

E&G CLEANING CHECKLIST

Interior	CONDITION INSTRUCTIONS	Completed?
Doors	All doors and door frames have been dusted and wiped down. When this is completed all dust, marks and stains have been removed.	
Ceiling, Walls, Baseboards	All ceilings, walls and baseboards have been dusted and wiped down with a damp cloth removing any grease marks, stains or fingerprints.	
Flooring	All floors have been swept and or vacuummed throughout the entire home. When completed all areas should be free of all litter, lint, loose soil and debris. Flooring such as tile, linoleum, marble floors and staircases shall be damp mopped and free of dust, mud, sand, footprints, liquid spills, and other debris. The floor shall have a uniform appearance with no streaks, smears, swirl marks, detergent residue, or any evidence of remaining dirt or standing water. Carpeting has been cleaned by a professional cleaning company, hand held cleaners or rental cleaners, not permitted.	
Lights, Fans, Vent Covers	All lights, ceiling fans, chandeliers, vanity lights, bathroom exhaust fans, vent covers and AC returns have been dusted and wiped down. When completed, the fixtures shall be free from bugs, dirt, grime, dust, streaks and marks.	
Windows & Blinds	All interior windows, ledges, interior and exterior sliding glass doors have been cleaned using proper glass cleaner and shall have a uniform appearance with no streaks, smears, swirl marks, chemical residue or any evidence of remaining dirt. All blinds, shutters and window sills have been dusted and wiped down with a damp cloth removing any dust, smudges or marks that may be been existing.	
Plugs & Switches	All plugs and switches have been wiped down with a dry cloth removing all smudges, marks and fingerprints	
Closet: Door, Mirror, shelves, rod	All items and belongings have been removed from closets. Shelves have been dusted and walls have been wiped down, removing any scrapes and scuffs.	
Fireplace	All fireplaces have been cleared and free of logs and debris.	
Stairwell Handrails	All stairwell handrails have been wiped down removing all smudges and marks.	
Appliances	All appliances such as dishwashers, microwaves, oven hoods, refrigerators, stoves, ovens, washer and dryers have been deep cleaned and sanitized inside and out, leaving no remnants of food, hair, soap scum, dust, debris or stains of any nature.	
Garbage Disposal	The disposal is clear of any food or debris and is fully operational.	
Cabinets, Drawers & Pantry	All cabinets, drawers and pantrys have been cleared of all belongings, dusted and wiped down inside and out. When this is completed there should be no remnants of dust, food, spices, stains, hair or personal belongings. There should be no marks or smudges remaining on the cabinet/drawer fronts	
Sinks & Countertops	Kitchen and bathroom sinks and counter tops have been thoroughly cleaned and disinfected. When completed, the areas shall be free of grease, liquid spills, food, dirt, hair, makeup, hair dye and watermarks.	
Faucets & Fixtures	Faucets & Fixtures to be cleaned with a cleaning solution to remove any and all residue, leaving them free of watermarks, calcium buildup and anything else that is capable of being removed with a cleaning agent	
Towel bars, shower rod, toilet paper holder, ac thermostats	All have been wiped down removing all smudges and marks.	
Mirrors & Medicine Cabinet	All mirrors and medicine cabinets are free of dust and debris. Mirrors have been cleaned with proper glass cleaner and medicine cabinets have been wiped down. When this is completed no streaks, smears, swirl marks, chemical residue or any evidence of remaining dirt or belongings should be found.	
Tubs, Showers, Toilets	Thorough cleaning of tubs, showers and toilets using suitable non-abrasive cleaners and disinfectants has been completed. All surfaces are free of hair, grime, soap scum, mold, and smudges.	
Garage, Carport	Garage/Carport has been swept and there are no remnants of fresh oil stains.	
Debris	All debris removed from interior of property	
Exterior	CONDITION INSTRUCTIONS	Completed?
Driveway, Walkway, Patios	All driveways, walkways and patios have been swept and hosed down. No bulk furniture in front.	
Landscaping	All bushes trimmed, weeds removed, grass mowed, trees below 8ft trimmed and rocks have been blown out.	
Alleyway	Alleyway behind home is free of weeds, debris and furniture.	
Trash & Recycle Cans	Trash & Recycle cans are empty or have been placed on the street for pick up.	