

SEATON STUDIOS BUSINESS POLICY – AUGUST 2025 - MAY 2026

TERMS

Lessons are scheduled for an academic year starting on August 5 or 12, 2025 – May 16, 2026.

In addition, there will be 2 recitals available during the academic year, 3+ ensemble classes (December), and a bonus of 3+ extra ensembles in May. If you join the ensemble class, you will need to be available to participate in the recital(s). These classes are included with tuition.

1st Holiday Recital - Saturday, December 22, 2025 – 3:00 PM. Location TBD

2nd Rock Concert - May 17, 2024, location TBD

Summer Lessons - Starting Thursday, June 2, 2026. 5-weeks. (MINIMUM OF 3 to offer summer lessons)

Optional Ensemble Classes available **MINIMUM OF 3 TO START.**

Cello and String Instruction - Weekly lessons of 30, 40 or more minutes. Advanced Cello students are encouraged to take a 40-minute lesson or more. Please refer to the calendar for a complete list of teaching days, days off, and quarterly performance dates and times.

TUITION

Lessons for the academic year payable in four quarterly installments. Each installment is due on or before the first lesson of the quarter. If you prefer a check, bring or mail to 10128 Knoll Circle, Highlands Ranch, CO 80130. Checks should be made out to Seaton Studios LLC. We take Zelle, Check, cash and Venmo. **Seaton Studios reserves the right to terminate a student for failure to pay tuition in a prompt manner.**

MISSED LESSONS/CANCELLATION

Please read carefully. Your quarterly tuition reserves your timeslot for all the dates listed on the studio schedule. Lessons which are cancelled by the instructor, and which cannot be rescheduled will be credited or refunded. Due to an extremely busy work schedule, there is no guarantee of make-up for missed lessons (**48 hours must be given**). A small number of make-up times are made available during regular teaching hours, when there are other cancellations. No Show's, no make-ups will be offered. Like other educational institutions, Seaton Studios anticipate that students will be continuing their studies on an ongoing basis. In the event of termination of studies, notice is required four (4) weeks prior to termination. Any refunds of unused quarterly payment will be given solely at the discretion of the instructor and will only be considered (assuming four weeks' notice is given).

UNUSUAL CIRCUMSTANCES

Bad weather, school closure or injuries such as broken bones*, long-term illnesses, etc., are handled the same way as a missed lesson/cancellation. *Depending on the extent of injury, lessons can be modified to fit each situation. This will keep the student engaged in their studies. BEHAVIOR Students are expected to be always respectful and well-behaved. Abuse of studio facilities or equipment will not be tolerated. Students are not allowed access to house or yard areas outside the studio without prior permission. Any children remaining in the reception area must be supervised by a parent or other adult. Students **MUST** bring their music books and assignments to each lesson. A lesson may be cancelled if the student does not bring his/her music and assignment.

DAILY PRACTICE

Students are expected to set aside an adequate amount of time for daily practice (at least 20 to 60 minutes, depending on the age and proficiency of the student). Students are required to prepare ALL assigned pieces and exercises. For younger students, parental involvement is vital to ensure that quantity and quality of their children's practice time. Continued failure to prepare for lessons may result in dismissal from the studio.

MUSIC BOOKS AND ONLINE SHEET MUSIC AVAILABLE TO TUITION STUDENTS!

As part of tuition, arrangements, sheet music and books are made available for no cost, or face book value. IMSLP, Muscores, 8Notes, Hal Leonard, and Alfred. Please inquire if you wish to order books or sheet music.

ACKNOWLEDGEMENT:

I have read and understand the policies stated above. Payment of tuition constitutes my agreement to comply with these policies.

Name: _____ Parent/Adult Student Signature: _____ Date: _____

Phone: _____ Email: _____

Home address: _____