Snake River School Board of Trustees
Held at Snake River Community Library
924 West Highway 39, Blackfoot, ID 83221
Wednesday, June 17, 2026

1. CALL MEETING TO ORDER

Chairman Lon Harrington called the meeting to order at 7:00 p.m. Other board members present were Carol Hepworth, Larin Mortimer, and new board member Spencer Larsen. Josh Sorensen was absent. Also attending were Superintendent Mark Kress and Board Clerk Terisa Coombs.

2. PRAYER/PLEDGE OF ALLEGIANCE

Trustee Mortimer opened the meeting with a prayer.

3. APPROVAL OF AGENDA

Trustee Hepworth moved and Trustee Mortimer seconded to approve the agenda as presented. All board members voted aye. Motion passed 3-0.

4. PUBLIC INPUT

There were no comments made during Public Input.

5. ACTION ITEMS

a. **Trustee Zone 5 Oath of Office**

Board Clerk, Terisa Coombs, administered the Oath of Office to Spencer Larsen (Zone 5). Also, Toni was the treasurer and nominations took place to replace her. Toni also was the representative for the SR Activities Foundation and Trustee Larsen will assume that position.

Trustee Mortimer nominated Spencer Larsen as Treasurer and Carol Hepworth seconded. With no further nominations being made, Lon Harrington moved to cease nominations. Trustee Larsen was elected as Treasurer by a 4-0 vote.

b. **Consent Agenda**

Minutes: Minutes of Regular Meeting of May 20, 2026 and Special Meeting of May 26, 2026.
Resignations: Kirsten Lancaster, SRMS 5th Grade Teacher; Ryan Morgan, SRJH BI Paraprofessional; Cameron Baker, Special Ed Paraprofessional;
New Hires: Karli Coumerilh, SROHS Summer Student Success Coach; Ashlee Thompson, SROHS Summer Student Success Coach; Haley Pruitt, SROHS Summer School Teacher; Grace Hansen, SROHS Summer School Teacher.
Payroll Status Changes: Shana Lee, Abby Fyfe, Lisa Lagerstrom.
Budget Report, Reconciliation Report, LGIP Statements, Payroll, and Claims Payable for May 2026
Property Disposal: 2015 Nissan Sentra.

A motion was made by Trustee Mortimer and seconded by Trustee Hepworth to approve the Consent Agenda as presented. All board members voted aye. Motion passed 4-0.

c. **Budget Hearing**

Superintendent Kress and Business Manager Harmony Shuler presented the proposed 2026-2027 district budget. They discussed budget projection baselines including projected student enrollment, ADA and salary-based apportionment, the school modernization fund, and payment of the Overture Learning contract. Discussion was held about the importance and role of attendance in funding and how to maximize it. Projected salaries and FTE support units of certified and non-certified staff were also discussed. Please see the attached budget and budget presentation.

Trustee Larsen moved and Trustee Mortimer seconded to approve the proposed 2026-27 Maintenance and Operations Budget as presented. A roll call vote was taken: Lon Harrington, aye; Spencer Larsen, aye; Larin Mortimer, aye; and Carol Hepworth, abstained due to conflict of interest. Motion passed 3-0.

d. **Land Lease Agreement**

1. After purchasing the property north of the high school, Trevor Barnes would like to continue to lease the approximately 18 acres. The amount agreed upon was $3,200 per year.
2. After purchasing the property west of the high school, the district has agreed to let Jeff Watt lease the 19.65 acres for one year. The amount agreed upon was $500 per acre at 19.65 acres = $9,825.

A motion was made by Trustee Mortimer and seconded by Trustee Larsen to approve the lease agreement between the District and Trevor Barnes for the approximately 18 acres located North of Snake River High School in the amount of $3,200 per year. All board members voted aye. Motion passed 4-0.

A motion was made by Trustee Mortimer and seconded by Trustee Hepworth to approve the lease agreement between the District and Jeff Watt for the approximately 19.65 acres located West of Snake River High School in the amount of $9,825. All board members voted aye. Motion passed 4-0.

e. **Construction Bids for Weight Room**
Superintendent Kress updated the board on the progress of the weight room project at the high school. They are currently in the process of getting construction quotes. He would like everything over $50,000 to be approved by the board. The excavation will be done by Steadman Construction and recommends JW Masonry to supply labor and equipment to install masonry. Most quotes so far have been under the $50,000 amount.

A motion was made by Trustee Hepworth and seconded by Trustee Larsen to approve Steadman Construction for excavation for the high school weight room project in the amount of $92,950, as presented. All board members voted aye. Motion passed 4-0.

A motion was made by Trustee Larsen and seconded by Trustee Mortimer to approve JW Masonry to supply labor and equipment to install masonry for the high school weight room project in the amount of $173,200, as presented. All board members voted aye. Motion passed 4-0.

f. **Supplemental Levy Canvass**
On May 27, 2026, the county election office presented the official canvass of the district's Supplemental Levy Election held May 19, 2026 to the Bingham County Commissioners (who act as a Board of Canvassers of Election). The commissioners approved the canvass as presented.

A motion was made by Trustee Hepworth and seconded by Trustee Mortimer to accept the official Bingham County Commissioners' canvass of May 27, 2026 regarding the district's Supplemental Levy Election held May 19, 2026. All board members voted aye. Motion passed 4-0.

g. **Trip Request**
Principal Scott Corgatelli is requesting approval to hold an SROS Base Camp from August 31-September 3rd at Camp Taylor, located in the Pocatello/Scout Mountain area. The total cost would include related costs for lodging, meals, transportation, supplies, and other event needs.

A motion was made by Trustee Larsen and seconded by Trustee Hepworth to approve that SROS hold a Base Camp from August 31-September 3, 2026 at Camp Taylor as presented. All board members voted aye. Motion passed 4-0.

h. **Reschedule July Meeting**
Superintendent Kress is requesting to reschedule the July board meeting from the 15th to the possibly a day during the week of the 20th with the recommendation on Wednesday the 22nd, as he will be out of town on July 15th, the original date.

A motion was made by Trustee Mortimer and seconded by Trustee Hepworth to reschedule the board meeting scheduled on July 15, 2026 to July 22, 2026 at the Snake River Community Library at 7 p.m. All board members voted aye. Motion passed 4-0.

6. INFORMATION ITEMS

a. **Superintendent Report**

1. **School Board Appreciation Month:** Superintendent Kress presented the board with a Blackfoot Movie Mill date night movie ticket and dinner at El Mirador. He also thanked each one for the tremendous service and support they give to the district.
2. **District and Building Reports:**
   a. Jr. high plumbing project: The project is moving along and on schedule.
   b. District Office parking lot: The project is finished and fabulous. The only thing left is painting the parking spots.

7. POLICY READINGS

a. **Second Reading:**
Policy 1303—Policies and Procedures to Review Annually: These edits update the list of items for which annual review is required, adding several new policies and a procedure. It also includes some minor language cleanup for consistency, style, and to correct a typo. **This is a recommended update to a recommended item.**
Policy 1405—School Board Use of Email and Social Media: These edits expand this policy's cautions and requirements to include all forms of electronic communication, not just email. They also include some general cleanup and edits to improve readability. **This is a recommended update to a recommended policy.**

<u>Policy 2150/2150P1—Copyright—Copyright Compliance:</u> Some detailed standards are removed, and some have been supplemented with language noting that they are intended as guidelines and don't guarantee that the use falls within the requirements of the law. Whether copying or performance of copyrighted material falls within the fair use exemption is determined on a case-by-case basis and involves multiple factors. In addition, we've added language emphasizing the need for particular caution when it comes to materials related to standardized tests. **This is a recommended update to a recommended policy and procedure.**
<u>Policy 7400P3—Miscellaneous Procurement Standards-Requirements and Restrictions for Procurement Under a Federal Award:</u> This update adds new required policy language that notes additional requirements that apply to purchases of non-domestic food. They also add a requirement to include "Buy American" provisions to more documents related to purchases with federal funds. **This is a required update to a required item.**
<u>Policy 7400P4—General Procurement Standards for Federal Awards:</u> There is a lot of new material related to purchases with federal funds. There's a new paragraph about what to do in cases where an item that was ordered is unavailable and a substitute needs to be found. A sentence about recordkeeping was removed because it is now covered in more detail in a new subsection about recordkeeping related to federal purchases. That new paragraph also describes materials that must be retained related to purchasing, including requirements specific to non-competitive purchases. There are also new subsections on terminating contracts and on changing contract costs when related expenses change. **This is a required update to a required item.**
<u>Policy 7403—Procurement of Goods and Services for School Meal Programs:</u> We've added new required material related to federal administrative rules that districts and charter schools must comply with if they participate in federal school meal programs. There's also a new subsection on requiring contractors to disclose and return to the District any discounts or similar incentives they receive from suppliers. Finally, it also includes a new subsection about the required USDA non-discrimination statement. **This is a required update to a required item.**
<u>Policy 7455—Federal Debarment and Suspension:</u> This update provides new language stating that the district or charter school will comply with requirements to verify that federal funds are not awarded to any party that is ineligible to receive them. There is also some minor punctuation cleanup near the bottom of the policy. **This is a required update to a required item.**
<u>Policy 8103—Vehicles Other than School Buses Used to Transport Students:</u> This update clarifies that the 60-day inspection requirements only apply to vehicles for which state reimbursement is received. The district or charter school can set its own inspection timeline for other vehicles. **This is an optional update to a recommended item.**

A motion was made by Trustee Mortimer and seconded by Trustee Hepworth to approve the second readings of Policy 1303—Policies and Procedures to Review Annually; Policy 1405—School Board Use of Email and Social Media; Policy 2150—Copyright; Policy 2150P1—Copyright—Copyright Compliance; Policy 7400P3—Miscellaneous Procurement Standards-Requirements and Restrictions for Procurement Under a Federal Award; Policy 7400P4—General Procurement Standards for Federal Awards; Policy 7403—Procurement of Goods and Services for School Meal Programs; Policy 7455—Federal Debarment and Suspension; and Policy 8103—Vehicles Other than School Buses Used to Transport Students. All board members present voted aye. Motion passed 4-0.

b. **<u>First Readings:</u>**
<u>Policy 4210—Work Day</u>
<u>Policy 5397--Board relationship with the SREA</u>
<u>Policy 5430P—Employee Benefit Schedule</u>
<u>Policy 5700P—Substitute Pay</u>
<u>Policy 8200—Local School Wellness (Annual Review)</u>

A motion was made by Trustee Hepworth and seconded by Trustee Larsen to approve the first reading Policy 4210—Work Day; Policy 5397--Board relationship with the SREA; Policy 5430P—Employee Benefit Schedule; Policy 5700P—Substitute Pay; and review of Policy 8200—Local School Wellness. All board members present voted aye. Motion passed 4-0.

8. CLOSING INFORMATION ITEMS
The next board meeting will be July 22, 2026 at Snake River School/Community Library at 7 p.m.

9. ADJOURN

Trustee Mortimer moved to adjourn and Trustee Hepworth seconded.

The meeting was adjourned at 9:15 p.m.

ATTEST:

Terisa Coombs	**Lon Harrington**
Clerk	**Chairman**
	July 22, 2026
	Date