



Sacred Heart Catholic Church
12704 Foothill Blvd. Rancho Cucamonga, CA 91739
909-803-1450
Year | Año 2025-2026

Congratulations for seeking to have your child in our Faith Formation program:

NOTE: ALL DOCUMENTS ARE TO BE SUBMITTED TOGETHER. INCOMPLETE PACKETS WILL NOT BE ACCEPTED.

First Year (First Communion)

Items marked with an asterisk (*) are due at time of registration.

Parents:

This is an exciting time for your child preparing for the Sacrament of Reconciliation. Each Classroom will only have (15) children per class and following all protocols for a safe environment)

1. Completed Registration Packet*
2. Birth and Baptism Certificate *
3. Registration Tuition per annual year \$100.00 *
4. Non-Registered Tuition per annual year \$150 (includes \$50 DDF donation) *

Second Year (First Communion)

Items marked with an asterisk (*) are due at time of registration.

Parents:

This is an exciting time for your child preparing for the Sacrament of Reconciliation. Each Classroom will only have (15) children per class and following all protocols for a safe environment)

1. Completed Registration Packet*
2. Birth and Baptism Certificate (if we have not received it) *
3. Year 1 Tuition paid in full*
4. Parent Formation Card for 2024-2025 *
5. Registration Tuition per annual year \$100.00 *
6. Non-Registered Tuition per annual year \$150 (includes \$50 DDF donation) *



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Date: _____

Father's Full Name _____
Father's Contact #: _____ Email Address _____
Mother's Full Name: _____
Mother's Contact #: _____ Email Address _____
Custodial Parent if different from above _____
Contact Number _____ Email Address _____
Home Address _____ City _____ CA, Zip Code _____
My Parish is: _____ Envelope # _____
Child(ren) live with: _____

Child's Full Name _____ Date of Birth ____/____/____
Male ____ Female ____ School Grade: 2025-2026 _____
Sacraments Received: Baptism _____ 1st Reconciliation _____
Date Date
1st Eucharist _____ Confirmation _____
Date Date
Special needs: medical, learning disabilities, physical disabilities (please list):

Office Use Only

Day: _____
Session: _____
Room #: _____
Year: 1 / 2

Child's Full Name _____ Date of Birth ____/____/____
Male ____ Female ____ School Grade: 2025-2026 _____
Sacraments Received: Baptism _____ 1st Reconciliation _____
Date Date
1st Eucharist _____ Confirmation _____
Date Date
Special needs: medical, learning disabilities, physical disabilities (please list):

Office Use Only

Day: _____
Session: _____
Room #: _____
Year: 1 / 2

Child's Full Name _____ Date of Birth ____/____/____
Male ____ Female ____ School Grade: 2025-2026 _____
Sacraments Received: Baptism _____ 1st Reconciliation _____
Date Date
1st Eucharist _____ Confirmation _____
Date Date
Special needs: medical, learning disabilities, physical disabilities (please list):

Office Use Only

Day: _____
Session: _____
Room #: _____
Year: 1 / 2

TUITION PD: _____ RECP#: _____ CK#: _____ CC APPR: _____ INVOICE# _____
DDF: ____ REGISTERED: _____ NON - REGISTERED: _____ DATE ENTERED: _____ INITIALS: _____



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FAITH FORMATION PROGRAM REFUND POLICY

Thank you for enrolling your student into the Faith Formation Program at Sacred Heart Catholic Church. As parent/guardian, you are the first catechist (teacher) of our Catholic faith and the first example of Christian living to your children. Our hope is that with a more formal education, the use of a guided curriculum and modern implementation, your student will be well prepared to receive the Sacraments of Reconciliation and Eucharist.

At Sacred Heart, we strive to be as transparent as possible in every aspect of our ministry, even when it comes to finances. Funds received for Faith Formation go to immediate or planned use, whether it is for the utility bills during the year or for the paper that you are currently holding in your hands. Faith Formation funds pay for resources throughout the year, which include:

- Faith Formation resources/materials (books)
- Guest speakers
- Leadership Training / Development for Catechists
- Financial Aid/Partial Scholarships
- Sacramental Needs
- Daily operating costs
- Parent Retreats / Inservice

We are very frugal with the funds that we receive because it all belongs to God who has blessed us with the opportunity to use it for betterment of His Kingdom. **Please read the Refund Policy below:**

- A **FULL** refund of the monies received will be given until **September 25, 2025** only when requested in writing.
- A **50% (Fifty Percent)** refund of the monies received will be given from **October 1, 2025** through **October 31, 2025** only when requested in writing. Requests will not be granted after October 31, 2025.
- **Refunds will not be given after November 1, 2025.**

Parent Signature: _____

Date: _____



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Code of Conduct, Photo, Release of Liability, and Refund Policy

Please Initial after each statement and Sign

Code of Conduct

_____ I understand that by signing this form I/my child agree(s) to cooperate and participate fully, that I/my child will show respect for the property visited, respect for neighbor, that I/my child will show respect for the law and practice safety skills at all times. By failing to meet this code of conduct, I/my child am/are aware that appropriate action may be taken and arrangements may be made for immediate removal from the event.

Liability Release

_____ I understand all reasonable safety precautions will be taken at all times by: all Sacred Heart staff members and its agents during the events and activities. I understand the possibility of unforeseen hazards and know there is the inherent possibility or risk. I agree not to hold, Sacred Heart Catholic Church its leaders, employees and volunteers liable for damages, losses, diseases, or injuries incurred by the subject of this form.

Photo Release

_____ I hereby authorize the making of photographs, motion pictures, videotapes, recording, or other memorializing of said event and my child's participation therein, and the publication and duplication or other use thereof, including use in the parish website. I hereby waive any rights to compensation or any right that I otherwise might have to limit if to control such making or use.

_____ By Initialing here, I DO NOT authorize any photos, videotapes or recordings of my child/or myself.

Refund Policy

_____ I have received, read and signed the 2025-2026 Refund policy form.

GOD Parents (sponsors)

_____ By Initialing here, I understand that by the CHURCH guidelines, when a child, youth, or adult receive the First Holy Communion there is no need to have a God parent (Sponsor). You have the right to get one, but be advise that this person will not be performing any roll during the First Communion Mass and their names will not appear on the certificate.

By signing below, you agree to all terms stated above.

Parent/ Guardian Signature



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2025-2026 Requirements & Responsibilities

1st Year Faith Formation

- ❖ Bring child(ren) to class weekly on time. Child(ren) are to arrive no later than 15 minutes. Tardiness disrupts the class. Child(ren) must attend 22 of the 24 formation classes per year. per Diocesan Policy.
- ❖ Only two (2) absents per year per Diocesan Policy. If absence due to illness, family emergency or death of family Will be excused. Notice of absence to the office in writing.
- ❖ Child(ren) must have book at each session to ensure quality participation and faith growth.
- ❖ Weekly Family page at end of each chapter to be completed at home with parent.
- ❖ Teach / Pray with your child(ren) the Catholic prayers. The Catechists will pray at each session, but is your responsibility as the primary catechist of the faith to teach them the prayers.
- ❖ Attend Mass weekly (every Sunday). To enrich the faith life of your child(ren) attending Mass is an integral part of their faith journey to the table of the Lord.
- ❖ Attend four (4) Holy Hours per year
- ❖ Attend four (4) Adult Faith Formation sessions per year
- ❖ Attend Parent Retreat (1st Year Faith Formation)
- ❖ Child(ren) must know prayers by memory before the end of the first year of formation.

2nd Year Sacramental Preparation

- ❖ 2nd Year child(ren) must know prayers prior to registering for 2nd Year formation classes.
- ❖ Only two (2) absents per year per Diocesan Policy. If absence due to illness, family emergency or death of family Will be excused. Notice of absence to the office in writing.
- ❖ Child(ren) must have book at each session to ensure quality participation and faith growth.
- ❖ Weekly Family page at end of each chapter to be completed at home with parent.
- ❖ Teach / Pray with your child(ren) the Catholic prayers. The Catechists will pray at each session, but is your responsibility as the primary catechist of the faith to teach them the prayers.
- ❖ Attend Mass weekly (every Sunday). To enrich the faith life of your child(ren) attending Mass is an integral part of their faith journey to the table of the Lord.
- ❖ Attend four (4) Holy Hours per year
- ❖ Attend four (4) Adult Faith Formation sessions per year
- ❖ Attend First Eucharist Retreat with child(ren). Date TBD
- ❖ Attend First Eucharist Rehearsal with child(ren). Date TBD



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TIME, TALENT & TEASURE

As a Baptized Catholic, I have the obligation to share with my family, and community the gifts and talents that God so freely gave me. I promise to be a good example of Stewardship in the area of “Time, Talent & Treasure” of my Catholic Faith by:

Studies

_____ Catechist- To echo the faith through weekly teaching, loving, and of the faith following the 2023-2024 Syllabus. Attend training, in August 2023
Materials provided

_____ Co-Catechist – To assist the Catechist weekly with sharing of the faith, support, class activities, etc.

_____ School Yard Assistant – To be on the school grounds during class in support for Catechists with walking children to the restroom

M 4:45PM-7PM/ M 6:45PM-8:30PM
WED 4:45PM – 6:30PM

Spiritual / Service

_____ 1st Eucharist / Reconciliation Retreats –
Assist with day retreats

_____ Leader of Children’s Liturgy of the Word -
Sharing the Sunday readings, one (1) Sunday per month at the 10:30am Mass in the Chapel with children at a level of understanding. Materials and training provided.

_____ Co – Leader - Children’s Liturgy of the Word –
Assist the leader one (1) Sunday per month at the 10:30am Mass with faith and support

_____ Prayer Warrior – Lead the Rosary during class sessions for the children & Catechists

OFFICE ASSISTANCE

_____ Phone Calls _____ Photo-coping _____ Data Entry _____ Activity / Retreat Prep. Work

Best Time to Volunteer _____ Best Day to Volunteer: _____

DONATIONS

_____ Composition Notebooks _____ Crayons _____ Scissors _____ Glue Sticks _____ Ink Pens _____ Markers
_____ 1 Ream of Colored Paper _____ 1 Ream of Paper _____ Construction Paper _____ Colored Pencils

Please bring your Donations to the Faith Formation office, THANK YOU!!

Name (please print): _____ Date: _____

Contact #: _____

_____ I AM SORRY BUT I AM NOT ABLE TO GIVE MY TIME, TALENT OR TREASURE AT THIS TIME

*“FAITH IN ACTION IS **LOVE**- AND LOVE IN ACTION IS **SERVICE**”*

Mother Teresa