

Snake River School District #52

COMMUNITY RELATIONS

4210F1

Facility Use and Rental Agreement

I, _____, representing _____ agree to these conditions in order to use/rent the _____ at _____.

The use/rental date is _____ from _____ to _____. (Fee is for 3-Hours)

Type of activity is _____.

Also has approval for: _____ (Equipment)

AGREEMENT CONDITIONS:

1. In consideration of the payment of rent and the mutual-agreement hereinafter contained, the District hereby leases and demises to the Lessee the requested premises for a specified number of hours. All fees are due fifteen (15) days prior to the event. LESSEE AGREES TO PAY A BASIC RENTAL FEE OF: \$_____
2. No cleaning fee will be charged for any Category (#1, #2, #3) if meetings or activities occur when a regular custodian is on duty to clean the area and to open and close the building, unless it is determined by the principal at the time of application that clean-up will be beyond the scope of the custodian's hours and then a fee may be charged. This fee will be in addition to the rental fees charged to Categories #2 and #3. The district will provide garbage cans for the lessee's group to use and the lessee also agrees to return furniture and equipment to its proper place and leave the room in order. Further clean-up will be done by a custodian. Should the meeting or activity be scheduled on Saturday, or when a custodian is not on duty, Lessee agrees to pay a designated security agent \$15 (contracted separately) to open and close the building.

(Security to open/close, if necessary: Paid to _____ \$_____
LESSEE AGREES TO PAY THE ASSESSED CLEANING FEE OF:
_____ (per Custodial Supv.) \$_____

3. LESSEE AGREES TO PAY CHARGES ASSESSED FOR:

(List, if other*: \$_____)

- If the kitchen is used, a cook must be present and a \$23 an hour fee will be charged.
Fee: \$_____
 - Other expenses such as specialized equipment (body mics) or policemen/firemen.
Fee: \$_____
4. LESSEE HEREBY AGREES TO, and by these presents does, hold the District harmless against any and all claims, liabilities, damages, losses, accidents, or causes of accidents that may be sustained to persons or property resulting from the occupancy and use of the above described premises by the Lessee. Science Building not available for lease.

Signed Hold Harmless Agreement is received and attached.

(Principal/Designee Initial): _____

For-Profit Groups must sign a Waiver of Liability and Indemnity Agreement and provide a \$500,000 Proof of Insurance Certificate to attach to this document.

(Principal/Designee initial): _____

5. LESSEE AGREES TO designate a responsible adult(s) (Contact) to provide focused supervision of all activities reasonably expected to be conducted on the premises the entire period of use. This includes: When driving in areas not designated as a parking lot, a spotter must be present at all times. The designated contact person shall be responsible to see that participants and those attending the activity do not use unauthorized areas of the facility; shall report any safety concerns or property damage to the school representative; shall be available to resolve any issues that arise during the event or that may be reported by school representatives; and must be sure the premises are in order, vacated and secured as scheduled. This person's name and contact number must be listed on the lease agreement.

Contact Name: _____ On-Site Contact Phone #: _____

District Contact #: _____

6. LESSEE AGREES TO pay for any and all damages which may occur to the property and/or facility as a result of this agreement. The school reserves the right to terminate a group's use of the building for refusing to compensate for damages, or to suspend a group's/individual's privileges for exhibiting undue disorder or disregard for property.
7. LESSEE AGREES NOT TO DISCRIMINATE against anyone on any basis pursuant to state and federal law.
8. LESSEE SHALL COMPLY with all state and local fire, health and safety laws while using the facilities.
9. LESSEE AGREES that no drugs, alcohol, or tobacco will be allowed on school property and shall ensure that its agents or activity participants do not enter upon or perform any services on the Property while under their influence.
10. This Usage Agreement is for specific rooms/areas and for specific times. If more time is needed or if other rooms/areas are needed, it is understood that prior arrangements must be made at least 24 hours in advance.
11. Any school equipment to be used must be approved by the principal prior to its use. The person using it must be properly instructed in its operation and return it in good order.
12. If schools close early, all non-school activities are cancelled and district is not responsible for notifying lessee.
13. Notice of termination of any agreement by either the lessee or district shall be made, if possible, at least 24 hours in advance, except for weather related emergencies, or in the event any of the agreements on the part of the Lessee herein above contained are violated, then and in that event, it shall be lawful for the District to take full and absolute possession of said building and facilities rented and deny any future rental to said Lessee.

Signature of Organization/Individual (Lessee)

Date

Signature of School Official (District)

Date