

First Presbyterian Church of Haddonfield

Member and Pastoral Care Committee Charter

I. Purpose

The purpose of this committee is to provide opportunities to strengthen relationships within our church family through fellowship and caring for current and anticipated needs of our members. Find ways to welcome and nurture new members. Make all who come here feel welcomed. Annually review membership and make recommendations concerning inactive members.

II. Responsibilities

The established Member and Pastoral Care Committee of the Session shall report to Pastor/Associate Pastor and make recommendations to the Session regarding matters, including, but not limited to the following:

- A. Hospitality (after services, special occasions, Soup Sundays)
- B. New Members Class
- C. Parish Nurses (Parish Health Ministry?)
- D. Prayer Chain
- E. Care and Share (meals for new mothers and incapacitated members)
- F. Visitations
- G. Men's Basketball
- H. Handiwork - Special Needs Ministry
- I. Greeters
- J. Men's Breakfast
- K. Senior Ministry

III. Committee Composition and Governance

A. Membership

1. The Member and Pastoral Care Committee shall be composed of 3 ruling Elders to 1 Deacon and any member of the First Presbyterian Church of Haddonfield with a minimum 3 ruling Elders of Session.
2. New members of the committee may be nominated/selected by any member.
3. In the case of resignation or retirement, Member and Pastoral Care committee members will notify the Chair of the Committee.

B. Leadership

1. The Member and Pastoral Care Committee will be led by a Committee Chair. The Committee Chair will prepare meeting agendas, lead the meetings and regularly report to session.
2. The Chair must be a member of Session;

3. The term of the Chairperson is one year with the option to renew each year they are on Session.

IV. MEETINGS

- A. The Committee shall meet at a minimum of 4 times per year with the option to add additional meetings if indicated.
- B. The meeting schedule will be set forth by the Chair with Committee input.
- C. The majority 50% of committee members must be present for quorum of conduct of business majority rules.
- D. Members should express their opinions openly and candidly, relying on an atmosphere of trust within the Committee. Sensitive or confidential information should not be shared with outside parties.

V. REPORTING

- A. Member and Pastoral Care Committee Chair will routinely report to the Session.
- B. The Member and Pastoral Committee shall review this charter as needed and recommend any changes to the Session annually in the first quarter of each calendar year.

VI. BUDGET/FINANCE

- A. If the Member and Pastoral Care Committee requires a budget in the future. It shall be requested and submitted through Session.

VII. BACKGROUND

The Member and Pastoral Care Committee has been established by and reports to First Presbyterian Church of Haddonfield Session effective May 1, 2019.

Effective: May 2019

Revision: