

DBAC EVENT:
Volunteer Training



Your progress 0%

MODULE 1 – VOLUNTEER
ORIENTATION

WELCOME AND OVERVIEW ✓

LESSON 1—
Required Team Training ✓

LESSON 2—The
Gala at A Glance ✓

LESSON 3—Event
Timeline ✓

LESSON 4—Key
Event Areas ✓

LESSON 5—The
Guest Journey ✓

LESSON 6—
Technology
LESSON 7—The 5
Moments
Volunteers Should
Be Ready For ✓

LESSON 8—
Feedback Tips:
What Volunteers
Should Expect ✓

MODULE 2: VOLUNTEER ROLES

LESSON 1—Team
Structure Overview ✓

LESSON 2—Guest
Services Team ✓

LESSON 3—Alumni
& VIP Relations
Team ✓

LESSON 4—Live
Auction & Paddle
Raise Team ✓

LESSON 5—Flow &
Event Operations
Team ✓

LESSON 6—How
Teams Work
Together ✓

MODULE 3: GUEST SERVICES
TEAM

LESSON 1 – Guest
Services Overview ✓

LESSON 2 – Check-
In Process ✓

LESSON 3 – Mobile
Bidding Support ✓

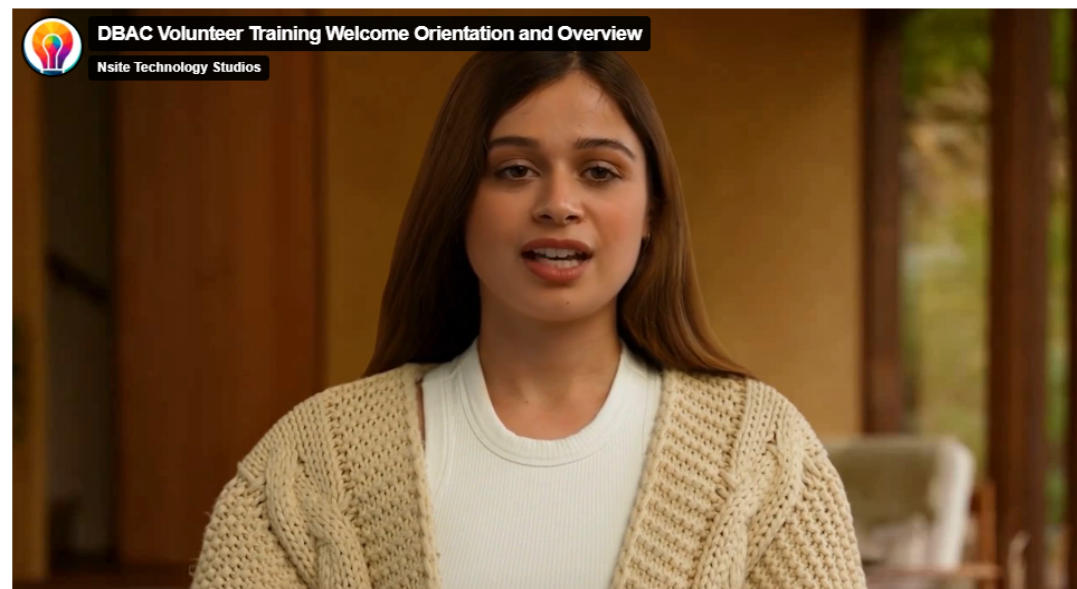
MODULE – 2026 GOLF & GALA VOLUNTEER TRAINING



DBAC Gala Volunteer Welcome & Introduction

WATCH OR READ — YOUR CHOICE

Everyone learns differently. Feel free to either watch the training videos or skip directly to the written training notes in each lesson—whichever works best for you.



Welcome to the Team!

Welcome, and thank you for volunteering your time to support the Denver Broncos Alumni Charities Golf & Gala.

This training prepares volunteers for their roles at the **DBAC 2026 Gala on Sunday, June 7, 2026.**

NOTE: The full training takes about 45 to 60 minutes to complete.

On behalf of the Denver Broncos Alumni Association and the many organizations that benefit from this event, we want you to know how deeply we appreciate your support. Events like this simply would not be possible without volunteers like you who generously give their time, energy, and talents to help make the evening successful.

LESSON 4 – Silent Auction Support	✓
LESSON 5 – Live Auction Lockdown	✓
LESSON 6 – Checkout Process	✓
LESSON 7 – Payment Troubleshooting	✓
LESSON 8 – The Checkout Surge	✓
MODULE 4: FLOW & EVENT OPERATIONS TEAM	
LESSON 1 – Flow Team Overview	✓
LESSON 2 – Event Setup Responsibilities	✓
LESSON 3 – Greeting & Guest Direction	✓
LESSON 4 – Managing Lines	✓
LESSON 5 – Auction Table Assistants	✓
LESSON 6 – Early Checkout Control	✓
LESSON 7 – Auction Item Pickup Support	✓
MODULE 5 – LIVE AUCTION TEAM	
LESSON 1 – Live Auction Team Overview	✓
LESSON 2 – Live Auction & Paddle Raiser Spotters	✓
LESSON 3 – Live Auction Data Liaison & Checkout	✓
MODULE 6 – ALUMNI & VIP RELATIONS	
LESSON 1 – Alumni & VIP Team Overview	✓
LESSON 2 – Greeting Alumni & VIP Guests	✓
LESSON 3 – Supporting VIP Guests	✓

The Golf & Gala is more than just an event. It is an opportunity to bring together our community, former Broncos players, supporters, and sponsors to raise funds that directly impact charitable programs throughout Colorado. These programs support youth initiatives, community outreach efforts, and organizations that help make our community stronger.

Every guest who attends, every bid placed in the auction, and every donation made during the evening helps further that mission. And behind the scenes, volunteers play a critical role in making that possible.

Why Volunteers Are So Important.

While guests will see the excitement of the auction, the players, and the program on stage, what truly makes the event run smoothly is the incredible volunteer team working behind the scenes.

From welcoming guests at check-in to helping them navigate the auction to assisting with item pickup at the end of the evening, volunteers help create the experience that allows the event to run smoothly and successfully.

Your support helps us:

- Keep the event organized and efficient
- Help guests feel welcomed and supported
- Ensure the auction runs smoothly
- Raise as much funding as possible for the charities we serve

Every role, no matter how small it may seem, contributes to the event's overall success.

What This Training Will Do.

This training will walk you through everything you need to know before arriving at the event.

Our goal is simply to make sure you understand the basics so you can help guests and feel comfortable in your role. If a situation arises during the event that you're unsure about, team leaders and event coordinators will always be nearby to assist.

The most important thing you can bring with you is your positive attitude, willingness to help, and team spirit.

Thank You Again!

Once again, thank you for being part of the volunteer team for the Denver Broncos Alumni Charities Golf & Gala.

Your time and support truly make a difference, and we are grateful to have you on the team.

We look forward to seeing you at the event!

Things to Note Before You Begin.

Before continuing, please make sure you do the following before finishing this training:

- Go through all the training related to your role.
- Watch the Auctria System training videos that relate to your role.
- Bring a charged phone, tablet, or laptop, depending on your role on event day.
- Complete your assigned team training. This reduces confusion later.

NEXT LESSON LESSON 1—Required Team Training

Continue