

AGENDA  
October 10, 2007 @ 10:30 AM

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consider September 12, 2007 regular meeting minutes for approval
- V. Executive Director's Report
  - A. Northern Expansion Update:**
    - 1) Mooring Dolphins – Larry Picciola
    - 2) Slip B, East Bulkhead, Project #4 – Larry Picciola
    - 3) Slip B, West Bulkhead, Project #3 – John Plaisance
  - B. Airport Update/Project Status**
  - C. FEMA Update**
  - D. Highway Improvements Update**
- VI. Committee Reports
  - A. Executive Committee**
    - 1) Consider approving lease assignment request from Lafourche Telephone Company
    - 2) Consider approving request from Glenn Gisclair to lease a portion of property at the Airport
    - 3) Consider approving amendment with American Air Service at the Airport for relocation and drainage
    - 4) Consider approving C-Port lease amendment regarding Doucet Road Right of Way
    - 5) Consider approving lease assignment request from CCS Energy Services
    - 6) Consider approving Right of First Refusal request by CCS Energy Services for Site 604
    - 7) Consider approving assignment request from Galliano Marine Service to C-Port, LLC for Site 607
    - 8) Consider approving request from C-Port, LLC to consent to a leasehold mortgage
    - 9) Consider approving request from Abdon Callais Offshore for lease extension
  - B. Permits & Waterways Committee**
    - 1) Update on East Canal Improvements
    - 2) Consider approving low quote for replacement of navigational structure in Little Lake
    - 3) Permits:
      - a. Charles Crosby
      - b. Chevron USA, Inc.
  - C. Construction & Development Committee**
    - 1) Consider accepting low bid for the Front Marina Bulkhead Phase 2
    - 2) Consider approving DOTD FY2008-2009 Aviation Priority Program application and resolution
    - 3) Consider approving Substantial Completion Certificate for the Electrical & Lighting project
    - 4) Consider approving the DOTD Sponsorship Agreement and resolution for the Parallel Taxiway Site Prep and Safety Area
    - 5) Consider approving Change Order No. 1 from Picciola Construction Co. for the Debris Fence Repairs
  - D. Finance Committee**
    - 1) Consider payment of invoices and recognize expenditures over \$10,000
    - 2) Consider approving Financial Statement from September 2007
    - 3) Consider approving out of state travel request
- VII. Any other business
- VIII. Public Comment
- IX. Adjournment

# OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION

October 10, 2007

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Wednesday, October 10, 2007 at 10:30AM.

President Griffin called the meeting to order and Wilbert Collins called roll.

ATTENDED: Chuckie Cheramie, Perry Gisclair, Jimmy Lafont, Donald Vizier, Wilbert Collins, Larry Griffin, John Melancon, Jimmy Guidry, and Ervin Bruce

ABSENT: None

Upon motion by Perry Gisclair and second by Wilbert Collins, the board unanimously approved the September 12, 2007 regular meeting minutes.

## **Executive Director's Report**

Northern Expansion Update: Engineer Larry Picciola reported that the contractor for the Mooring Dolphin project is on site welding plates. The vertical piles and tires have been installed and the project is 44% complete. Engineer Larry Picciola reported that the plans and specs have been sent to DOTD for approval of Slip B, 700' East Bulkhead project. He is in the processes of contacting companies to perform the soil borings for the 1,100' bulkhead project. Commissioner Melancon questioned if we should do both soil boring and test piles? Engineer Picciola reported that he plans on doing both on the site. The soil borings give strengths and parameters to do the design and determine sheet length and the pile testing determines compaction and confirms the results of the borings. The pile test may result in increased pile capacities which may save money in the end. Commissioner Melancon question if the test piles are done after the borings, which Mr. Picciola replied yes. The borings determine the soil conditions and where the test piles should be taken. Mr. Picciola recommends doing test piles on the 700' bulkhead at the same time that Engineer Plaisance's contractor will be doing them on the West Bulkhead project to get the results earlier and make any changes necessary. This will be a cost savings to the Port to have one contractor doing both test piles. Director Falgout stated that since there will be two bulkhead projects going on at the same time and the bids were higher than expected, the board may recommend doing advanced pile tests for both projects which may delay the projects but may result in design changes and cost savings.

Engineer John Plaisance stated that the bids were opened on Friday for the Slip B, West Bulkhead, Project #3. The apparent low bidder is Low Land Construction in the amount of \$12.84 million and the next lowest was \$12.86 million. We will look at ways to cut cost without cutting down on quality. Director Falgout stated that we are not ready to award the bid today and will wait to evaluate any possible changes. We know that from past experiences that there is usually no reduction in cost when projects are re-bid. Commissioner Melancon questioned if test piles will be done during this time prior to awarding the bid, which Mr. Plaisance replied that the test piles are included in the construction contract when the bid is awarded. Director Falgout stated that if the board chooses to reject the bid, the Port will possibly do a separate test pile project for both bulkhead sites prior to construction. Commissioner Melancon suggested that for all future bulkhead projects that test piles be taken before going out for bid. Director Falgout agreed and stated that in the area and environment we are now working in it makes sense to conduct advanced test pile programs. Director Falgout stated that we are in the process of contacting the lessees regarding the bids because rental will increase considerably. Commissioner Gisclair questioned the number of lessees waiting for bulkhead property, which Director Falgout stated that there are 3 lessees. Commissioner Gisclair questioned the design difference between the Port's bulkhead project and GOL's bulkhead project, which Director Falgout stated that GOL's project consist of shorter sheets but the backside of the bulkhead was reinforced for strength. Engineer Joe Picciola reported that 55' and 60' sheets are being used for the GOL

project. The geotechnical engineer's recommendation was to use 52.7' sheets for this specific area. He stated that his design is solely based on the geotechnical engineer's recommendation with factors of safety and parameters of the Port. The difference is how they classified some soils they tested when doing the drilling. Further discussion followed regarding the design and reports from the GOL bulkhead project. The board also discussed hiring a second geotechnical engineer to do soil borings and doing advanced test piles. Director Falgout stated that all the information discussed today will be considered before awarding the bid.

Airport Update/Project Status – Mr. Jason Duet, Airport Manager stated that the final inspection of the Electrical and Lighting project was done last week and accepted by DOTD. There was a punch list created for some minor issues which the contractor should complete next week. The substantial completion certificate is up for approval today. There should be a change order by next month to account for the liquidated damages and any weather days. The Parallel Taxiway preconstruction meeting was last week. The contractor is on site doing survey work on the pipelines. The DOTD sponsorship agreement for the Parallel Taxiway is also on the agenda for approval which includes their 5% participation. Mr. Duet explained the purpose of the Parallel Taxiway Site Prep and Safety Area project. There is a safety area on each side of the runway graded to FAA standards if aircrafts go off the runway. When the Port extended the runway to 6,500', the safety area was included with the new standards, but the original 3,800' runway safety area was not improved. The second part is the site prep for the parallel taxiway which will eventually run the full length of the runway. This year's project is for the first 3,800' of the runway and we may have funding next year to complete the site prep for the whole 6,500'. He stated that the DOTD FY2008-2009 application will include the top 3 priority projects for our airport which will include the parallel taxiway completion.

FEMA Update – Mr. Chett Chiasson stated that board will consider today the bids for the Front Marina Bulkhead Project Part 2 which is the 200' of bulkhead to be repaired. He stated that Stranco has been making progress on Part 1 of the Front Marina project. They have driven the majority of the sheets and will work on the tie back system this week. Mr. Chiasson stated that the Debris Fence Repair project is complete and there is a change order for approval today for the dirt fill and rip rap to protect the embankment.

Highway Improvements Update – Henri Boulet, LA 1 Coalition reported that the meeting with MMS on October 15<sup>th</sup> in Washington has grown into an official Congressional Quarterly Forum, thanks to underwriting support from Shell Oil Company, Chevron USA, and BP America, Inc. We are expecting representatives of the federal agencies from Dept. of Transportation, Dept. of Energy, and Dept. of Homeland Security to also be in the discussion. We are coordinating this meeting with our congressional delegation, and expect the meeting to forward federal funding opportunities for construction of Phase 2 of the LA 1 project.

Our request for Funding of Lines of Credit from the State Capital Outlay Program was not recommended by the Governor to the State Bond Commission. There was a massive amount of requests to the Governor. We still have some funding request into members of our federal congressional delegation that we waiting to hear results on that could be used for right of way acquisition and pipeline relocations/removal in the Phase 2 of the project. The contract with DOTD and Wilbur Smith Engineers to do Phase 2 Right of Way Mapping & Line Work was signed this week.

Phase 1D Toll Plaza bid documents are scheduled to be let in January. This will include toll plaza, service center, and signage.

The US Department of Interior public scoping meeting on the new 5.8 million acres in the Gulf went well last night at the Larose Civic Center. MMS's new Regional Director Lars Hearst was in attendance and heard our request to mitigate existing impacts to LA 1 firsthand.

LA Department of Natural Resources invited the Coalition along with Mr. Falgout to meet the new MMS Director Randall Luthi late last month. Mr. Falgout made an impressive presentation on the role Port Fourchon and LA 1 play in domestic and foreign oil delivery to our nation. Director Luthi seemed open minded to working with us to get impacts to our highway dealt with. He flew over LA 1 in a previous visit,

and had been updated on the LA 1 Mitigation of Impacts issue by several of his key staffers. The MMS just this week received record bids of \$2.9 billion for leases in the Gulf of Mexico.

President Griffin veered from the agenda to allow the election candidates to address the board. Mr. Jerry Gisclair a candidate for Representative District 54 addressed the board. Mr. Craig Webre the incumbent running for re-election as Lafourche Parish Sheriff addressed the board. Sheriff Webre also introduced to the board a new life saving device called the "Res Q disc" which all deputies have in their vehicles. It is shaped like a Frisbee and used to rescue people from the water. He recommended that these devices be placed in all harbor police vehicles. Mr. John Melancon, Jr. a candidate for Representative District 54 addressed the board. President Griffin thanked all candidates.

### **Committee Reports**

Executive Committee - Chairman Griffin reported that the committee met on September 26, 2007 at the Operations Building in Fourchon. Present were Larry Griffin, Jimmy Lafont, Wilbert Collins, and John Melancon. The Commission also met on October 8, 2007 at the Administration Building in Galliano. All members were present. The Commission then discussed items that were discussed at the committee meetings.

Upon motion by John Melancon and second by Ervin Bruce, the board unanimously approved the request from Lafourche Telephone Company to consent to a transfer in controlling interest from SJI, LLC to SJI Holdings, LLC.

Upon motion by Jimmy Lafont and second by Wilbert Collins, the board unanimously approved the amendment with Glenn Gisclair to include 35.4 acres of property at the airport for the remainder of the lease.

Upon motion by Chuckie Cheramie and second by Ervin Bruce, the board unanimously approved the amendment with American Air Service, Inc. at the airport to adjust the language for the relocation of their hangar and the drainage ditch.

Upon motion by John Melancon and second by Jimmy Guidry, the board unanimously approved the C-Port lease amendment regarding Doucet Road Right of Way along Site GLF506-DEF.

Upon motion by Chuckie Cheramie and second by Jimmy Guidry, the board unanimously approved the request from CCS Energy Services to consent to a transfer in controlling interest.

Chairman Griffin presented to the board the Right of First Refusal request by CCS Energy Services for Site 604. Mr. Chiasson stated that CCS has a RFR for one year that will end October 31<sup>st</sup> and they are requesting an additional year for \$1.00. The recommendation is to present a counterproposal that CCS will pay one month's rent and if they exercise the right both previous right of first refusal payments would be applied to future rent under the lease. Upon motion by Perry Gisclair and second by Ervin Bruce, the board unanimously approved the Right of First Refusal with CCS.

Upon motion by Ervin Bruce and second by Jimmy Guidry, the board unanimously approved the assignment request from Galliano Marine Service, LLC to C-Port, LLC for Site 607.

Upon motion by Donald Vizier and second by Wilbert Collins, the board unanimously approved the request from C-Port, LLC to consent to a leasehold mortgage agreement for the improvements on Site 607.

Upon motion by John Melancon and second by Jimmy Lafont, the board unanimously approved the request from Abdon Callais Offshore for lease extension of 2 additional 4 year options with 5% annual escalations for Site 105.

Permits & Waterways Committee - Chairman Cheramie reported that the committee met on September 26, 2007 at the Operations Building in Fourchon. Present were Chuckie Cheramie, Jimmy Lafont, Perry Gisclair, and Larry Griffin. The Commission also met on October 8, 2007 at the Administration Building in Galliano. All members were present. The Commission then discussed items that were discussed at the committee meetings.

Upon motion by Chuckie Cheramie and second by John Melancon, the board unanimously approved the letter of support to the Mayor of Grand Isle to dredge the channel from Grand Isle to Leeville and use the spoil to create islands of protection.

Upon motion by Chuckie Cheramie and second by Ervin Bruce, the board unanimously approved the quote by Plaisance Dragline in the amount of \$17,000.00 to replace the navigational structure in Little Lake.

Chairman Cheramie presented to the board the permits by Charles Crosby and Chevron USA, Inc.

Construction & Development Committee - Chairman Bruce reported that the committee met on September 26, 2007 at the Operations Building in Fourchon. Present were Ervin Bruce, Donald Vizier, Larry Griffin, and John Melancon. The Commission also met on October 8, 2007 at the Administration Building in Galliano. All members were present. The Commission then discussed items that were discussed at the committee meetings.

Upon motion by John Melancon and second by Jimmy Guidry, the board unanimously accepted the low bid by Grand Isle Shipyard for the Front Marina Bulkhead Phase 2 in the amount of \$227,374.10.

Upon motion by Donald Vizier and second by Ervin Bruce, the board unanimously approved the DOTD FY2008-2009 Aviation Priority Program application and resolution.

Upon motion by John Melancon and second by Jimmy Guidry, the board unanimously approved the Substantial Completion Certificate from Aubrey Silvey for the Electrical & Lighting project.

Upon motion by Donald Vizier and second by Ervin Bruce, the board unanimously approved the DOTD Sponsorship Agreement and resolution for the Parallel Taxiway Site Prep and Safety Area.

Upon motion by Perry Gisclair and second by Donald Vizier, the board unanimously approved the Change Order No. 1 from Picciola Construction Co. for the Debris Fence Repairs in the amount of \$95,950.00 for additional dirt fill and rip rap to protect embankment.

Finance Committee - Chairman John Melancon reported that the committee met on September 26, 2007 at the Operations Building in Fourchon. Present were Jimmy Guidry, Larry Griffin, Wilbert Collins and John Melancon. The Commission also met on October 8, 2007 at the Administration Building in Galliano. All members were present. The Commission then discussed items that were discussed at the committee meetings.

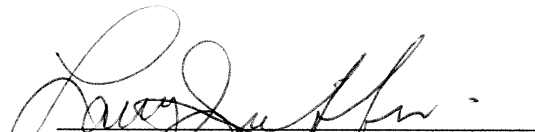
Upon motion by John Melancon and second by Wilbert Collins, the board unanimously approved payment of September invoices and recognized expenditures over \$10,000.

Upon motion by John Melancon and second by Wilbert Collins, the board unanimously approved the September 2007 financial statement.

Upon motion by John Melancon and second by Jimmy Guidry, the board unanimously approved the out of state travel request by Wilbert Collins to attend the Gulf Ports Association fall conference in Panama on November 5<sup>th</sup>.

Upon motion by Chuckie Cheramie and second by Jimmy Lafont, the board adjourned the regular meeting.

ATTEST:

  
Larry Griffin, President

  
Wilbert Collins, Secretary