

AGENDA
February 20, 2013 at 10:30 AM
Administration Building in Galliano, LA
(Revised February 19, 2013 at 9:57 AM)

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Election of officers
 - A. President
 - B. Vice-President
 - C. Secretary
 - D. Treasurer
- V. Consider approval of minutes for January 9, 2013 regular meeting and January 23, 2013 special meeting
- VI. Executive Director's Report
 - A. Northern Expansion**
 - 1. Guidry Brothers Site Development (Picciola & Associates)
 - B. Airport Projects**
 - 1. Parallel Taxiway "A" South Paving (LPA/Baker)
 - 2. Glide Slope (LPA/Baker)
 - 3. Airport Master Plan Update (LPA/Baker)
 - 4. Runway Sealcoat & Remarketing (LPA/Baker)
 - C. FEMA Projects**
 - 1. Bathhouse (J. Wayne Plaisance)
 - 2. Beach Repair Project (Picciola & Associates)
 - D. Port Security and Grant Projects**
 - 1. Multi-Agency Emergency Response/Operations Building (2009)
 - 2. Waterside Radar Video Surveillance Project (2009)
 - E. Other Port Projects**
 - 1. Assumption of Maintenance Study (URS)
 - 2. Mooring Dolphins Phase 3 (Angelette-Picciola)
 - 3. Martin Bulkhead Repair
 - 4. Storm Harbor Marina
 - F. Update from Restore or Retreat on Coastal Issues**
- VII. Committee Reports
 - A. Executive Committee
 - 1. Consider approving the request from Falgout Brothers to lease 3 mooring dolphins
 - 2. Consider approving the request from Schlumberger Technology Corp to amend their Right of First Refusal to add an additional 600 LF along Slip C
 - 3. Consider approving the request from Fourchon Heavy Lift for a Landlord Agreement and Leasehold Mortgage for all GLF402 lease sites
 - 4. Consider approving naming the new Multi-Agency Emergency Operations Center
 - B. Permits & Waterways Committee
 - 1. Review permit applications by Shell Pipeline Corporation
 - C. Construction & Development Committee
 - 1. Consider accepting the Clear Lien Certificate from Mike Hooks for the Slip C Additional Dredging project
 - 2. Consider adopting the DOTD Resolution Accepting the Work by Mike Hooks for the Slip C Additional Dredging project
 - 3. Consider approving the Substantial Completion Certificate from Byron E. Talbot Contractors for the Guidry Brothers Site Development project
 - 4. Consider approving the DOTD Sponsorship Agreement for the Runway Sealcoat and Remarketing project
 - 5. Consider approving the Substantial Completion Certificate from Picciola Construction Company for the Bathhouse project
 - 6. Consider accepting the Clear Lien Certificate from Sealevel Construction for the Debris Fence Repair project
 - 7. Consider approving Change Order No. 1 from Lincoln Builders for the Multi-Agency EOC project
 - D. Finance Committee
 - 1. Consider approving payment of January invoices and recognize expenditures over \$10,000
 - 2. Consider adopting the resolution to update the bank signature authorization cards
 - 3. Consider approving the out of state travel requests
- VIII. Any other business
- IX. Public Comment
- X. Possible Executive Session: Discuss pending litigation defined as "Greater Lafourche Port Commission vs. Fourchon Seafood, Suit No.115300 in Division B of the 17th JDC-Parish of Lafourche
- XI. Public Comment
- XII. Adjournment

Attachment

The pending litigation more specifically defined as "Greater Lafourche Port Commission vs. Fourchon Seafood, Suit No.115300 in Division B of the 17th JDC-Parish of Lafourche" may be discussed in an executive session.

OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION
February 20, 2013

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Wednesday, February 20, 2013 at 10:30 AM at the Administrative Building 16829 East Main Street, Galliano, LA.

President Griffin called the meeting to order and Secretary Collins called roll.

ATTENDED: Chuckie Cheramie, Perry Gisclair, Kris Gaudet, Donald Vizier, Wilbert Collins, Larry Griffin, John Melancon Jr., Ervin Bruce, and Jimmy Guidry

ABSENT: None

The floor was then opened for the nomination of officers. Melancon nominated Perry Gisclair for President. There were no other nominations. The roll call vote passed with 8 yeas and 1 abstain by Collins. Griffin then stated that it has been an honor and privilege to serve as President for the last 6 years. He thanked his fellow commissioners and all the staff for their help. He then turned the gavel over to Gisclair and congratulated him and hopes he conducts himself to serve for the betterment of the Port and the citizens of the 10th ward. Gisclair thanked him and he will look to him for guidance. Please feel free to call him with any concerns he will be available for the people, the board, and the staff. He will work to continue to move the Port forward.

Cheramie nominated Jimmy Guidry for Vice-President. There were no other nominations. The roll call vote passed with 8 yeas and 1 abstain by Collins. Gisclair then congratulated Guidry and looks forward to working with him. Guidry thanked the board and stated that he is also available anytime don't hesitate to call.

Gisclair nominated Chuckie Cheramie for Secretary. There were no other nominations. The roll call vote passed with 8 yeas and 1 abstain by Collins. The board congratulated Cheramie. Cheramie then thanked the board and stated that he has been on the board for 12 years and looks forward to working with the board, director, and staff.

Gaudet nominated John Melancon for Treasurer. There were no other nominations. The roll call vote passed with 8 yeas and 1 abstain by Collins. Melancon thanked everyone and will do his best in this position and looks forward to working with everyone to move the Port forward. It is an honor and privilege.

Upon motion by John Melancon and second by Ervin Bruce the board unanimously approved the minutes for January 9, 2013 regular meeting and January 23, 2013 special meeting.

Executive Director's Report

Director Chett Chiasson congratulated all the new officers and looks forward to working with them to move the Port forward in creating jobs and economic development for our area.

Northern Expansion – Engineer Joe Picciola reported that the substantial completion certificate is later on the agenda with Byron E. Talbot for the Guidry Brothers Site Development project. The inspection was done last week and they are close to completing all punch list items except for the dirt work along Adam “Ted” Gisclair Road.

Airport Projects – Airport Manager Joe Wheeler reported that the Parallel Taxiway “A” South Paving is complete and working on final close out documents to send to FAA. The Glide Slope project is expected to bid out in March/April timeframe. For the Airport Master Plan Update, we are waiting on the airport layout plan to be approved by FAA. There is a meeting scheduled for this afternoon with LPA to go over the future projects and cost. Wheeler reported that the Runway Sealcoat & Remarkings project is

complete and later on the agenda is approval of the DOTD agreement to fund \$181,261. The Airport operations for January were 1545 with 501 fixed wing and 1044 rotorcraft. Gisclair questioned the heavy equipment on Entergy's site, which Wheeler replied that it is basically a lay down yard while they are working on replacing power poles and lines along LA 1. Gisclair questioned if some of the equipment/poles will be moved with helicopters, which Wheeler replied yes it is a possibility.

FEMA Projects – Engineer John Plaisance reported that all the stairs and ramp are complete for the Bathhouse. The substantial completion certificate is on the agenda for approval with a few punch list items which should be finished in the next few weeks. Gisclair questioned the cost, which Plaisance replied \$294,000 was the low bid.

Engineer Joe Picciola reported that Hamp's Construction was the low bid for the Beach Repair project. The contract documents are being processed and should be completed soon then the notice to proceed will be issued. Chiasson stated that we will work out something with the contractor to possibly have a groundbreaking ceremony since this project has been worked on for the past 7 years and finally moving forward with the help from federal funds, the Port, Shell and FRRI.

Port Security and Grant Projects – Davie Breaux reported that Lincoln Builders is on site for the Multi-Agency EOC project. They are finished driving piles and now pouring concrete for the columns. There is a change order on the agenda a decrease of \$1,038.12 which is a difference of removing some items and adding others. Breaux stated that the Waterside Radar Video Surveillance contractor is working on infrastructure improvements for the cameras on the Fourchon Bridge, HOS Port tower and Port's tower.

Other Port Projects – Chiasson stated that URS updated the board on Monday night for the Assumption of Maintenance Study. From the letters submitted to the resource agencies in late January, URS has been receiving their comments of the study with all saying they have no objections to the plan. URS should have a draft report ready by the end of March which will be reviewed by the Port and when finalized will be submitted to the Corps New Orleans District Office. Afterward we plan to schedule a meeting in April with the Corps Headquarters in Washington DC to present the final report and plan. We hope to get something approved by the Corps within the next year.

Engineer Larry Picciola reported that all the Mooring Dolphins in Flotation Canal are installed and there are 9 left to be painted. The contractor has moved to Bayou Lafourche. All the pipes have been driven. They are now welding the 3 remaining dolphins and should be completed next week. Then they will begin painting which is expected to take a few weeks depending on the weather conditions. They do plan to be complete before the April 20th deadline. Cheramie questioned if the contractor will be removing the buoys, which Breaux replied that he received quotes on removal and J&M Piling driving was the low quote and should be done in the next few weeks. Picciola stated that the buoys do not impede the dolphin construction in Bayou Lafourche. Engineer Larry Picciola reported that the painter to complete the Martin Bulkhead Repair has been on site for the past 3 weeks but has not been able to get the low tides needed to complete the work. The window for low tides is running out and if missed it may be put off till next year to complete. He stated that the work on the other side being done by E&L the crane is back on site and will start next week driving the last deadman.

Engineer John Plaisance reported that there is a meeting scheduled next week with the Corps to discuss all concerns regarding the Storm Harbor Marina project and if we can move forward with the project.

Update from Restore or Retreat on Coastal Issues – Simone Maloz reported that the State's beach project low bidder Weeks Marine will be on line this summer toward the end of the Port's beach project. The Corps' beach project will take a few years to be done. In other news as you all know, the South Lafourche Levee District has been able to use a dredge to help with marsh creation. This is a very impressive machine in where it can work, how much work can be accomplished at a cheap cost. There will be different upcoming sessions regarding the Restore Act to determine what projects to include in the comprehensive plan for the Gulf. This will be a Gulf plan which is separate from Louisiana's plan.

They also have upcoming meetings scheduled to review the State's 3 year protection plan of projects and revenue sources.

Director Chiasson stated that Congressman Scalise is coming in tomorrow with several other members from Congress from Illinois and Virginia and staffers. They will visit a rig to show what the industry does and the benefits to the rest of the country. They will then stop in Port Fourchon for a round table discussion with industry leaders. We are happy to host the congressional delegation visit to Fourchon to relay the importance of the Port and the significant role we play in the nation's energy.

Committee Reports

Executive Committee - The Committee met on January 23, 2013 at the Operations Center in Fourchon. Present was Larry Griffin and Perry Gisclair with Wilbert Collins absent. The committee also met on February 18, 2013 at the Administration Building in Galliano with all members present.

Upon motion by Chuckie Cheramie and second by Wilbert Collins, the board unanimously approved the request from Falgout Brothers/Belle Pass Towing to lease 3 mooring dolphins in Flotation Canal.

Upon motion by John Melancon and second by Wilbert Collins, the board unanimously approved the request from Schlumberger Technology to amend their Right of First Refusal to add an additional 600 LF along Slip C.

Upon motion by Wilbert Collins and second by Chuckie Cheramie, the board unanimously approved the request from Fourchon Heavy Lift for a Landlord Agreement and Leasehold Mortgage for all GLF402 lease sites.

Upon motion by John Melancon to consider naming the new Multi-Agency Emergency Operations Center in memory of the late John "Johnny" Melancon, Sr. which was second by Ervin Bruce, the floor was opened for discussion. Griffin stated that he first presented this request and would like the building be named after Johnny. Collins stated that he doesn't like the idea of naming buildings and if we start the first building should be named after Senator A.O. Rappelet. Vizier agreed with Collins to not name buildings that it is not our business to name buildings not that Melancon is not worthy of it but he is not in favor of it. Collins stated that a lot of great people helped make the Port what it is today. He stated that Commissioner Bruce and Elmo Pitre were one of the first ones to build docks in Fourchon and of course if it wasn't for Rappelet none of us would be here today. Gaudet stated that the Port has a precedence of naming roads, bridges, and marinas after people. We have federal and state buildings named after political people. It is a good precedence to honor those that have passed and contributed to this organization. Griffin stated that if we name a building after A.O. Rappelet it should be our main office here. Cheramie agreed that we should name a building after Rappelet and it should be this building here because everything is done here. Guidry recommended tabling and discuss it further at a later date which Collins agreed. Jimmy Guidry then amended the motion to table naming the EOC, which was seconded by Donald Vizier. The roll call vote to table resulted in 4 yeas by Vizier, Collins, Guidry, Bruce and 5 nays by Cheramie, Gaudet, Gisclair, Griffin, and Melancon. The motion failed for lack of majority. The board then voted on the original motion to name the EOC in memory of John "Johnny" Melancon, Sr. which resulted in 8 yeas and 1 nay by Vizier.

Permits & Waterways Committee - The committee met on January 23, 2013 at the Operations Center in Fourchon. Present was Chuckie Cheramie, Perry Gisclair, and Larry Griffin. The committee also met on February 18, 2013 at the Administration Building in Galliano with all members present.

Chairman Cheramie presented for the board's review the permit applications from Shell Pipeline Corporation.

Construction & Development Committee - The committee met on January 23, 2013 at the Operations Center in Fourchon. Present was Ervin Bruce, Donald Vizier, John Melancon, and Larry Griffin. The committee also met on February 20, 2013 with all members present.

Upon motion by Ervin Bruce and second by Larry Griffin, the board unanimously accepted the Clear Lien Certificate from Mike Hooks for the Slip C Additional Dredging project.

Upon motion by John Melancon and second by Wilbert Collins, the board unanimously adopted the DOTD Resolution Accepting the Work by Mike Hooks for the Slip C Additional Dredging project.

Upon motion by Wilbert Collins and second by Kris Gaudet, the board unanimously approved the Substantial Completion Certificate from Byron E. Talbot Contractors for the Guidry Brothers Site Development project.

Upon motion by Chuckie Cheramie and second by Wilbert Collins, the board unanimously approved the DOTD Sponsorship Agreement for the Runway Sealcoat and Remarking project for funding of \$181,621.00.

Upon motion by John Melancon and second by Jimmy Guidry, the board unanimously approved the Substantial Completion Certificate from Picciola Construction Company for the Bathhouse project.

Upon motion by John Melancon and second by Chuckie Cheramie, the board unanimously accepted the Clear Lien Certificate from Sealevel Construction for the Debris Fence Repair project.

Upon motion by Kris Gaudet and second by Wilbert Collins, the board unanimously approved Change Order No. 1 deduct of (\$1,038.12) from Lincoln Builders for the Multi-Agency EOC project.

Finance Committee - The committee met on January 23, 2013 at the Operations Center in Fourchon. Present was Jimmy Guidry, John Melancon, Larry Griffin, with Wilbert Collins absent. The committee also met on February 18, 2013 at the Administration Building in Galliano with all members present.

Upon motion by John Melancon and second by Ervin Bruce, the board unanimously approved payment of January invoices and recognized expenditures over \$10,000. Griffin recommended that the details of the expenditures over \$10,000 be also read out loud, which Melancon agreed to do for future meetings.

Upon motion by John Melancon and second by Larry Griffin, the board unanimously adopted the resolution to update the bank signature authorization cards with the new officers and any board member that agrees to sign checks. Finance Director James Rome then went over the policy and procedures of the required two signatures on each check.

Upon motion by John Melancon and second by Ervin Bruce, the board unanimously approved the out of state travel requests from Jon Callais to attend the AAPA Security Committee meeting in Florida on March 6th, Joe Colson to attend the ISC West meetings in Nevada on April 8th, and Chett Chiasson to attend the Corps' meeting to discuss the Assumption of Maintenance Study in Washington, DC on April 22nd.


President Gisclair opened the floor for any other business. Cheramie questioned if the State plans to fix the shoulders from Fourchon to Grand Isle. There is no shoulder and only temporary repairs have been done since the storms. Chiasson replied that they are supposed to come back with a permanent fix. Breaux stated that he spoke with DOTD and they do plan to repair following the bid process. Chiasson stated that he will try to find out the timeframe for that work.

President Gisclair presented to the board to enter into executive session to discuss the pending litigation defined as "Greater Lafourche Port Commission vs. Fourchon Seafood, Suit No.115300 in Division B of the 17th JDC-Parish of Lafourche". Upon motion by Kris Gaudet to enter session, which was seconded by Donald Vizier, a two-thirds roll call vote was taken which resulted in 9 yeas. The board then returned to the meeting. No action was taken.

President Gisclair opened the floor for public comment. Gisclair thanked the board for their vote of confidence and looks forward to serving as President. He stated that when he first won the election to be a member on the board it meant something special because his father was on the first elected board. Now being elected President, he will not let us down and will work for the betterment of the Port. It is an honor and pleasure to serve you and thank you all.

Upon motion by Chuckie Cheramie and second by John Melancon, the board adjourned the regular board meeting.

ATTEST:



Perry Gisclair, President



Harris "Chuckie" Cheramie Jr., Secretary