

St. Christopher Finance Council

Meeting Minutes

November 12, 2025

- ❖ **Call to order and prayer**
- ❖ **Roll call Present:** John Merz, Val Hartel, Mike Bauerschmidt, Penny Hogan, Janet Ellicott, Don Weingartz, Fr Isaac Madanu
- ❖ **Absent:** Adam Trisch **Others in attendance:** Christine Kolar, Bookkeeper
- ❖ **Meeting Minutes: October 8, 2025** – approved as presented
- ❖ **Financials Review:**
 - Financial Reports – Financial reports for October 2025 were provided and reviewed.
- ❖ **Christ's Mission Appeal:**
2025-26 Target: Assessment - \$43,704 – Current Collection is \$14,460

New/Open issues:

- ❖ **Cemetery Expansion** – fencing completed, top soil applied and graves are ready for sale.
- ❖ **Cemetery Lot prices** – consider increase of lot charge – current price is \$350/grave for parishioners and \$1,000 for non-parishioners. The board approves increasing the price of graves to \$600 for parishioners and \$2,000 for non-parishioners.
- ❖ **St Joe's Parking Lot** – Asphalt work has been completed, need for patching in Spring due to some sinking with the base being an issue. Total cost of the project was \$97,750.
- ❖ **St Joe's needed repairs:** Roof leakage and window rotting – TLS Enterprises has provided a quote of \$18,800 for the flat roof system of the church and \$1,200 for replacement of the window. Tony Sciegel, TLS, stated that the church section of the shingled roof is in need of replacement within the next couple of years.
Motion by Bauerschmidt, 2nd by Hartel to approve the quote of TLS Enterprises to complete the roof replacement at \$18,800 and window replacement at \$1,200.
Roll call vote: Ayes: Hartel, Bauerschmidt, Merz, Weingartz, Hogan, Madanu
Nays: Ellicott Motion carried.
- ❖ **Parish Finance Council Bylaws** – After review of the presented bylaws, the Finance Council hereby adopts the St Christopher Parish Finance Council Bylaws and approves them to be submitted to the Diocese.
- ❖ **Confidentiality Agreement** – provided for signature by all members present. Those not present will be contacted to sign.
- ❖ **Security Awareness & Preparedness Meeting** – The Diocese hosted a meeting for all churches to become aware of security issues with the concerns of safety of our parishioners. It is currently recommended to contact law enforcement to conduct a vulnerability and risk assessment of our buildings and grounds. It is recommended that we start with our county's Emergency Management Department or the Michigan State Police for this assessment or local municipalities can also be helpful.
The diocese, in consultation with law enforcement, legal and MCC (our insurance carrier), will be creating protocols around Safety Committees/Teams. Additional information will be provided in the 1st quarter of 2026.
- ❖ **Updated Guidelines for Building and Renovation Projects** – The Diocese guidelines were provided and reviewed.

Next meeting date and time: January 14, 2026