AGENDA August 12, 2009 at 10:30 AM Revised 8/11/09 at 9:30 AM

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consider approval of minutes for July 8, 2009 regular meeting and July 22, 2009 special meeting
- V. Executive Director's Report

A. Northern Expansion

- 1) Slip B West Bulkhead, Phase #3 (J. Wayne Plaisance)
- 2) Slip B Dredging, Phases 3 & 4 (J. Wayne Plaisance)
- 3) Slip B East Bulkhead, Phase #4, Part I and II (Angelette-Picciola)
- 4) Slip dredging at C-Port on Flotation Canal

B. Airport Projects

- 1) North Taxiway Paving (LPA Group)
- 2) Localizer/DME (LPA Group)
- 3) Airport Drainage Canal
- 4) Pump Station
- 5) Tenant Developments

C. FEMA Projects

- 1) Debris Removal and Monitoring
- 2) Wharf Repairs at Front Marina & Public Boat Launch
- 3) Elevator at Operations Center
- 4) Bathhouse
- 5) Breakwater Repairs
- 6) Beach Stabilization
- 7) Ditch Sweeping
- 8) Front Marina Retainer Wall
- 9) Nerby Collins Marina Stabilization
- 10) Fourchon Bridge Bumper Repairs

D. Port Projects

- 1) Martin Terminal Slip #1 Repairs (EDA Grant)
- 2) LA 3090
- 3) Breakwater Extension
- 4) Fourchon Seafood Site Repairs
- 5) Port Security Vessel
- 6) Communications Tower
- 7) LA 1 Project Command and Control with AVMS
- E. LA 1 Highway Improvements
- F. Coastal Issues

VI. Committee Reports

A. Executive Committee

- 1) Consider resolution supporting the South Central Planning & Development for construction funding of Phase 2 of the LA 1 Improvement project through the USDOT program
- 2) Consider request from Express Weld to sublease a portion of property to Grand Isle Shipyard
- B. Permits & Waterways Committee
 - 1) Review permit application from Greater Lafourche Port Commission

C. Construction & Development Committee

- 1) Consider Change Order by James Construction Group for Slip B Bulkhead Phase 3
- 2) Consider Substantial Completion Certificate by James Construction Group for Slip B
 Bulkhead Phase 3
- 3) Consider DOTD Resolution in Compliance with Public Bid Laws for Slip B Dredging Phases 3 & 4
- 4) Consider Change Order by Low Land Construction for Slip B 700' Bulkhead Phase 4, Part I
- 5) Consider Substantial Completion Certificate by Low Land for Slip B 700' Bulkhead Phase 4, Part I
- 6) Consider resolution authorizing DOTD Agreement for Northern Expansion Phase 5 projects
- 7) Consider Change Orders by Chamico for the Monitoring Debris Removal
- 8) Consider Substantial Completion Certificate by Chamico for Monitoring Debris Removal
- 9) Consider Change Orders by Sibley & Associates for Debris Removal
- 10) Consider Substantial Completion Certificate by Sibley & Associates for Debris Removal
- 11) Consider Change Order by Dolphin Services for Wharf Repair project

- 12) Consider Substantial Completion Certificate by Dolphin Services for Wharf Repair project
- 13) Consider proposal to Resurface Communication Buildings
- 14) Consider proposal to rent Mobile Communication Trailer
- 15) Consider resolution authorizing DOTD agreement for Port Security Grant Match
- D. Finance Committee
 - 1) Consider payment of July invoices and recognize expenditures over \$10,000
 - 2) Consider approving July Financial Statements
 - 3) Consider out of state travel requests
- VII. Any other business TWIC Enrollment Center
- VIII. Public Comment
- IX. Possible Executive Session
 - A. Discuss pending litigation defined as "<u>Greater Lafourche Port Commission vs. James Construction LLC, et al.</u>, Suit No.105161 in Division E of the 17th JDC-Parish of Lafourche"
 - B. Discuss pending litigation defined as "Greater Lafourche Port Commission vs. Caillouet Land Corporation, Suit No.78781 in Division B of the 17th JDC-Parish of Lafourche (regarding Pass Fourchon Dredge)"
- X. Public Comment
- XI. Adjournment

Attachment

A. The pending litigation more specifically defined as "Greater Lafourche Port Commission vs. James Construction LLC, et al., Suit No. 105161 in Division E of the 17th JDC-Parish of Lafourche" may be discussed in an executive session.

B. The pending litigation more specifically defined as "<u>Greater Lafourche Port Commission vs. Caillouet Land Corporation.</u> Suit No.78781 in Division B of the 17th JDC-Parish of Lafourche (regarding Pass Fourchon Dredge)" may be discussed in an executive session.

OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION August 12, 2009

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Wednesday, August 12, 2009 at 10:30AM.

President Griffin called the meeting to order and Secretary Collins called roll.

ATTENDED: Chuckie Cheramie, Perry Gisclair, Jimmy Lafont, Donald Vizier, Wilbert Collins, Larry Griffin, John Melancon, Jimmy Guidry, and Ervin Bruce

ABSENT: None

Upon motion by Wilbert Collins and second by Jimmy Guidry, the board unanimously approved the minutes for July 8, 2009 regular meeting and July 22, 2009 special meeting.

Executive Director's Report

Northern Expansion – Engineer John Plaisance reported that James Construction is complete on Slip B West Bulkhead, Phase #3. DOTD did the final inspection on Monday. There is a balancing change order and substantial completion certificate on the agenda for approval today. Engineer John Plaisance stated that Coastal Dredging was the low bidder for Slip B Dredging, Phases 3 & 4. He stated that a preconstruction meeting will be scheduled in the next two weeks. Director Falgout questioned the difference of the low bid to the next bidder, which Mr. Plaisance reported that the low bid was \$802,500 and the next bidder was \$1.4 million.

Engineer Larry Picciola reported that the Slip B 700' East Bulkhead, Phase #4, Part I is complete. DOTD also inspected this site on Monday. There is a balancing change order and substantial completion certificate on the agenda for approval. Mr. Picciola reported that on Slip B 1100' Bulkhead, Part II the contractor is proceeding with the test pile program. There is no official results as of yet but the report may allow us to reduce the length of the piles or the number of piles. There is one more pile to test next week but once the results are in we can make changes to the design.

Mr. Breaux reported on the slip dredging at C-Port on Flotation Canal. He stated that the contractor has 7 days left to complete that project. The contractor is continuing to fill Mitigation Part C area. The permit requires them to submit as-built drawings so that we can determine how much is left to complete the mitigation area. Director Falgout stated that another added benefit of using a small dredge is the velocity of the material being deposited is much lower and retains more material within the retainer levee.

Airport Projects – Mr. Breaux reported that the North Taxiway Paving project is complete and ready for close out. He stated that FAA will not allow us to do the additional shoulder work with the under budget amount since it was not in the scope of work. He reported that the contractor for the Localizer/DME project will be on site August 16th. The installation of the equipment will take a few weeks. He stated that Phylway will construct the base for the equipment which will be paid for under the Site Prep and Safety Area project. Mr. Breaux reported that the excavator to sweep the Airport drainage canal is on site. The operator worked one day then repairs were needed to the ram. It is expected to be repaired this week and should start working next week. It is expected to take 2 months to complete this project.

Mr. Breaux reported on the Pump Station Upgrade. He received estimates for a new 36" pump with engine for \$98,500. He stated that there is \$300,000 in the budget to upgrade the pump station and foundation. Picciola and Associates is working on the design and we should be ready to bid out by next month. Commissioner Guidry questioned how extensive will the foundation be repaired, which Mr. Breaux stated that we are planning to totally re-do the foundation by driving steel piles, place steel beams and a grading deck to set the pumps on. Mr. Breaux stated that we will replace the pumps one at a time.

Commissioner Melancon questioned if we will purchase the pumps and engines together, which Mr. Breaux replied yes.

Mr. Breaux presented the presentation of slides of the tenant developments at the Airport. VIH Helicopters has completed their building and hangar, American Air Services is currently constructing the interior of their hangar building and doing landscaping, GAO FBO Services continues to manage the Airport office and hangar, and Rotorcraft has been established for over a year at the Airport.

<u>FEMA Projects</u> – Mr. Chett Chiasson reported that the Debris Removal and Monitoring projects are complete and there are change orders and substantial completion certificates on the agenda for approval. He stated that the final cost of the Debris Removal project totaled \$212,982 and the final cost for the Monitoring totaled \$89,871. He mentioned that the advertisement for the Pre-Disaster Emergency Storm Debris and Monitoring project started yesterday with the bid opening scheduled on September 8th.

Mr. Chiasson reported that the Wharf Repairs at Front Marina & Public Boat Launch are complete with a change order and substantial completion certificate on the agenda for approval. He stated that the Elevator at the Operations Center has been installed. The card reader for the elevator access should be completed tomorrow. He stated that we received the FEMA project worksheet ("PW") for the repair of the bathhouse totaling \$122,109.90. The bathhouse will be located at the same site. We are still waiting for the FEMA PW for the Breakwater Repairs. We did receive estimates to repair the 5,500 LF of the Beach Stabilization project. The estimates are for the installation of geo tubes in the amount of \$3.8 million. We do not have the FEMA PW yet to move forward with this project. He stated that the geo tubes will be the first phase of this project with the second phase being armoring. Mr. Chiasson stated that Grand Isle Shipyard continues to work on the Ditch Sweeping project. They are currently working on Adam Ted Gisclair Road. He stated that once the ditches have been swept we are placing a grass mat on the tenant side of the ditch. He stated that SBL Construction has completed the Front Marina Retainer Wall placing man size rip rap along the bulkhead. He reported that SBL Construction started Monday working on the Nerby Collins Marina Stabilization to install cement mats and limestone. Mr. Chiasson stated that Plaisance Dragline has completed the Fourchon Bridge Bumper Repairs. Mr. Breaux is working on figures to repair the south approach ramp of the Fourchon Bridge.

<u>Port Projects</u> – Mr. Chiasson reported that we have submitted our options to the Chouest organization for the Martin Terminal Slip #1 Repairs. Upon their review, the Chouest organization had suggestions on a different design which we should receive by the end of the week.

Mr. Chiasson stated that the design has been submitted to DOTD to repair LA 3090. The timeframe to bid out is October. Director Falgout has spoken to DOTD Secretary Ankner and Representative Gisclair to advance the project to bid out sooner. Commissioner Melancon questioned if it is a repair or overlay, which Mr. Chiasson stated that it is a complete overlay. Director Falgout stated that the project is to mill 2 inches of the road then place a new layer of asphalt. This will not address the shoulders. The shoulders are in fairly good shape except for a few spots. The shoulders will not be overlaid but the entire road will.

Mr. Chiasson reported that he along with Director Falgout and Picciola & Associates met with DNR last week to extend the breakwaters easterly across Bay Champagne. They also met after with Taylor Engineering who specializes in coastal projects. Director Falgout stated that the issue is that the Caminada Headland project is a major beach restoration project of rebuilding the dunes and the beach outward and creating marsh areas. The positioning of the breakwaters need to be the perfect distance from the beach to work properly. The best resolution is to hold off on extending the breakwaters. Director Falgout stated that after the construction of the Caminada Headland project in 2012 we will then pursue additional breakwater options. This led us to exploring the option of extending the geo tube project to the other side of Bay Champagne. We have been talking to the landowners and the state to see if they are willing to contribute to the geo tube project. Commissioner Gisclair questioned what would happen if the Caminada project pumps spoil material behind the existing breakwaters, which Director Falgout replied that he has not seen the detailed designs but believes they will just build up that area and not extend into the gulf. He stated that since there is a 200' retreat beyond our project area they will probably restore the beach even with the area behind the breakwaters. Director Falgout stated that this is a state and federal project with over \$300

million of cost. He stated that the state contributed \$70 million from surplus monies contributed last year and they will decide were to spend it. They also estimate the starting date in 2011 instead of 2012.

Mr. Breaux stated that he spoke with Bao Nguyen last week for the Fourchon Seafood Site Repairs. There is one pile where they stacked all the trash which needs to be hauled off. The actual timeframe ended on Saturday but he will push them to complete the clean up and will keep the board informed of their progress. Mr. Chiasson reported that the Port Security Vessel is complete and has been delivered. The vessel was funded by the Port Security Grant. Ms. Danos reported that we received RFP's for the resurfacing of the communications building which it will be recommended to reject the bids on the agenda. We have changed the scope of work to do the repairs to the building with our own personnel. Once the buildings are resurfaced, we will have to hire a company to move them to Fourchon. Mrs. Danos stated the RFP for the LA 1 Project - Command and Control with AVMS should be ready to bid out next month.

LA 1 Highway Improvements – Director Falgout reported that Mr. Boulet is attending a Louisiana Transportation Authority Meeting this morning in Baton Rouge where hopefully the LTA will approve a method authorizing the DOTD to engage in design build projects. This would greatly increase the speed in which they could move forward with construction projects out into the future. This would certainly affect the method of bidding for Phase II (Leeville to Golden Meadow) if it is approved. He stated that Mr. Boulet is working on the application to receive stimulus money for this phase. We would like to thank South Central Planning for working with us yesterday. We were successful in getting DOTD Secretary Ankner to sign off in support of this project. Secretary Ankner stated that if the LA 1 project received the funding needed DOTD would construct the project.

Director Falgout stated that Traylor Massman is working on the demolition of the old Leeville Bridge and is due to start today. There is 24 hour operations at the LA 1 Customer Service Center in Golden Meadow which will continue until all area kiosks are in place, tested, and functioning, including two cash kiosk machines that will be installed at the Customer Service Center in Golden Meadow. DOTD is still encouraging citizens to pre-pay their tolls from the comfort of their homes through the internet, by going to www.geauxpass.com, or calling the toll free 800 number during the week at (866) 662-8987.

Concerning Phase 2 R/O/W acquisitions, the title research is 100% completed and the appraisal services are 50% complete. Right of way negotiations are anticipated to begin within a month. Concerning the geotechnical work, DOTD is anticipating another month before the Geotechnical Services shortlist is sent to the Secretary. Concerning Phase II construction funding, Henri continues to work on all funding opportunities including an upcoming TIGER grant application to the US Department of Transportation's TIGER Discretionary Grant Program. This is a very complex application with national competition which is due September 15th. He stated that clearly things are moving forward and hopefully we can get funding in place for the next phase.

<u>Coastal Issues</u> – Director Falgout stated that there is a meeting tomorrow regarding Davis Pond. The Federal Government in the last Water Resources Act authorized Davis Pond to be studied to possibly increase the benefits of that structure. The first meeting regarding the study is tomorrow which Director Falgout will be attending. Director Falgout reported on the Bayou Lafourche dredging project. The bids came in higher than anticipated. The estimate was \$19 million but the bids came in at \$22.3 million. He was told that the Bayou Lafourche Freshwater District will reject the bids and break down the project into smaller components to re-bid in the fall.

Director Falgout stated that he and Mr. Chiasson met with the Office of Coastal Protection and Restoration on the long distance sediment delivery project. He stated that Lafourche, Jefferson, and Plaquemines Parishes all contributed \$1 million with the State contributing \$30 million to test the ability to transfer sediments from the Mississippi River to Bayou Lafourche. Since then the State came up with more money to bring the project up to \$70 million. We are staying very much involved to insure we get the project we envisioned which is moving sediment across the estuary to test economic benefits and whether long distance pipeline delivery is a feasible alternative to freshwater diversions.

Commissioner Collins questioned how the highway will be built from Leeville to Golden Meadow, which Director Falgout stated that the majority of that section will be built similar to the portion of

highway from Fourchon to Leeville as an end on end construction. The two areas that will need to be built by land construction are near the Bollinger Canal and near the hurricane protection levee.

Committee Reports

<u>Executive Committee</u> - Chairman Griffin reported that the committee met on July 22, 2009 at the Operations Building in Port Fourchon. Present were Larry Griffin, John Melancon, Jimmy Lafont and Wilbert Collins. The committee also met on August 10, 2009 at the Administration Building in Galliano with all members present. The Commission then discussed items that were discussed at the committee meetings.

Upon motion by Jimmy Lafont and second by John Melancon, the board unanimously approved the resolution supporting South Central Planning & Development's funding request to the USDOT for funding through the Tiger Discretionary Grant Program for construction funding of Phase 2 of the LA 1 Improvement project.

Upon motion by Wilbert Collins and second by Jimmy Guidry, the board unanimously approved the request from Express Weld to sublease a portion of property (300' x 400') to Grand Isle Shipyard on site GLF612.

Permits & Waterways Committee - Chairman Cheramie reported that the committee met on July 22, 2009 at the Operations Building in Port Fourchon. Present were Larry Griffin, Jimmy Lafont and Perry Gisclair. Chuckie Cheramie was absent. The committee also met on August 10, 2009 at the Administration Building in Galliano with all members present. The Commission then discussed items that were discussed at the committee meetings.

Chairman Cheramie presented to the board the permit application from the Greater Lafourche Port Commission which is the permit for Slip C of the Northern Expansion. Director Falgout stated that this is our next major expansion project for another 7,000'x 700'slip with proposed mitigation building 370 acres of marsh to compensate for the impacts. The mitigation component is far more than past projects however it does benefit the port as well. This project will include the section of the Maritime Forest Ridge to go all the way near LA 1. We are working out some issues with National Marine Fisheries explaining the need for the ridge and alignment. We can hopefully get the permit in 60 days to begin dredging by the end of the year.

Construction & Development Committee - Chairman Bruce reported that the committee met on July 22, 2009 at the Operations Building in Port Fourchon. Present were Larry Griffin, John Melancon, and Ervin Bruce. Donald Vizier was absent. The committee also met on August 10, 2009 at the Administration Building in Galliano with Donald Vizier being absent. Commission then discussed items that were discussed at the committee meetings.

Upon motion by Perry Gisclair and second by Wilbert Collins, the board unanimously approved the Change Order by James Construction Group for Slip B Bulkhead Phase III a decrease of \$182,035.00.

Upon motion by Jimmy Guidry and second by Ervin Bruce, the board unanimously approved the Substantial Completion Certificate by James Construction Group dated July 10, 2009 for Slip B Bulkhead Phase III project.

Upon motion by Jimmy Guidry and second by Wilbert Collins, the board unanimously approved the DOTD Resolution in Compliance with Public Bid Laws for Slip B Dredging Phases 3 & 4.

Upon motion by John Melancon and second by Wilbert Collins, the board unanimously approved the Change Order No. 1 by Low Land Construction for Slip B 700' Bulkhead Phase 4, Part I a decrease of \$39,423.94.

Upon motion by Ervin Bruce and second by Perry Gisclair, the board unanimously approved the Substantial Completion Certificate dated August 10, 2009 by Low Land Construction for Slip B 700' Bulkhead Phase 4, Part I.

Chairman Bruce presented for the board's consideration the resolution authorizing DOTD Agreement for Northern Expansion Phase 5 projects. Director Falgout stated that this is our major project for the next few years expending over \$18 million. Mr. Chiasson stated that this past legislative session DOTD granted us \$15 million to do this project. It will include: 1,425 LF of bulkhead with associated dredging, construction of aggregate roadway along Adam Ted Gisclair Road, along with asphalt and waterlines for a

portion of Adam Ted Gisclair Road, and the bucket dredging of Slip C. Upon motion by Chuckie Cheramie and second by Wilbert Collins, the board unanimously approved the resolution authorizing Director Falgout to enter and execute the DOTD Agreement.

Upon motion by Wilbert Collins and second by John Melancon, the board unanimously approved Change Order No. 2 an increase of \$12,420.00 and Change Order No. 3 a decrease of \$3,388.00 by Chamico for the Monitoring of Debris Removal with final contract cost of \$89,871.00.

Upon motion by Ervin Bruce and second John Melancon, the board unanimously approved the Substantial Completion Certificate dated July 23, 2009 by Chamico for the Monitoring of Debris Removal.

Upon motion by Perry Gisclair and second by Jimmy Guidry, the board unanimously approved Change Order No. 2 an increase of 36,000.00, Change Order No. 3 an increase of \$8,635.00, and Change Order No. 4 a decrease of \$191,653.00 by Sibley & Associates for the Debris Removal with final contract cost of \$212,982.00.

Upon motion by John Melancon and second by Wilbert Collins, the board unanimously approved the Substantial Completion Certificate dated July 23, 2009 by Sibley & Associates for the Debris Removal.

Upon motion by John Melancon and second by Ervin Bruce, the board unanimously approved Change Order No. 2 an increase of \$6,286.70 from Dolphin Services for the Wharf Repair project.

Upon motion by Wilbert Collins and second by Jimmy Guidry, the board unanimously approved the Substantial Completion Certificate dated July 17, 2009 by Dolphin Services for Wharf Repair project.

Upon motion by Donald Vizier and second by Wilbert Collins, the board unanimously rejected the proposals for the Communications Building Resurfacing project.

Upon motion by Wilbert Collins and second by Donald Vizier, the board awarded the Mobile Communication Trailer proposal to TanMar. The vote resulted in 8 yeas and 1 abstains by Lafont.

Chairman Bruce presented for the board's consideration the resolution authorizing DOTD Agreement for Port Security Grant Match. Mr. Chiasson stated that this funding came from Capital Outlay funds from legislation session that awarded us \$330,000 to cover the Port's match of the port security grant. This involves the Port Security Vessel and the Communications Tower. The vessel funds have already been spent which will not be reimbursed with these funds. Anything paid after this agreement is processed will be available to get reimbursed. We expect approximately \$177,000 to be reimbursed. Upon motion by Donald Vizier and second by Perry Gisclair, the board unanimously approved the resolution authorizing Executive Director Falgout to enter and execute the DOTD Agreement.

<u>Finance Committee</u> - Chairman Melancon reported that the committee met on July 22, 2009 at the Operations Building in Port Fourchon. Present were Larry Griffin, John Melancon, Jimmy Guidry, and Wilbert Collins. The committee also met on August 10, 2009 at the Administration Building in Galliano. All members were present. The Commission then discussed items that were discussed at the committee meetings.

Upon motion by John Melancon and second by Wilbert Collins, the board unanimously approved the payment of July invoices and recognized expenditures over \$10,000.

Upon motion by John Melancon and second by Wilbert Collins, the board unanimously approved the July Financial Statements.

Upon motion by John Melancon and second by Chuckie Cheramie, the board unanimously approved the out of state travel requests by Ted Falgout, Chett Chiasson and all attending Board of Commissioners to attend the 2009 AAPA Annual Convention in Texas on October 25, 2009.

President Griffin opened the floor for any other business. Mr. Chett Chiasson reported that effective close of business on Monday, August 17, 2009 the TWIC Enrollment Center located at the Operations Center will be closed. There will be no enrollment on Tuesday, August 18, 2009. Effective, Wednesday, August 19, 2009, the TWIC Enrollment Center will be located at 2510 North Alex Plaisance Blvd. in Golden Meadow with hours of operation Monday thru Friday from 8:00 AM to 12:00 PM and 1:00 PM to 5:00 PM. The new location is the Primary Occupation Facility in Golden Meadow.

Director Falgout reported that the Corps has received the bids for the repair of the jetty system in Belle Pass however they have not awarded the project as of yet. They are reviewing some contractual issues which we encourage them to get that project moving because we want to bid out our breakwater project as soon as they award this project.

Director Falgout reported on a fire this morning in Leeville. Chief Callais stated that it was a person welding inside an abandoned metal building that caused the fire with flames coming out the structure. It turned out to be a debris fire which we had to take out because it was close to the Tennessee Pipeline.

President Griffin congratulated Mr. Brent Callais for running a successful campaign for Senate District 20. Mr. Callais addressed the board and invited the commissioners to a reception that the Governor will be attending in Fourchon at the Chouest houseboat on August 24th. He is doing a tour of the port with the Governor with the reception following. He thanked all the voters and reminded them to go vote on August 29th. President Griffin stated that Norby Chabert is also in the run off for District 20 and stated that whoever gets the position we will be well represented.

Upon motion by John Melancon and second by Wilbert Collins, a two-thirds roll call vote was taken to enter into executive session to discuss pending litigation defined as "Greater Lafourche Port Commission vs. James Construction LLC, et al, Suit No.105161 in Division E of the 17th JDC-Parish of Lafourche" and "Greater Lafourche Port Commission vs. Caillouet Land Corporation, Suit No.78781 in Division B of the 17th JDC-Parish of Lafourche (regarding Pass Fourchon Dredge)". The vote resulted in 9 yeas by Cheramie, Gisclair, Lafont, Vizier, Collins, Griffin, Melancon, Guidry, and Bruce. The board then entered into executive session. Thereafter, the board returned to the regular meeting.

Upon motion by Jimmy Lafont and second by John Melancon, the board adjourned the regular meeting.

ATTEST: