



**MLS TEAM ID REQUEST FORM**

Please fill out the below information and have it signed by the Designated Broker of the office. Once completed, please email this form to [help@imaginemls.com](mailto:help@imaginemls.com).

*\*Please Note: Your Team must first be registered with KREC.*

<b>Team Name:</b> _____
<b>Team Leader:</b> _____ <b>Team Leader MLS ID:</b> _____
<b>Team Phone #:</b> _____
<b>Team Email:</b> _____
<b>Team Address:</b> _____

**NOTICE AND ACKNOWLEDMENT - TEAM AND BROKER ACKNOWLEDGES THE FOLLOWING: TEAM LEAD MUST INITIAL BELOW:**

- The Team listed above has been registered with the Kentucky Real Estate Commission.
- ImagineMLS will not edit listings from more than a month back where an individual is entered as the Listing and/or the Selling agent.
- If, at some future date, the Team dissolves, or a Team member leaves the Team, ImagineMLS will NOT change any Sold Listings assigned to the Team to be either the Listing and/or Selling agent.
- Previous year statistics will continue to be an individual member statistic.
- The Team phone number and email address listed above will be what is advertised on listings and syndicated out to 3<sup>rd</sup> parties, including ShowingTime.

**Team Leader Initial Here** \_\_\_\_\_

**Designated Broker Initial Here** \_\_\_\_\_

Please sign and date below indicating that you have read and understand this information.

\_\_\_\_\_  
SIGNATURE OF TEAM LEADER \_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE OF DESIGNATED BROKER

\_\_\_\_\_  
OFFICE NAME \_\_\_\_\_  
OFFICE MLS ID

