. (HINT: If you do not see it in your Inbox, be sure to check your Junk/Spam folder).

The email message will look like this:



Click on the link provided in the email to create/reset your password. Then follow the prompts provided. (HINT: Don't forget to make note of your new password and keep it safe.)

After creating your new password, you will be able to log on to the website and perform all necessary transactions such as renewals and registration.

What is the difference between the WISE website and my personal dashboard?

The **WISE Website** is assumptionwise.org; this internet site is the primary way for both members and the public to interact with WISE, learn about our programs, and get information.

My WISE Dashboard is your **personal portal** that displays your current membership status, class registrations, and user profile information. You can always access your dashboard by clicking on the yellow button on the website top menu.

