

AGENDA
AUGUST 13, 2003

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consider July 9, 2003 Regular Meeting Minutes for approval
- V. Executive Director's Report
 - A. **Northern Expansion Update**
 - a. Construction status:
 - i. Slip A East Bulkhead – John Plaisance
 - ii. Slip A East Hydraulic Dredging – John Plaisance
 - iii. N. Doucet Drive Asphalt Extension – John Plaisance
 - iv. Slip B, West Bulkhead – Larry Picciola
 - v. Slip B, Hydraulic Dredging – Larry Picciola
 - vi. Slip B Delmar Site – Joe Picciola
 - B. **Airport Update**
 - a. Project status:
 - i. Hangar Construction
 - C. **New Port Administration Building**
 - D. **Port Security**
 - a. Harbor Patrol Vessel
 - b. Security Camera System
 - E. **Highway Improvements**
- VI. Committee Reports
 - A. **Executive Committee**
 - a. Request from Halliburton
 - b. Consider approving President Melancon's letter to the Ambulance District
 - c. Consider adopting Airport Rate Schedule
 - d. Consider approving Short Term Agreement for parking at C-Port 1
 - e. Notice of cancellation of August Committee Meeting at Fourchon
 - B. **Permits & Waterways Committee**
 - a. Letters of No Objection
 - i. Terral Pitre
 - ii. Greater Lafourche Port Commission
 - iii. Apache Corporation
 - b. Request for installation of No Wake buoys
 - C. **Construction and Development Committee**
 - a. Consider issuing a Right of First Refusal to PHI for property at the Airport
 - b. Consider issuing a Right of First Refusal to Western Airways for property at the Airport
 - c. Consider accepting the work and approving the Clear Lien for Northern Expansion East Bulkhead
 - d. Consider adopting a resolution certifying compliance with Public Bid Laws for the East Dredging Project
 - e. Consider awarding leases at East Golden Meadow Farm
 - f. Consider advertising for bids for FEMA Breakwater Project
 - g. Consider approving Change Order No. 1 for New Administration Building project
 - D. **Finance Committee**
 - a. Consider payment of invoices and recognize Expenditures over \$10,000
 - b. Consider approving July 2003 Financial Statement
- VII. Public Comment
- VIII. Any other business
- IX. Adjournment

OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION

August 13, 2003

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Wednesday, August 13, 2003 at 10:30 AM.

President Melancon called the meeting to order, and Secretary Collins called the roll.

PRESENT: John Melancon, Donald Vizier, Wilbert Collins, Larry Griffin, Ervin Bruce, Harry Ceramic, and Jimmy Lafont

ABSENT: None

Upon motion by Donald Vizier and second by Ervin Bruce, the minutes of the July 9, 2003, regular meeting were unanimously approved.

President Melancon diverted from the agenda to recognize newly-contracted Receptionist Robin Galjour.

Executive Director's Report

Northern Expansion – Engineer John Plaisance reported that Lowland was issued a Certificate of Substantial Completion. The Dredge is now complete in Slip A and is moving into the Bayou. Plans for asphaltting N. Doucet Dr. extension were submitted to DOTD. Engineer Larry Picciola reported the results of the compression tests were very favorable, and final design for the bulkhead should be complete within 2 weeks of the conclusion of the program. Dredging plans are being returned to DOTD for final approval. Engineer Joe Picciola reported that we are awaiting the results of the compression tests to present to Delmar the final cost estimates on their proposed facility.

Airport – Airport Manager Jeff Hunter reported that the foundation for the hangar building should be out for bid within two weeks.

New Administration Building – Asst. Director Davie Breaux reported that there is up for consideration Change Order No. 1 by the Construction & Development Committee.

Port Security – Director Falgout reported that the specs are being prepared to bid the Security Vessel. The Security Camera System project is being designed by Jim Brindle & Associates, Inc. and is proceeding to bid within the next 2 months.

Highway Improvements – Director Falgout reported that a survey for the proposed highway system was conducted in Fourchon to determine where the traffic was going and from whence it came and preliminary results showed 90% of all surveyed were in favor of the toll.

Committee Reports

Executive – Chairman John Melancon reported that the committee met on July 23, 2003 at the Operations Center in Fourchon and on August 11, 2003 at the Administration Building in Galliano. All members were present. The Commission then discussed items that were discussed at the Committee meetings.

President Melancon presented a request from Halliburton to develop an Operations Facility on their Baroid lease site for the housing of approximately 150 people and consolidation of their operations. They also offered to combine the two leases now governing Baroid's property into one agreement and to set compensation for the site so that the rent will cover the

newly established rental rate paid to Caillouet Land Corporation for a portion of Baroid's lease. Upon motion by Jimmy Lafont and second by Harry Cheramie, the board unanimously authorized Director Falgout to proceed with necessary plans and negotiations in accordance with Halliburton's request.

President Melancon presented a letter written to the Lafourche Ambulance District in response to their request for funds from the Port Commission for a dedicated ambulance service to Port Fourchon. The letter denies the request for approximately \$250,000 in Port Commission funds and urges the District to seek a voter referendum for increased ad valorem taxes if necessary to adequately support the entire area it serves. Upon motion by President Melancon and second by Jimmy Lafont, the board authorized the issuance of President Melancon's letter, with Mr. Chuckie Cheramie voting nay.

President Melancon presented the Airport Rate Schedule, which sets the rates for various products and services established at the Airport. Upon motion by Wilbert Collins and second by Ervin Bruce, the board unanimously approved the Rate Schedule.

President Melancon presented for approval a Short-Term Agreement authorizing C-Port 1 to park cars on a temporary basis along N. Doucet Drive Extension. The Agreement establishes the manner in which the cars must park and enter/exit the highway as well as their need to be moved upon notice for necessary utility work, etc., along Doucet Drive. Upon motion by Wilbert Collins and second by Donald Vizier, the board unanimously approved the agreement and authorized President Melancon to execute it.

President Melancon announced that the August 27th Fourchon Committee Meeting is cancelled.

Permits & Waterways – Chairman Jimmy Lafont reported that the committee met on July 23, 2003 at the Operations Center in Fourchon; all members were present. The Commission also met on August 11, 2003 at the Administration Building in Galliano; present were Beau Martin and Wilbert Collins; Jimmy Lafont was absent. The Commission then discussed items that were discussed at the committee meetings.

Upon motion by Chairman Lafont and second by Beau Martin, the Commission unanimously issued a letter of no objection to Terral Pitre, the Greater Lafourche Port Commission and Apache Corporation.

Chairman Lafont presented a request from Al Bankston to install no wake buoys in Flotation Canal in the vicinity of Pointe Fourchon. Upon motion by Chairman Lafont and second by Larry Griffin, the Commission unanimously approved Mr. Bankston's request, provided the buoys do not impede navigation of the Flotation Canal and all permits are acquired.

Chairman Lafont thanked the Harbor Police for marking the East Channel; he is receiving good comments that it is working, and Commissioner Martin thanked the police for their work to alleviate abandoned vessels in the port's jurisdiction.

Construction & Development – Chairman Bruce reported that the committee met on July 23, 2003 at the Operations Center in Fourchon; all members were present. The Committee also met on August 11, 2003 at the Administration Building in Galliano; present were Ervin Bruce and Donald Vizier; Chuckie Cheramie was absent. The Commission then discussed items that were discussed at the committee meetings.

Chairman Bruce presented a Right of First Refusal offered to PHI on a 30-acre tract of land at the East Golden Meadow Farm for the establishment of an offshore aviation facility. Upon motion by Larry Griffin and second by Ervin Bruce, the board unanimously approved the right of first refusal.

Chairman Bruce presented a request from Western Airways for property on the East Golden Meadow Farm for establishment of an offshore aviation facility. Upon motion by

Chairman Bruce and second by Wilbert Collins, the board unanimously approved issuing a right of first refusal to Western Airways under the same terms and conditions offered to PHI.

Chairman Bruce presented the Clear Lien certificate for Lowland's bulkhead project. Mr. Steve Collins of Southern Oilfield Services addressed the board regarding a lien that he filed on the project but that was not recorded as part of this project by the Clerk of Court's Office. Upon motion by Beau Martin and second by Larry Griffin, the board authorized the release of the retainage minus the balance claimed to be owed to Southern Oilfield Services until a legal opinion can be obtained regarding release of the funds in question, with 3 nay votes.

Chairman Bruce presented a resolution certifying compliance with public bid laws for the East Dredging Project. Upon motion by Chairman Bruce and second by Donald Vizier, the board unanimously adopted the DOTD-required resolution.

Chairman Bruce presented the results of the East Golden Meadow Farm bids. Upon motion by Larry Griffin and second by Beau Martin, the board unanimously accepted the high bids of Harris Callais, II on EGM Site 3 and Eugene Chaisson on EGM Sites 4 & 5 and authorized President Melancon to sign leases for the respective sites.

Upon motion by Chairman Bruce and second by Jimmy Lafont, the Commission unanimously authorized advertising for bids in connection with the FEMA Breakwater Repairs project.

Chairman Bruce presented Change Order No. 1 for the New Port Administration Building Project to add trap drains as required by the Health Department and a roof drain to the front section of the building. It also allows for 22 rain days from March 26 through July 29 and increases the total contract price by \$3,239.16. Upon motion by Chairman Bruce and second by Larry Griffin, Change Order No. 1 was approved.

Finance – Chairman Larry Griffin reported that the committee met on July 23, 2003 at the Operations Center in Fourchon and on August 11, 2003 at the Administration Building in Galliano. Present was Harry Cheramie, Donald Vizier and Larry Griffin; no member was absent. The Commission then discussed items that were discussed at the committee meetings.

Upon motion by Chairman Griffin and second by Wilbert Collins, the invoices for the month were unanimously approved for payment, provided Lowland's request for Retainage would be reduced in proportion to Southern Oilfield Services' lien against Lowland for nonpayment.

Upon motion by Chairman Griffin and second by President Melancon, the July 2003 financial statement was unanimously approved.

Upon motion by Larry Griffin and second by Chuckie Cheramie, the board unanimously agreed to adjourn the meeting.

ATTEST:



John Melancon, Sr., President



Wilbert Collins, Secretary